

**CHELTENHAM TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 25-18

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF CHELTENHAM TOWNSHIP, MONTGOMERY
COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING
OF A GRANT APPLICATION UNDER THE
PENNSYLVANIA DEPARTMENT OF EDUCATION
KEYSTONE RECREATION, PARK AND CONSERVATION
FUND KEYSTONE GRANT FOR PUBLIC LIBRARY
FACILITIES PROGRAM TO REPLACE THE ELKINS
PARK LIBRARY ROOF AND MAKER REPAIRS TO THE
HVAC SUPPORT SYSTEM**

WHEREAS, the Pennsylvania Department of Education, Office of Commonwealth, Bureau of Library Development has been allocated grant funds by the Commonwealth of Pennsylvania from the Keystone Recreation, Park and Conservation Fund for its 2018-2019 Fiscal Year to facilitate the construction, rehabilitation and renovation of the physical facilities of public libraries; and

WHEREAS, the Keystone Recreation, Park and Conservation Funds require applicants to provide matching funds at a minimum of 50 percent of the total project cost; and

WHEREAS, in order to be eligible for funding, a municipality must meet the definition requirements of Section 3.32 P.S. §2013 of the Keystone Recreation, Park and Conservation Fund Act and the program regulations of 22 PA Code §142.4; and

WHEREAS, in order to be eligible for funding, a municipality must also sponsor a public library and provide the service by including the public library within the municipal government structure or may delegate the responsibility for public library service to a board of directors; and

WHEREAS, it has been determined that the Township of Cheltenham, Montgomery County, Pennsylvania meets all of the program eligibility requirements and provides library services with the responsibility for said service being delegated to a volunteer citizens committee in accordance with the Township Code and Home Rule Charter known as the Library Board, which is duly appointed by the Cheltenham Township Board of Commissioners; and

WHEREAS, the Township Administrative Staff, President of the Cheltenham Township Library System and the Library Board recommends that the scope of work under the grant program involves the replacement of the EPDM roof and make all necessary repairs, including the repair and/or replacement of the HVAC screen walls, at Elkins Park Library, which is a building owned by Cheltenham Township located at 563 East Church Road, Elkins Park, PA 19027; and

WHEREAS, the Township Administrative Staff, President of the Cheltenham Township Library System and the Library Board have concluded that this scope of prioritized work is necessary for FY2018-2019 due to the condition of the existing roof and HVAC support system, and that the total project cost will be \$512,500, including consultant services to develop project bid documents, oversee the bidding process and provide oversight and inspection during the construction process, as detailed in Exhibit A attached, hereto; and

WHEREAS, Township Administrative Staff, President of the Cheltenham Township Library System and the Library Board also concluded that this scope of work cannot be fully completed in FY2018-2019 without the financial assistance of other entities such as the Keystone Recreation, Park and Conservation Fund; and

WHEREAS, the Cheltenham Township Board of Commissioners held a public meeting on May 9, 2018 to review the scope of work with the public and gave Township residents an opportunity to comment on the proposal; and

WHEREAS, the Cheltenham Township Board of Commissioners has committed to fund the necessary 50 percent match of the total project cost, which equates to \$256,250 through its capital budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Cheltenham Township, Montgomery County Pennsylvania, authorizes Township Staff to submit a grant application under the Pennsylvania Department of Education's Keystone Recreation, Park and Conservation Fund Keystone Grant for Public Library Facilities Program in the amount of \$256,250 to make repairs to the Elkins Park Library roof.


I HEREBY CERTIFY that the foregoing Resolution was adopted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, Pennsylvania, 19095, under my hand and the Seal of the Township of Cheltenham, this **16th** day of **May, A.D., 2018**, in the year of the Township of Cheltenham the one hundred nineteenth.

ATTEST:

**TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS**



Bryan T. Havir
Township Manager and Secretary

By: 

Daniel B. Norris, President

EXHIBIT A

2018 PENNSYLVANIA DEPARTMENT OF EDUCATION KEYSTONE RECREATION, PARK AND CONSERVATION FUND GRANT

Elkins Park Library Roof Replacement and HVAC Support Repair Project

Description of Work	Estimated Cost
Replace EPDM Roof	\$360,000
Repair HVAC Screen	\$50,000
SubTotal	\$410,000
Contingency (10%)	\$41,000
Consultant Services (<i>Design, Bid and Construction Observation</i>) (15%)	\$61,500
Total Project Cost	\$512,500
Grant Request (50%)	\$256,250
Township Match (50%)	\$256,250