

A regular meeting of the **BOARD OF COMMISSIONERS** was held this evening, President Morton J. Simon, Jr. presiding. Members present were Commissioners Brockington, Holland, Norris, Pransky, Rappoport and Sharkey.

Staff present were Alyson Elliott, Assistant Township Manager; Charlyn Battle, Director of Human Resources, Nancy Gibson, Public Information and Complaint Officer; John Weed, Police Lieutenant; Henry Sekawungu, Director of Planning and Zoning; Chris Clewell, Public Works Superintendent; Susan Fries, Director, Rowland Community Center; Steve Burns, Township Tax Collector; and Bryan T. Havir, Township Manager. Also present was Andrew Freimuth, Esquire standing in for Joseph Bagley, Esquire, Township Solicitor. A public attendance list is attached.

1. The meeting commenced at 7:43 p.m. with the Pledge of Allegiance being led by Commissioner Brockington.

Mr. Simon announced that prior to the meeting the Commissioners held an Executive Session to discuss potential litigation.

2. Each member having received a copy of the Commissioners' Regular Meeting Minutes dated July 20, 2016, upon motion of Mr. Simon, the minutes were unanimously approved by the Board of Commissioners.

3. Each member having received a copy of the Executive Summary Financial Report of the Manager/Secretary for the month of July 2016, upon motion of Mr. Simon, the report was unanimously approved by the Board of Commissioners.

4. Each member having received a copy of the Accounts Paid Report for the month of July 2016, upon motion of Mr. Simon, the Report was unanimously approved by the Board of Commissioners.

5. Review and acceptance of the Public Works Committee meeting minutes dated August 3, 2016:

- a. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved a Certificate of Appropriateness for Application L16-170 to install a new non-illuminated parallel wall sign on the building located at 1329 West Cheltenham Avenue, La Mott.
- b. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved a Certificate of Appropriateness for Application L16-171 to install two new non-illuminated channel letter signs on the building located at 1329 West Cheltenham Avenue, La Mott.
- c. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved a Certificate of Appropriateness for Application L16-174 to replace in-kind the roof, windows, and exterior door on the building located at 1831 West Cheltenham Avenue, La Mott.

- d. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved Application W16-173 to replace the front porch post of the residence located at 323 Bent Road, Wyncote.
- e. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved Application W16-172 for the installation of a new driveway and entry handrails on the property located at 122 Woodland Road, Wyncote.
- f. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved Change Order No. 4 for BCM Engineers in the amount of \$9,700 for additional wetland delineation for the Interceptor "A" Sewer Replacement Project.
- g. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved authorization to advertise the Board of Commissioners' intent to consider enactment of an Ordinance amending Chapter 188, Nuisances, regarding parking and storage of vehicles, equipment and temporary storage units and regulating the planting, growing and cultivating of bamboo at its regularly scheduled meeting on September 21, 2016.
- h. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the approval to draft a resolution to consider soliciting Requests for Qualifications to explore the possibilities and negotiate the potential sale of the Cheltenham Township Sanitary Sewer System.
- i. Upon motion of Mr. Sharkey, the Board of Commissioners by a majority vote, approved Cheltenham Township's participation in the development of an alternative TMDL plan for the Wissahickon Creek Watershed for a total of \$12,500 (\$6,250 per year) and authorization to advertise the Board of Commissioners' intent to consider enactment of an Ordinance adopting an Intergovernmental Agreement for such purpose (Ayes: Brockington, Holland, Pransky, Sharkey and Simon; Nays: Norris and Rappoport).
- j. Upon motion the Board of Commissioners unanimously agreed to table discussions on the settlement agreement with Jenkintown Borough and SEPTA in the amount of \$21,766.

Mr. Sharkey requested the Board of Commissioners consider authorizing the Public Works Committee approve and award Certificates of Appropriation in the interest of saving the applicant a two-week waiting period to receive approval or recommendation of any changes at a Board of Commissioners meeting. This can be added to a Public Works Committee meeting agenda for further discussion.

Upon motion of Mr. Sharkey, the Board of Commissioners unanimously accepted the Public Works Committee meeting minutes of August 3, 2016.

6. Review and acceptance of the Building and Zoning Committee meeting minutes dated August 3, 2016.

Upon motion of Mr. Simon, the Board of Commissioners unanimously accepted the Building and Zoning Committee meeting minutes dated August 3, 2016.

7. Review and acceptance of the Public Safety Committee meeting minutes dated August 10, 2016:

- a. *Amendment to the Minutes: Under Old Business on page 3, "Lieutenant Farley stated that the police have been monitoring the residence and will continue to do so" the minutes should read "Lieutenant Farley stated that the police have been monitoring illegal activities and will continue to do so".*
- b. Upon motion of Mr. Norris, the Board of Commissioners unanimously approved the adoption of **Ordinance #2330-16** amending Chapter 285, Vehicles and Traffic.

Upon motion of Mr. Sharkey, the Board of Commissioners unanimously accepted the Public Safety Committee meeting minutes of August 10, 2016.

8. Review and acceptance of the Public Affairs Committee meeting minutes dated August 10, 2016:

Upon motion of Ms. Rappoport, the Board of Commissioners unanimously accepted the Public Safety Committee meeting minutes of August 10, 2016.

9. Review and acceptance of the Pension Board Regular meeting minutes dated August 10, 2016:

- a. Upon motion of Mr. Simon, the Board of Commissioners unanimously approved the current overall allocation of International Equity pension investments be reduced by 5.41% and that all allocation of REIT pension investments be increased from 3.89% to 9.3% for all four (4) Cheltenham Township pension plans.
- b. Upon motion of Mr. Simon, the Board of Commissioners unanimously approved the mandatory retirement minimum age for all police command staff officers be increased from age sixty (60) to age sixty-five (65).

Upon motion of Mr. Simon, the Board of Commissioners unanimously accepted the Public Safety Committee meeting minutes of August 10, 2016.

10. Presentation by the Cheltenham Township Library Board on Sustainability of the Cheltenham Library System.

Mr. Bill Wilson of Himmel & Wilson, Library Consultants, presented "Unsustainable Cheltenham Township Library System", which are the results of a series of community meetings held with the general public, Library Board members and two groups of the library staff. The purpose of the meetings was to discuss sustainability challenges facing the Cheltenham Township Library System. Recommendations from the meetings were compiled into a "Sustainable Model" which summarizes those challenges in an effort to maintain the high quality of services to the community (see attached PowerPoint presentation).

It was recommended by Mr. Wilson that the Library Board consider alternative options for reducing expenditures, including: closing branches, cutting operating hours and reducing staff. However, Mr. Wilson said that these options would make the Library unsustainable and would lose members due to the inconveniences of these measures. La Mott and East Cheltenham

library branches operate extremely efficiently and serve a population that benefits the most. It would not make sense to reduce staff nor hours at those locations.

The Board of Commissioners thanked Mr. Wilson for his presentation and asked the Library Board to provide their recommendations on fundraising, budgets and make available copies of balance sheets for each branch. This would assist the Board of Commissioners in determining or suggesting ways to support a sustainable library system.

11. Old Business:

Mr. Steve Burns stated his concerns related to the Tax Appeal Assessment decisions made at the joint meeting with Cheltenham Township and the Cheltenham School Board.

Mr. Simon stated that the Tax Assessment Appeal meetings not only include himself but also include the Township Manager, Mr. Holland, two members of the School Board, the School District Business Manager and legal counsel.

Mr. Sharkey recommended that Mr. Burns be extended an invitation to attend a future Tax Assessment Appeal meeting to provide an explanation of the ramifications of the decisions made when settling Tax Appeals. The following properties were presented to the Board of Commissioners for stipulation settlement approval:

*400 Deaver Road	*8215 Cedar Road	*561 Red Oak Drive
*1950 Ashbourne Road (Lynnewood Gardens)		*520 Township Line Road

Upon motion of Mr. Sharkey, the Board of Commissioners approved the authorizing the Township Manager to approve stipulated settlements of Tax Assessment Appeals, subject to Mr. Burns' review and agreement of accurate calculations.

12. New Business: None.

13. Citizens Forum:

Andrea Platt – 410 Accoma Road, Wyncote, PA: Ms. Platt informed the Board of Commissioners that pursuant to Section 617 of the Pennsylvania Municipalities Planning Code, a private cause of action to abate the violation of the Township's Zoning Ordinances and Zoning Decision by Salisbury Behavioral Health has been filed on behalf of the Cheltenham Neighbor's Association. A copy of the notice was provided to the Township.

14. There being no further business, the Board of Commissioners unanimously agreed to adjourn the meeting at 9:57 p.m.



Bryan T. Havir  
Township Manager

per Vicky M. Sykes