

**TOWNSHIP OF CHELTENHAM
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 46-19

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
CHELTENHAM TOWNSHIP, MONTGOMERY COUNTY,
PENNSYLVANIA AMENDING THE CIVIL SERVICE RULES AND
REGULATIONS OF THE TOWNSHIP**

WHEREAS, the Cheltenham Township Board of Commissioners (“Board of Commissioners”) adopted the current Township of Cheltenham Personnel Rules and Regulations by resolution on November 21, 2006; and

WHEREAS, certain amendments of the Personnel Rules & Regulations have been recommended by the Police Chief and the Township Manager in order to (a) position the Township more competitively in terms of the pool of eligible candidates and (b) to select police candidates in a more efficient manner; and

WHEREAS, the proposed amendments would affect the follow Civil Service Rules and Regulations: Section 501.C Qualifications of Applicants and 502A Appointments.

NOW THEREFORE, it is hereby **RESOLVED** by the Board of Commissioners of Cheltenham Township that the Township of Cheltenham Personnel Rules and Regulations are amended as follows (amendments deleted words in strikethrough):

Section 5:01C. Qualifications of Applicants

- (1) **CITIZENSHIP** – Must be a citizen of the United States of America.
- (2) **RESIDENCE** – Applicants for a position on the Police Force will be accepted from residents and non-residents.
- (3) **AGE** – No less than 21 years of age at the date of hire.
- (4) **OPERATOR’S LICENSE** – Possess a valid operator’s license.
- (5) **PHYSICAL** – It is mandatory that applicants meet all of the following physical requirements.
 - (a) **Physical Stature:** The applicant must be of appropriate physical stature commensurate with the duties and responsibilities of a patrol officer of the Police Department
 - (b) **Vision:** The applicant must have normal depth perception and normal color perception and have:
 - 20/70 or better dominant eye without correction
 - 20/70 or better dominant eye with correction
 - 20/20 or better weak eye without correction
 - 20/20 or better weak eye with correction
 - (c) **Hearing:** Ability to clearly distinguish a whispered voice with each ear at a distance of fifteen feet (15’) without the use of a mechanical aid.
 - (d) **General Physical Condition:** Absence of disease of the heart and blood vessels with a maximum blood pressure reading of 150/90. Absence of abnormalities of the lungs,

abnormal organs and extremities including bones and joints. Absence of hernia, active or recurrent pilonidal sinus disease. No varicosities, skin abnormalities or disfigurements. Absence of mental, nervous or psychoneurotic conditions. Any condition or defect which may be aggravated under an intensive course of training will contribute to the rejection of an applicant, including, but not limited to: major injuries to the muscles, tendons, ligaments, bones or joints that would limit the ability of the applicant to perform any police duties.

- (e) Tattoos: Applicants must be free of tattoos on the face, ears, neck, or any objectionable tattoos that are visible when wearing the Cheltenham Township Police Department Uniform.
- (6) EDUCATION – Must be a graduate of high school or its equivalent GED.
- (7) CHARACTER – Must be of good moral character. Must supply names and addresses of references from three (3) citizens of the United States.
- (8) EMPLOYMENT – An employment history is required. The applicant should provide a complete employment history as requested by the Police Force.
- ~~(9) ELIGIBILITY – Only applicants with ACT 120 certification or who are currently enrolled in a certified police academy are eligible to take the Police Department Examination.~~

5.02A. Appointments

The Township Manager shall notify the Commission of any vacancy in the Police Department which is to be filled by appointment and shall certify from the eligible lists, as provided for in Article VIII, Section 8.07 of the Personnel Code, for each vacancy which is to be filled. The Commission shall determine the names of the three (3) persons thereon who have received the highest average in the last examination held within twelve (12) months, ~~before the date of the request for such eligible's who are currently ACT 120 certified or are enrolled in a certified police academy~~ provided the Township Manager makes no objection to the Commission as to one or more of the persons on such list, for any of the reasons stated in Section 501D of the Rules and Regulations. Should the Commission sustain such objections, it shall thereupon strike the name of such person or persons from the list and certify the next highest name for each name stricken off. If any names remain on such list after all appointments are made from such list, the remaining names, unless stricken off for cause, shall be returned to the Commission.


I HEREBY CERTIFY that the foregoing Resolution of the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, was adopted at its meeting held at Curtis Hall 1250 West Church Road, Wyncote, Pennsylvania 19096 on this **17th** day of **July, A.D. 2019**, in the year of the Township of Cheltenham, the one hundred and twentieth.

ATTEST:



Bryan T. Havir
Township Manager and Secretary

**TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS**

By: 
Daniel B. Norris, President