

May 5, 2009  
Township Building

A regular meeting of the **PUBLIC AFFAIRS COMMITTEE** was held tonight, Chairman Morton J. Simon, Jr. presiding. Members present were Commissioners McKeown, Muldawer, Portner, Sharkey, and Swavola. Also present was Ex-Officio Member Greenwald. Staff present were Joseph Bagley, Esq., Wisler Pearlstine LLC; Bryan T. Havir, Assistant Township Manager; David M. Lynch, Director of Building, Zoning & Inspections; Ruth Littner Shaw, Main Street Manager; and David G. Kraynik, Township Manager. Also present was Stephen Burns, Finance Officer. A Public Attendance List is attached.

Mr. Simon called the meeting to order.

1. Upon motion of Mr. Muldawer, and unanimously approved by the Committee, the Report of the Property Supervisor for the month of April, 2009 was received.
2. Upon motion of Mr. McKeown, and unanimously approved by the Committee, the Report of the Public Information and Complaint Officer for the month of April, 2009, was received.
3. Upon motion of Mr. Swavola, and unanimously approved by the Committee, the Report of the Main Street Manager for the month of April, 2009 was received.
4. Upon motion of Mr. Muldawer, and unanimously approved by the Committee, the Staff Meeting Minutes dated April 14, 2009, were received.
5. The Committee reviewed the following items from the Economic Development Task Force:
  - a. The Committee unanimously approved changing the meeting night of the Economic Development Task Force (EDTF) to the third Tuesday of each month commencing in August, 2009, as recommended by the EDTF.

b. Mr. Havir reviewed a Community Revitalization Opt-In Survey and Boundary Map. This is part of the county's requirements to update the Township's Community Revitalization Plan. A portion of the Glenside Census Tract 2026.03 was identified as an opt-in under the county's opt-in program and will require an income survey. This has been vetted by the county, Staff and EDTF. Mr. Sharkey reported that the county would not qualify Limekiln Pike and part-of said road is not in the census tract. Mr. Simon asked about the cost of the survey. Mr. Havir reported that said cost is \$9,000 and not reimbursable.

The Committee reviewed the income survey and opt-in criteria. It was Mr. Simon's opinion that the definition of 'family' seems inconsistent. It was agreed that Staff revisit the language about family and consider changing it to 'household size'. In response to questions from Mr. Simon, Mr. Havir reviewed the Value of New Construction meeting the opt-in criteria and a Community Vision Meeting as required by the county.

Upon motion of Mr. Portner, the Committee unanimously approved the Community Revitalization Opt-in Survey and the Boundary Map with a recommendation that Staff revisit the language regarding 'family'.

6. Upon motion of Mr. Greenwald, and unanimously approved by the Committee, the Economic Development Task Force Regular Meeting Minutes dated April 15, 2009, were received.

7. Upon motion of Mr. Muldawer, and unanimously approved by the Committee, the Historical Commission Regular Meeting Minutes dated April 16, 2009, were received.

8. Upon motion of Mr. Sharkey, unanimously approved by the Committee, the Substance Abuse and Mental Health Committee Regular Meeting Minutes dated April 16, 2009, were received.

9. The Committee reviewed sewer appeals as follows:

a. There was a continued review of a sewer tax appeal from David E. Beck, 7438 Normandy Lane, Melrose Park. Mr. Beck asked about an ordinance governing the segregation of water for garden use and water for sewer; water going into swimming pools; his purchase of a sub-meter to be calibrated by the Building and Zoning Department Staff, which cost him \$100 for which is asked for a credit towards his tax bill; he felt that he was being penalized for water consumption that is not going into the sewer system.

There was extensive discussion regarding a proposal from Mr. Swavola about a Township-wide program to permit residents to install a sub-meter approved by the Township. The Township cannot keep addressing appeals from sewer rates from residents who leave on garden hoses. In response to questions from Mr. Simon, Mr. Lynch reported that currently there are about five (5) residents who have sub-meters. Some communities annualize certain months with the lowest water use, and in some communities, residents pay for all water usage regardless. The Committee discussed types of meters, monitoring of installation, non-permanent vs. permanent sub-meter installation.

In response to a question from Mary Beth Carroll, 123 Rices Mill Road, Mr. Lynch explained how the Township has each property's fixture' tabulations and how this establishes the sewer rent; how each property has an allowable amount that can go into the sewer system; if actual consumption is over that limit, then a property owner is charged the differential; if there is no usage, there is a base rate charge; about 60% of all properties in the Township have excess water usage.

In response to a request from Mr. Swavola, a straw poll of the Committee indicated that the Committee unanimously agreed to have Staff investigate a possible sub-meter policy.

Mr. Beck distributed a policy from Austin, TX. Mr. Simon asked that Staff investigate the policies of local municipalities.

b. Mr. Paul Richart, 117 Rices Mill Road, stated that his sewer charge was similar to Mr. Beck's in that during the months of August and September 2008 while he was away, someone watered his garden and left on the hose. Mr. Richart stated that he did not have an issue with the extra payment but was asking for relief for a mistake that is costing him \$104.

The Committee unanimously agreed to table review of the sewer appeals from Messrs. Beck and Richart to the May 12, 2009 meeting of the Public Works Committee. Mr. Simon indicated that neither gentleman needed to come to that meeting.

10. Mr. Greenwald updated the Committee on changes to the Library Board's By-Laws. Said changes include changing the Library Director to President and Chief Executive Officer of the libraries and review by the Library Board of all resumes for requests for appointment to its Public-at-Large memberships. Mr. Greenwald differentiated the Library Board from other citizens' committees. Mr. Simon noted certain language inconsistencies that needed to be corrected.

11. Upon motion of Mr. Portner, and unanimously approved by the Committee, it is recommended to the Board the adoption of an Ordinance removing the Sunset Provision of the Twinning Committee (see attached).

12. The Committee reviewed a proposed Resolution requesting a Planning Grant from the Montgomery County Revitalization Board. Mr. Havir advised that said grant money could not be used for the Opt-In Survey to update the Township's Revitalization Plan.

13. Upon motion of Mr. Greenwald, and unanimously approved by the Committee, it is recommended to the Board the adoption of a Resolution requesting a Planning Grant from the Montgomery County Revitalization Board to update the Township's Revitalization Plan (see attached).

There being no further business, upon motion of Mr. Portner, and unanimously approved by the Committee, the meeting was adjourned.



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David G. Krayuk  
Township Manager

as per Anna Marie Felix



**PUBLIC ATTENDANCE LIST**  
**Public Affairs Committee, 7 p.m.**  
**Public Safety Committee, 7:30 p.m.**  
**Building and Zoning Committee, 8 p.m.**  
**Tuesday, May 5, 2009**  
**Township Building**

NAME (Please Print)	ADDRESS	E-MAIL/TELEPHONE
David Beck	7438 NORMANDY LANE MEUROSE PARK, PA 19027	
Jesse Civello	147 Mt. Carmel Avenue Glenside, PA 19038	jcivello@verizon.net
Paul Richard	117 RICES Mill Rd WYNCOTE, PA 19095	
Mary Beth Carroll	123 Rices Mill Rd Wyncote Pa. 19095	MBCarroll@aol.com
ALAN GREENBERG	8310 HIGHTSCHOOL RD EUCINS PARK 19027	215 635-9825

# TOWNSHIP OF CHELTENHAM

## ORDINANCE NO.

**AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF CHELTENHAM, COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA, MODIFYING CHAPTER 5, ARTICLE VII, SECTION 5-49.Q THEREOF ENTITLED “ADVISORY BOARDS AND COMMISSIONS ENUMERATED”, TO INCLUDE A CITIZENS COMMITTEE ENTITLED “TWINNING COMMITTEE” AND AMENDING CHAPTER 9, ENTITLED “ADVISORY BOARDS AND COMMISSIONS”, SECTION 9.12 THEREOF TO INCLUDE THE “CHELTENHAM TWINNING COMMITTEE, ITS PURPOSE, FUNCTION, TASKS, AND TERMS” WITHOUT A SUNSET PROVISION.**

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, as follows:

Section 1. The Code of the Township of Cheltenham, Chapter 5, “Township Administration”, Article VII, entitled “Advisory Board and Commissions”, Section 5-49.Q, Boards and Commissions, thereof shall be amended to include a Twinning Committee to read as follows:

Section 5-49. Boards and Commissions Enumerated.

Q. Cheltenham Township Twinning Committee.

Section 2. The Code of the Township of Cheltenham, Chapter 9, “Advisory Boards and Committees”, Section 9-12. Marked “Reserved” shall read as follows:

Section 9-12. Cheltenham Township Twinning Committee.

- A. There shall be a Cheltenham Township Twinning Committee comprised of not more than fifteen (15) voting members appointed by the Board of Commissioners in conformity with Section C1302 of the Charter.
- B. The Township and the Borough of Cheltenham, County of Gloucestershire, England have coordinated events in the past and through the establishment of this Committee, they will continue to maintain and further the bond of friendship that was established with the Township’s sister town during the Township’s centennial year and through the official signing of a Twinning Agreement, which took place on October 11, 2003.
- C. The duties of this Committee are to advise the Board of Commissioners, through its Public Affairs Committee, on all tasks and functions necessary to establish exchange programs, carry

out events and projects, develop budgets, identify and secure financial sponsors to help offset expenditures, develop schedules and itineraries, arrange for host families, and coordinate other accommodations which are necessary to facilitate activities and events that promote the comprehension of each other's way of life, including the development of cultural, social, educational, governmental, fraternal, sporting, and other exchanges to strengthen the bond between the two towns and countries.

D. The terms of office shall be for two years, staggered, with one-half of members having terms expiring in even-number years and the rest having terms expiring in odd-number years.

Section 3. That in all other respects, Chapters 5 and 9 of the Code of the Township of Cheltenham are hereby approved and accepted as amended, and shall continue in full force and effect, without a sunset provision.

Section 4. This Ordinance shall take effect and be in full force from and after its approval and publication, as required by law.

Section 5. All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 6. If any section, paragraph, subdivision, clause, or provision of this Ordinance shall be judged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause, or provision and the remainder of this shall be deemed valid and effective.

ENACTED into an Ordinance the **26th** day of **May, 2009**.

BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM

By: \_\_\_\_\_  
Paul R. Greenwald, President

Attest: \_\_\_\_\_  
David G. Kraynik, Secretary

**TOWNSHIP OF CHELTENHAM  
RESOLUTION NO. -09**

**A RESOLUTION AUTHORIZING THE FILING OF A  
FY 2009 MONTGOMERY COUNTY COMMUNITY  
REVITALIZATION PLANNING ASSISTANCE GRANT**

**WHEREAS**, the Montgomery County Commissioners adopted the Montgomery County Community Revitalization Program at its June 2000 meeting, and subsequently amended the program guidelines in January 2006 requiring that participating municipalities in the program periodically update their Community Revitalization Plans; and

**WHEREAS**, it was subsequently determined by the Montgomery County Revitalization Board and the Montgomery County Planning Commission staff that the Township of Cheltenham must update and adopt a new Community Revitalization Plan by the end of 2009; and

**WHEREAS**, the Township of Cheltenham, in the fall of 2008, solicited proposals for professional consultant services to assist in updating its Community Revitalization Plan which was last prepared in 2001 and adopted by the Cheltenham Township Board of Commissioners on March 19, 2002; and

**WHEREAS**, the Township of Cheltenham received proposals from six consulting firms for this Plan and upon recommendation of the Economic Development Task Force, chose Carter van Dyke Associates in association with Urban Partners and Frank Tavani Associates as the preferred consultant; and

**WHEREAS**, the scope of services for the project includes preparing an action plan listing projects by priority in high, medium and low categories of roughly equal distribution with specific descriptions of locations, estimated costs, project timelines, identification of responsible parties and funding sources for the Lynnewood Gardens Census Tract 2024.01 Block Group 1; LaMott Census Tract 2024.02, Block Group 6; and a statistical analysis and income survey for a portion of Glenside Census Tract 2026.03 proposed opt-in area; and

**WHEREAS**, the Township of Cheltenham awarded a professional services contract to Carter van Dyke Associates at its February 12, 2009 public meeting; and

**WHEREAS**, the Township is formally requesting a planning assistance grant from the Montgomery County Revitalization Board in the amount of \$23,625, which represents 75% of the total planning cost for the update of the Plan; which includes a contingency should it be determined that the Glenside Census Tract 2026.03 opt-in area is approved and that the professional consultant costs may increase based on the scope of planning services potentially increasing; and

**WHEREAS**, the Township of Cheltenham, agrees to provide the remaining 25% match in an amount up to \$16,875 based on the total estimated cost to update the Plan; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board of Commissioners of Cheltenham Township hereby authorizes the Board President and the Township Manager to execute all requests, applications, agreements and contracts required by Montgomery County in order to secure a planning assistance grant in the Program.

**DONE IN ELKINS PARK, PENNSYLVANIA**, under my hand and the Seal of the Township of Cheltenham, this twenty-sixth day of May, A.D., 2009, in the year of the Township of Cheltenham the one hundred ninth.

Resolved and adopted this 26<sup>th</sup> day of May, A.D., 2009.

**BOARD OF COMMISSIONERS  
OF CHELTENHAM TOWNSHIP**

ATTEST:

By: \_\_\_\_\_  
Paul R. Greenwald,  
President

\_\_\_\_\_  
David G. Kraynik  
Township Manager/Secretary

(SEAL)