

A regular meeting of the **BOARD OF COMMISSIONERS** was held this evening, President Morton J. Simon, Jr. presiding. Members present were Commissioners Brockington, Holland, Norris, Pransky, Rappoport and Sharkey.

Staff present were Alyson Elliott, Assistant Township Manager; Charlyn Battle, Director of Human Resources; Bruce Rangnow, Director of Fiscal Affairs; Joseph O'Neill, Fire Marshal; Nancy Gibson, Public Information and Complaint Officer; John Frye, Acting Chief of Police; Henry Sekawungu, Director of Planning and Zoning; Christopher Clewell, Public Works Superintendent; Brian Hinson, Director, Parks & Recreation; and Bryan T. Havir, Township Manager. Also present was Joseph Bagley, Esquire, Township Solicitor. A public attendance list is attached.

1. The meeting commenced at 7:30 p.m. with the Pledge of Allegiance being led by Commissioner Rappoport.

Mr. Simon asked for a moment of silence recognizing the sudden passing of Curtis Lee on the morning of October 18, 2016. Mr. Lee was a Public Works employee in the Parks Department for over nine (9) years.

2. Each member received a copy of the Commissioners' Regular Meeting Minutes dated September 21, 2016, and upon motion of Mr. Norris, the minutes were unanimously approved by the Board of Commissioners.

3. Each member having received a copy of the Executive Summary Financial Report of the Manager/Secretary for the month of September 2016, upon motion of Mr. Norris, the report was unanimously approved by the Board of Commissioners.

4. Each member having received a copy of the Accounts Paid Report for the month of September 2016, upon motion of Mr. Norris, the report was unanimously approved by the Board of Commissioners.

5. Mr. Simon announced the Resolution honoring Edward Cassell, Jr. upon his retirement from, and for his twenty-six (26) years of volunteer service with the Cheltenham Township Auxiliary Police, was presented to Mr. Cassell at his home due to medical restrictions. A copy of the same resolution was also read at the meeting and accepted in public by Mr. Steven Labov, Director of the Auxiliary Police Unit.

6. Mr. Simon announced the Resolution honoring Craig Littlepage, former Cheltenham High School athletic standout and University of Virginia Athletic Director, recognizing his receipt of a Lifetime Achievement Award from the Montgomery County Coaches Hall of Fame would be rescheduled sometime in the near future since Mr. Littlepage was unable to attend this evening.

7. Mr. Norris presented Commendations to members of the Cheltenham Township Police Department and announced that this is one of the most pleasurable actions of being a Commissioner and Chair of the Public Safety Committee. Members of the Cheltenham Township Police Department were recognized and honored as follows:

OFFICIAL COMMENDATION- UNIT CITATION

Officer Thomas Fahy, #960
Officer Michael Barone, #976
Officer Stewart Coyle, #1017
Officer Donald Baldwin, #988
Officer Ryan Ewald, #1024
Detective Matthew Gonglik, #1023

OFFICIAL COMMENDATION FOR MERIT

Detective Matthew Gonglik, #1023

OFFICIAL CERTIFICATE OF COMMENDATION

Sergeant Daniel Schaefer, #1009
Officer Adam Heath, #1028

OFFICIAL CERTIFICATE OF COMMENDATION

Officer Donald Baldwin, #988
Officer Casey Smith, #1030

8. Review and acceptance of the Public Works Committee Regular Meeting Minutes dated October 5, 2016:

- a. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the adoption of an **Ordinance #2334-16** amending Chapter 188, Nuisances, regarding the parking and storage of vehicles, equipment and temporary storage units and regulating the planting, growing and cultivating of bamboo.
- b. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the adoption of **Resolution #89-16** amending the Township's Fee Schedule to revise the fees for the placement of dumpsters on streets and private property and to add fees for the placement of temporary storage units on streets and private property.
- c. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the authorization for Staff to draft an Ordinance amending the Zoning Code to give the Public Works Committee final approval of Certificates of Appropriateness for projects in Historic Districts.
- d. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the rejection of bids for the Cheltenham Village Inflow and Infiltration Project and authorized the issuance of a new bid for just the assessment portion of the project in Cheltenham Village.
- e. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved **Resolution #90-16** advocating the changing of PennDOT's roadside spraying policies and announcing the Township's intent to apply for a permit to manage vegetation along State roads.
- f. Mr. Sharkey asked the Board of Commissioners to waive all permit fees for lateral inspections and repairs for residential and nonresidential properties in relation to the on-going Township-wide sanitary sewer inflow and infiltration remediation program. Mr. Holland asked if the permit fee was a flat fee or a percentage. Mr. Sekewangu, confirmed the fee is two percent (2%) of the total cost, which includes all fees associated with repairs. Mr. Holland asked that the Board of Commissioners consider

a cost cap. Upon motion of Mr. Sharkey, the Board of Commissioners by a 6-1 vote, (Ayes: Holland, Norris, Pransky, Rappoport, Sharkey and Simon; Nay: Brockington) approved to waive all permit fees for total project lateral repair costs under \$10,000 for residential and nonresidential properties in relation to the on-going Township-wide remediation program.

- g. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the adoption of **Resolution #91-16** honoring Mr. Edward Cassell, Jr. upon his retirement and for his twenty-six (26) years of service with the Cheltenham Township Auxiliary Police.
- h. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the adoption of **Resolution #92-16** honoring Mr. Craig Littlepage, former Cheltenham High School athletic standout and University of Virginia Athletic Director, recognizing his receipt of a Lifetime Achievement Award from the Montgomery County Coaches Hall of Fame.

Upon motion of Mr. Sharkey, the Board of Commissioners unanimously accepted the Public Works Committee meeting minutes of October 5, 2016.

- 9. Review and acceptance of the Building and Zoning Committee meeting minutes dated October 5, 2016.

Upon motion of Mr. Pransky, the Board of Commissioners unanimously accepted the Building and Zoning Committee meeting minutes of October 5, 2016.

- 10. Review and acceptance of the Public Safety Committee meeting minutes dated October 13, 2016:

- a. Upon motion by Mr. Norris, the Board of Commissioners unanimously approved the authorization to advertise the consideration and possible adoption of an **Ordinance #2335-16** amending Chapter 285, Vehicles and Traffic.

Upon motion of Mr. Norris, the Board of Commissioners unanimously accepted the Public Safety Committee meeting minutes of October 13, 2016.

- 11. Review and acceptance of the Public Affairs Committee meeting minutes dated October 13, 2016:

- a. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously approved the adoption of **Resolution #93-16** authorizing the revision of the Multimodal Transportation Fund PennDOT Grant Application for Elkins Park West, Phase II A&B.
- b. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously approved the adoption of **Resolution #94-16** authorizing the Township Manager to pursue the Pennsylvania Department of Community and Economic Development Small Water and Sewer Grant for various sanitary sewer main spot repairs in Elkins Park and Melrose Park.

- c. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously approved a Professional Services Contract for the Conklin and Glenside Swimming Pool Feasibility Study to MKSD Architects in the amount of \$32,000.
- d. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously approved the formation of and appointments to a temporary Steering Committee to guide the Swimming Pool Feasibility Study.
- e. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously approved an amendment to the Township's Facebook page policy.
- b. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously approved the appointment of Mr. Sharkey as Municipal Representative and Mr. Havir as alternate to the Wissahickon Creek TMDL Alternative Management Steering Committee.

Upon motion of Ms. Rappoport, the Board of Commissioners unanimously approved the Public Affairs Committee Regular Meeting minutes dated October 13, 2016.

12. Review and acceptance of the Finance Committee Regular Meeting minutes dated October 13, 2016.

- a. Upon motion of Mr. Norris, the Board of Commissioners unanimously approved the authorizing to pay a \$2,000 civil penalty fine to the Pennsylvania Department of Environmental Protection resulting from the Sanitary Sewer Overflow (SSO) at 534 Church Road and take necessary legal action to obtain a reimbursement of the \$2,000 fine from the property owner.

Upon motion of Mr. Norris, the Board of Commissioners unanimously approved the Finance Committee Regular Meeting minutes dated October 13, 2016.

13. Old Business:

Mr. Simon reminded the public of the Draft Zoning Ordinance Review Meeting scheduled for Thursday, October 20, 2016 at 6:00 p.m. at the Township Administration Building.

Mr. Sharkey thanked the Township staff, Commissioners and residents for their support and participation in the 26th Annual Community Harvest Festival that was held on October 15, 2016 at Curtis Arboretum.

14. New Business:

- a. Upon motion of Mr. Simon, the Board of Commissioners unanimously accepted the resignation of Joan Brandeis from the Economic Development Task Force and approved appointments to the following Citizens' Advisory Committees:

Economic Development Task Force

Jeff Chirico
Daniel Blum

Library Board

Daniel Schultz

15. Citizens Forum: None.

16. There being no further business, the Board of Commissioners unanimously agreed to adjourn the meeting at 8:26 p.m.



Bryan T. Haver
Township Manager

per Vicky M. Sykes

