

A regular meeting of the **FINANCE COMMITTEE** was held tonight, Chairman Michael J. Swavola presiding. Members present were Commissioners Hampton, Haywood, McKeown, Portner and Sharkey. Also present was ex-officio member Simon. Staff members present were Township Manager David G. Kraynik; Director of Fiscal Affairs Joseph Galdo; Assistant Township Manager Bryan Havir; Public Works Superintendent Mark McDonnell, Public Works Coordinator Rudy Kastenhuber; and Director of Engineering, Zoning & Inspections David Lynch. Also in attendance was Finance Officer Stephen Burns. A Public Attendance List is attached.

1. Mr. Swavola announced that the Commissioners convened in Executive Session just prior to the meeting to discuss personnel matters.

2. Upon the motion of Mr. Haywood, the Committee unanimously approved the November 2010 Executive Financial Summary Report (five-year analysis attached).

3. Upon motion of Mr. Sharkey, and unanimously approved by the Committee, it is recommended to the Board of Commissioners the adoption of an Ordinance approving certain budget transfers within the 2010 Operating Budget. See attached.

4. Upon motion of Mr. Simon, and unanimously approved by the Committee, it is recommended to the Board of Commissioners the adoption of a Resolution approving certain budget transfers within the 2010 Operating Budget. See attached.

Mr. Kraynik stated that due to a smaller workforce, there are some savings on the Group Health Insurance side which offsets the increase expenses on the Automobile Maintenance account. The automobile expense increase occurred due to the fact that Jenkintown Police and Cheltenham School District had increased usage and gallon costs. These costs are

offset with increased revenue collections from these two entities. The unallocated appropriation transfer is due to the pending police arbitration decision and anticipated payout. The entire appropriation may not be needed. As for the Earned Income Tax and Local Services Tax, some additional expenses are necessary due to Berkheimer's collection efforts, which is resulting in more revenue than originally anticipated.

5. The Committee was not in a position to discuss changes to the 2011 Preliminary Operating Budget at this time. Mr. Kraynik stated that personnel cuts and possible related service cuts were still being discussed as the Commissioners attempt to minimize any monetary increase to the taxpayer. There may be an increase in the sewer and trash rates. Commissioner Swavola stated that the Commissioners have yet to come to an agreement on the 2011 Operating Budget.

6. Mr. Kraynik explained to the Committee that Staff continues to prepare for a bond issuance and that an ordinance will most likely be proposed in February, 2011. The amount of the issuance and project categories are in the process of being determined.

7. No old business.
8. No new business.
9. Citizen's Forum.

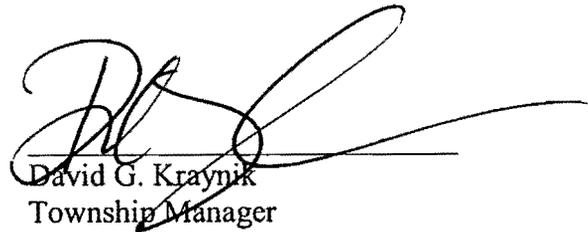
Mr. Burns inquired if there would be any public statements on the 2011 Budget since people may be laid off and when will public statements be made. Mr. Swavola stated that the Commissioners are currently working on a running document that will be formally incorporated into the 2011 Operating Budget and that possible changes will be posted on the Township website as soon as possible for public viewing.

December 15, 2010  
Township Building

Mr. Robert DeMaria commented on the number of rentals in the Township and how it negatively affects the School District and Township with unfunded costs. Commissioner Simon stated that he would be discussing this issue/concern with the solicitor.

Ms. Carrie Turner of the Library System commented that her organization and the fire companies are anxious about the finalized budget funding for their respective organizations.

There being no further business, upon motion of Mr. Portner, and approved by the Committee, the meeting was adjourned.



David G. Kraynik  
Township Manager

Per: Joseph Galdo, Jr.  
Director of Fiscal Affairs



PUBLIC ATTENDANCE LIST



Finance Committee @ 7:30 P.M.  
Public Works Committee @ 7:45 P.M.

Wednesday, December 15, 2010

Township Building

(Please Print Clearly)

Print Name	Mailing Address	Telephone Number	E-mail Address
Matt Scholly	1411 Ashbourne Rd	215-500-3419	matthew_scholly@gmail.com
Joe Stuckert	210 W. Glenside Ave		stuckertelec@aol.com
MICHAEL MOORE	162 EAST AVE ROSCYLS PA 19001	215 510 2856	PresidentCTPA@gmail.com
Tim Carter	324 Brookdale Ave	215 886 2077	timothy.carter@im.com
BERNIE LABENCKI	321 JEFFERSON AVE	215-379-1657	BLABEC@JTMHS.ORG
Tim Schuck	540 HASBROCK AVE	215-663-9687	TJSchuck@msn.com
LISA Erkert	406 Boyer Rd	215-892-5878	lerkert@gmail.com
Barbara Caprin	609 Central Ave	215-663-0505	
Jean Johnston - Stern	209 Fernbrook	215-887-3981	jopeter209@aol.com
Peter Stern	209 Fernbrook	215-887-3981	jopeter209@aol.com
Al Regenhard	39 Harrison Ave.	215-886-6956	aregenhard30@comcast.net
Kathryn Gallagher	2 Waverly Rd	208	
BOB DEMARO	65 Limerick Pike	215-886-1382	DEMARI@VERIZON.NET

### FIVE YEAR ANALYSIS - AS OF NOVEMBER 2010

	2010	2009	2008	2007	2006
<b>Expenses</b>	89%	86%	89%	89%	89%
<b>Revenues</b>	91%	93%	97%	94%	93%
<b>EIT</b>	86%	79%	74%	81%	82%
<b>Group Health Ins.</b>	97% *	79% **	91%	89%	97%
<b>Real Estate</b>	97%	98%	97%	97%	98%

*\* Includes December DVHIT payment.*

*\*\* Does not include November's DVHIT payment. With November payment, comparison to budget would be 87%.*

**ORDINANCE NO. \_\_\_\_\_ - 10**

**AN ORDINANCE AMENDING ORDINANCE NO. 2197-09 ENACTED DECEMBER 16, 2009 AND ORDINANCE NO. 2210-10 ENACTED NOVEMBER 17, 2010, AFFIXING THE TAX RATE FOR THE YEAR 2010 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE PURPOSES OF TOWNSHIP GOVERNMENT DURING THE CURRENT FISCAL YEAR.**

The Board of Commissioners of the Township of Cheltenham hereby ordains:

**SECTION I.** That Section 2 of Ordinance No. 2197-09 enacted December 16, 2009 and Ordinance No. 2210-10 enacted November 17, 2010 setting forth amounts appropriated for expenses for various departments, is hereby amended and modified as follows:

<b>DEPARTMENT</b>	<b>FROM</b>	<b>TO</b>
Administration	\$ 1,563,207	\$ 1,583,207
Police	\$ 8,851,301	\$ 9,155,136

ENACTED into an Ordinance this 22<sup>nd</sup> day of December , A.D., 2010.

TOWNSHIP OF CHELTENHAM  
BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Morton J. Simon, Jr., President

ATTEST:

\_\_\_\_\_  
David G. Kraynik, Secretary

# Township of Cheltenham

Montgomery County, Pennsylvania

**Board of Commissioners**  
Morton J. Simon, Jr., President  
Harvey Portner, Vice President  
Kathy A. Hampton  
Art Haywood  
Charles D. McKeown  
J. Andrew Sharkey  
Michael J. Swavola



**Administration Building**  
8230 Old York Road  
Elkins Park, PA 19027-1589

Phone: 215 887-1000  
FAX: 215 887-1561  
Website: [cheltenhamtownship.org](http://cheltenhamtownship.org)

**Township Manager**  
David G. Kraynik

## MEMORANDUM

**DATE:** December 10, 2010  
**TO:** Finance Committee  
**FROM:** David G. Kraynik, Township Manager   
**SUBJECT:** Budget Transfers

I recommend budget transfers as follows:

### By Ordinance (see attached):

<b>FROM:</b>		
1. Administration Misc., Group Health Insurance	01-163-05-89-701	\$ 20,000
2. Administration Misc., Unallocated Appropriation	01-169-05-96-000	\$303,835
<b>TO</b>		
1. Administration, Automobile Maintenance	01-009-00-63-001	\$ 10,000
Administration, Automobile Maintenance	01-009-00-63-002	\$ 10,000
2. Police Association Base Wages	01-061-23-20-203	\$303,835

### By Resolution

<b>FROM:</b>		
1. Finance Office, Other Expenses	01-111-50-72-002	\$ 1,000
	01-111-50-97-000	\$ 500
	01-111-50-96-000	\$ 500
<b>TO</b>		
1. Finance Office, EIT Collection Costs	01-112-50-72-000	\$ 500
LST Collection Costs	01-113-50-72-000	\$ 1,500

Respectfully submitted.

DGK:rl

cc: Joseph Galdo, Fiscal Affairs Director  
Stephen Burns, Finance Officer