

A regular meeting of the **FINANCE COMMITTEE** was held tonight, Chairman Daniel B. Norris presiding. Members present were Commissioners Holland, Pransky, Rappoport and Sharkey. Also present was Ex-Officio Member Simon.

Staff members present were Township Manager, Bryan Havar, Director of Fiscal Affairs, Bruce Rangnow, and Assistant Township Manager Alyson Elliott. Also in attendance was Finance Officer Stephen Burns. A public Attendance List is attached.

Mr. Norris stated that an executive session of the Board of Commissioners was held prior to the start of the Finance Committee meeting to discuss potential litigation issues.

Mr. Norris called the meeting of the Finance Committee to order at 7:35 p.m.

1. Upon motion of Mr. Norris, the Committee unanimously accepted the Executive Financial Summary Report and the Five-Year Analysis for the period ending March 31, 2016.

2. Ed Furman, Audit Partner from Maillie, LLP, made a summary presentation on the final results of the annual financial audit for the year ending December 31, 2015. Highlights of the presentation and discussions were as follows:

- The Township posted its unfunded pension liability of \$20M to the balance sheet. As a result, the Township's net position now stands at (\$39,790,452).
- The Township's Fund Balance increased slightly to \$6,033,906 in 2015. The fund balance of approximately 15% of current operational revenue serves as a strong financial reserve for the Township. A safe harbor range for the Township's fund balance by audit standards is considered to be between 8-10%.
- In 2017 we will be required to post a year-end 2016 unfunded Other Post Employee Benefit (OPEB) liability of approximately \$79M to the balance sheet. The Township's unfunded OPEB liability is currently growing by approximately \$5M a year.

As part of the financial review discussion, Mr. Norris indicated that the Finance Committee intends to meet more frequently than in the past to better identify ongoing Township financial concerns and work to remedy these issues in a more efficient and timely manner.

3. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Norris, the Committee made a unanimous recommendation to the Board to accept the 2015 Annual Financial Report.

4. Pete Nissen, Managing Director of the Acacia Financial Group, Inc. and Marc Feller, Esquire, Dilworth and Paxson, LLC jointly facilitated the continuation of the prior month discussion on various new money bond funding borrowing scenarios with respect to the Township's consideration on borrowing \$10M or \$20M in 2016 to facilitate current and future related sewer restoration expenditures and other capital project funding needs as well as to

review the draft bond Ordinance required to facilitate the underwriting of a 2016 new money bond.

Mr. Norris made a motion for the finance committee to consider the underwriting of a \$10,000,000 bank qualified new money bond with a 25 year, back loaded debt service repayment schedule. After discussion, it was concluded that the best option would be for the debt service amortization repayment schedule be set for a term of 30 years rather than 25 years.

The Committee decided that the required Ordinance authorizing the underwriting of a 2016 new money bond include language that will provide the Township with the authority to change the current bond paying agent (Bank of New York Mellon) at it's discretion.

5. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Norris, the Committee made a majority recommendation, with an abstention by Mr. Sharkey, that the Board authorize the underwriting of a \$10,000,000 bank qualified new money bond with a structured term of 30 years with a back-loaded debt service repayment schedule.

6. **Recommendation to the Board of Commissioners:** Upon motion of Mr. Norris, the Committee made a majority recommendation, with an abstention by Mr. Sharkey that the Board authorize an Ordinance for underwriting a \$10,000,000 new money bond funding in 2016.

7. Mr. Havir presented a policy recommendation to the Committee requiring business privilege licensing of all general contractors who will be doing constructions projects in the Township that will take fifteen or more days worth of work time to complete. This was unanimously agreed to by the Committee.

It was decided that the existing Mercantile and Business Privilege Ordinance be reviewed by the Township Staff and the Township Tax Collector's office to ensure that the entire Ordinance is in compliance with applicable State Law changes enacted in 2014. It was further agreed to that Mr. Burns and staff should also conduct an overall review of the existing Ordinance to then come back at a future Finance Committee meeting with recommendations for making improvements and changes to the Ordinance that would be of benefit to take into consideration.

Mr. Norris directly thanked Mr. Fred Milbert, 625 Elkins Avenue for bringing the general contractor licensing matter to the attention of the Finance Committee.

8. Old Business – None.
9. New Business – None.
10. Citizen Forum – None.

There being no further business, upon motion of Mr. Norris, the Committee unanimously agreed to adjourn the meeting at 8.45 p.m.



---

Bryan T. Haver  
Township Manager

Per: Bruce Rangnow  
Director of Fiscal Affairs

**PUBLIC ATTENDANCE LIST**  
**Finance Committee @ 7:30 PM**  
**Public Works Committee @ 7:45 PM**  
**Wednesday, April 13, 2016**  
**Curtis Hall**  
**Wyncote, PA 19095**

NAME (Please Print Clearly)	ADDRESS	EMAIL/TELEPHONE
CHRIS THOMAS Lewis	Lansdale PA	tjlewis@CHRISINC.COM
George Hartman	Chalfont, PA	215 996 9100
ROBERT Hyslop	211 HARRISON	215-886-0813
Donna Powell	19 Old Cedarbrook	dmrpowell@hotmail.com
Brandon Colvard	143 Old Cedarbrook Rd	brandoncolvard@gmail.com
Mallory Buzan	220 MacDonald Ave	mallorybuzan@gmail.com
JON MUSSELMAN	TTF	jon@ttfwatershed.org
Charlie McKean	424 Township Line	COM713@COMCAST.NET