

January 4, 2016
Curtis Hall

The **REORGANIZATION MEETING** of the **BOARD OF COMMISSIONERS** was held tonight at 8 p.m. The meeting was called to order by Township Manager Bryan T. Havir. Members of Staff present were Charlyn Battle, Human Resources Director; Christopher Clewell, Superintendent of Public Works; Alyson Elliott, Assistant Township Manager; Michael Fleming, Public Works Coordinator/Code Official; Nancy Gibson, Public Information Officer; Bryan T. Havir, Township Manager; Kenneth Hellendall, EMS Director; Brian Hinson, Director of Parks and Recreation; John J. Norris, Chief of Police; and Joseph O'Neill, Fire Marshal. Also present was Finance Officer Stephen Burns; Library President and CEO Carrie Turner, and Solicitor Joseph M. Bagley, Esq. A Public Attendance List is attached.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Simon.
2. Mr. Havir read the Election Certificate for Baron B. Holland. The Oath of Office was administered by the Honorable Steven C. Tolliver, Montgomery County Court of Common Pleas.
3. Mr. Havir read the Election Certificate for Daniel B. Norris. The Oath of Office was administered by the Honorable Steven C. Tolliver, Montgomery County Court of Common Pleas.
4. Mr. Havir read the Election Certificate for J. Andrew Sharkey. The Oath of Office was administered by the Honorable Steven C. Tolliver, Montgomery County Court of Common Pleas.
5. Mr. Havir read the Election Certificate for Irv Brockington. The Oath of Office was administered by the Honorable Steven C. Tolliver, Montgomery County Court of Common Pleas.
6. Mr. Havir read the Election Certificate for Brad M. Pransky. The Oath of Office was administered by the Honorable Steven C. Tolliver, Montgomery County Court of Common Pleas.
7. The Township Manager's Roll Call was answered by Commissioners Brockington, Holland, Norris, Pransky, Rappoport, Sharkey, and Simon.
8. The election of the President of the Board of Commissioners was in order. The Secretary called for nominations. It was moved by Mr. Norris that the name of Morton J. Simon, Jr. be placed in nomination for President of the Board of Commissioners. Upon motion of Mr. Sharkey, and unanimously approved, the nominations were closed. Mr. Simon was unanimously elected President of the Board of Commissioners.

President Simon assumed the Chair at this time.

9. The election of the Vice President of the Board of Commissioners was in order. The President called for nominations. It was moved by Mr. Simon that the name of Daniel B. Norris be placed in nomination for Vice President of the Board of Commissioners. Upon motion of Mr. Sharkey, it was unanimously approved that the nominations be closed. Daniel B. Norris was unanimously elected Vice President of the Board of Commissioners.

10. Remarks by the Board President: Mr. Simon stated that Cheltenham has been his home for most of his life, and when he thinks of Cheltenham, he thinks of its residents and the many people who have made contributions and efforts on behalf of the community. Mr. Simon noted a recent outdoor Harvest Dinner in Elkins Park East in the vicinity of the Elkins Park Train Station sponsored by the Elkins Park East Business Association; the members of the Concerts in the Park Committee who bring talent to the Township for the enjoyment by everyone at no cost; volunteers on the citizens' committees; notable figures such as State Senator Art Haywood and State Representative Stephen McCarter; D. Bruce Hanes, a champion of gay rights; Common Pleas Court Judge Stephen Tolliver; Commissioner J. Andrew Sharkey who is President of the Pennsylvania State Association of Township Commissioners. Mr. Simon stated that 2016 brings many challenges including, but not limited to, moving forward with a new Zoning Code; negotiations with the Township's three (3) collective bargaining units; and the infrastructure issues such as the sewers. Mr. Simon applauded the Board of Commissioners and stated that sometimes they have differences with each other but always agree that they serve the residents of the Township.

11. Mr. Simon moved that Bryan T. Havir be appointed Township Manager. Mr. Sharkey moved, and it was unanimously approved, that the nominations be closed. The Board of Commissioners unanimously approved the appointment of Bryan T. Havir as Township Manager for a two (2) year term in accordance with Section 701B of the Home Rule Charter.

The Oath of Office was administered to Mr. Havir by the Honorable Steven C. Tolliver, Montgomery County Court of Common Pleas.

12. Upon motion of Mr. Sharkey the Board of Commissioners unanimously appointed Joseph M. Bagley, Esquire, and the firm of Wisler, Pearlstine, LLC, as Township Solicitor.

13. Upon motion of Mr. Sharkey, *Resolution No. 1-16*, approval of the Finance Officer's Bond for 2016, was unanimously adopted by the Board of Commissioners (see attached).

14. Upon motion of Mr. Sharkey, *Resolution No. 2-16*, approval of the Director of Fiscal Affairs' Bond for 2016, was unanimously adopted by the Board of Commissioners.

15. Upon motion of Mr. Sharkey, *Resolution No. 3-16*, affixing the time and place of Regular Meetings of the Board of Commissioners of the Township of Cheltenham for 2016, was unanimously adopted by the Board of Commissioners.

16. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously concurred with the following appointments made by the Board President to the *Standing Committees for 2016* in accordance with Section 401(c) of the Home Rule Charter (see attached).

17. In accordance with Section 702B of the Home Rule Charter, the Township Manager was pleased to appoint the following Department Heads and Officials for the following terms with the advice and consent of the Board of Commissioners.

Upon motion of Mr. Sharkey, the Board of Commissioners unanimously concurred with said appointments for two (2) year terms, commencing January 1, 2016 and ending January 1, 2018 as follows:

Township Engineer	Amy Montgomery, Boucher & James, Inc.
Director of Planning and Zoning	Henry Sekawungu
Director of Parks and Recreation	Brian Hinson
Director of Fiscal Affairs	Bruce Rangnow
Director of Human Resources	Charlyn Battle
Public Works Superintendent	Christopher Clewell
Public Works Coordinator/Code Official	Michael G. Fleming
Fire Marshal	Joseph W. O'Neill
EMS Director and Emergency Management Coordinator	Kenneth C. Hellendall
Chief of Police	John J. Norris

18. Upon motion of Mr. Sharkey, Alyson Elliott was unanimously appointed by the Board of Commissioners as Assistant Township Manager for a two (2) year term.

19. Upon motion of Mr. Sharkey, Stephen G. Burns was unanimously appointed by the Board of Commissioners as Township Controller for a two (2) year term.

20. Upon motion of Ms. Rappoport, Sherrie Jakeman was unanimously appointed by the Board of Commissioners as Acting Township Controller for a two (2) year term.

There being no further business, upon motion of Mr. Pransky, and unanimously approved by the Board of Commissioners, the meeting was adjourned at 8:50 p.m.



Bryan T. Havir
Township Manager

as per Anna Marie Felix



2016 STANDING COMMITTEES*

Public Safety

Daniel B. Norris – Chair
Irv Brockington – Vice Chair
Baron B. Holland – Member
Brad M. Pransky – Member
Ann L. Rappoport – Member
J. Andrew Sharkey – Member

Public Affairs

Ann L. Rappoport – Chair
Brad M. Pransky – Vice Chair
Irv Brockington – Member
Baron B. Holland – Member
Daniel B. Norris – Member
J. Andrew Sharkey – Member

Building and Zoning

Morton J. Simon, Jr. – Chair
J. Andrew Sharkey – Vice Chair
Irv Brockington – Member
Baron B. Holland – Member
Daniel B. Norris – Member
Brad M. Pransky – Member
Ann L. Rappoport – Member

Public Works

J. Andrew Sharkey – Chair
Morton J. Simon, Jr. – Vice Chair
Irv Brockington – Member
Baron B. Holland – Member
Daniel B. Norris – Member
Brad M. Pransky – Member
Ann L. Rappoport – Member

Finance Committee

Daniel B. Norris – Chair
Baron B. Holland – Vice Chair
Irv Brockington – Member
Brad M. Pransky – Member
Ann L. Rappoport – Member
J. Andrew Sharkey – Member

Library Board Liaison**

Irv Brockington

Parks and Recreation

Ann L. Rappoport – Chair
Irv Brockington – Vice Chair
Baron B. Holland – Member
Daniel B. Norris – Member
Brad M. Pransky – Member
J. Andrew Sharkey – Member

Sinking Fund Commission

Daniel B. Norris – Chair
Baron B. Holland – Vice Chair
Irv Brockington – Member
Brad M. Pransky – Member
Ann L. Rappoport – Member
J. Andrew Sharkey – Member

Pension Board

Morton J. Simon – Chair
Daniel B. Norris – Vice Chair
Irv Brockington – Member
Baron B. Holland – Member
Brad M. Pransky – Member
Ann L. Rappoport – Member
J. Andrew Sharkey – Member

School Board/Commissioners Liaison**

Ann L. Rappoport – Chair
Daniel B. Norris – Member
Irv Brockington – Member

Alternative Revenue Committee**

Ann L. Rappoport
Baron B. Holland
Brad M. Pransky

Fire Board Liaison**

Irv Brockington
Daniel J. Norris
Ann L. Rappoport

***Not a Standing Committee.*

**The Board President services as an Ex-Officio Member on all committees.*

RESOLUTION NO. 1-16

BE IT RESOLVED that the Finance Officer secure a Bond to equate to 50% of the Tax Duplicate of the Township conditioned upon the faithful performance of his duties, the premium for said Bond to be paid pro-rata share by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond.

RESOLVED AND ENACTED by the Board of Commissioners this 4th day of January, A.D., 2016.

BOARD OF COMMISSIONERS
TOWNSHIP OF CHELTENHAM



BY: _____
President



ATTEST: _____
Bryan T. Havir, Township Manager
and Secretary

RESOLUTION NO. 2-16

BE IT RESOLVED that the Director of Fiscal Affairs secure a Bond in the amount of \$1,000,000 conditioned upon faithful performance of his duties, the premium for said Bond to be paid by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond.

RESOLVED AND ENACTED by the Board of Commissioners this 4th day of January, 2016.

BOARD OF COMMISSIONERS
TOWNSHIP OF CHELTENHAM



BY: _____
President



ATTEST: _____
Bryan T. Havir, Township Manager
and Secretary

RESOLUTION NO. 3-16

WHEREAS, the regular monthly meetings of the Board of Commissioners of the Township of Cheltenham for 2016 shall be on the third Wednesday of each month from January through December, at Curtis Hall, Church Road and Greenwood Avenue, Wyncote, Pennsylvania. All monthly meetings will commence at 7:30 p.m. and run consecutively. Further, any month that the Board shall designate a different date and location for a meeting will be advertised in a local newspaper at least seven (7) days before the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Township of Cheltenham hereby authorizes the above-cited schedule.

RESOLVED AND ENACTED by the Board of Commissioners this 4th day of January, A.D., 2016.

BOARD OF COMMISSIONERS
TOWNSHIP OF CHELTENHAM



BY: _____
Morton J. Simon, Jr. President



ATTEST: _____
Bryan T. Havir, Township Manager
and Secretary

**PUBLIC ATTENDANCE LIST
BOARD OF COMMISSIONERS
REORGANIZATION MEETING**

Monday, January 4, 2016
8:00 p.m.
Curtis Hall

NAME (Please Print Clearly)	ADDRESS	E-MAIL/TELEPHONE
Debor Steve McCarter	211 W. Waverly Glenside	
Ted Gandy	Wyncote PA	
Earl J Bourne	1525 Redwood Ln	etb523cp4@gmail.com
DAVID L. COHEN	321 GERARD AVE	
May Russell	7624 Front	
LINDA MUSUMECI	335 Franklin Ave	LINDA.MUSUMECI@GMAIL.COM
Bill + Deb Wynn	701 Brookside	
DARLENE MERTON	1829 CHURCH RD LAMOTT PA 19027	
Teri Yago-Ryan	212 Maple Wyncote	

**PUBLIC ATTENDANCE LIST
BOARD OF COMMISSIONERS
REORGANIZATION MEETING**

Monday, January 4, 2016
8:00 p.m.
Curtis Hall

NAME (Please Print Clearly)	ADDRESS	E-MAIL/TELEPHONE
Sum. + Joan Chambers	1831 CHELSEA Rd 19027	chambres@ verizon.net
The Raffa-Parker Family	604 Webb Rd. EP, PA 19027	c@carolanneraffa.com
D. B. HANES	313 MARVIN RD. EP 19027	dbruce@dbhanes.com
Trevor Woodward	609 Webb Rd. EP PA 19027	trevor.woodward@gmail.com
S Straub		