

December 16, 2015
Curtis Hall

A regular meeting of the **BOARD OF COMMISSIONERS** was held this evening, President Harvey Portner presiding. Members present were Commissioners Holland, McKeown, Norris, Rappoport, Sharkey and Simon.

Staff present were Charlyn Battle, Human Resources Director; Christopher Clewell, Public Works Superintendent; Alyson Elliott, Assistant Township Manager; Michael Fleming, Public Works Coordinator; Nancy Gibson, Public Information Officer; Kenneth Hellendall, EMS Director; Mark McDonnell, Public Works Inspector; Amy Montgomery, Township Engineer; John J. Norris, Chief of Police; Joseph O'Neill, Fire Marshal; Bruce Rangnow, Director of Fiscal Affairs; Henry Sekawungu, Director of Planning and Zoning; and Bryan T. Haver, Township Manager. Also present was Joseph M. Bagley, Esq., Township Solicitor. A Public Attendance List is attached.

1. The meeting commenced at 7:30 p.m. with the Pledge of Allegiance being led by Commissioner McKeown.

Announcement: Mr. Portner announced that the Commissioners held an Executive Session to discuss litigation, a zoning application, and an issue with a property owned by The Bank of New York Mellon.

2. Each member having received a copy of the Commissioners' Regular Meeting Minutes dated November 18, 2015, upon motion of Mr. McKeown, the Minutes were unanimously approved by the Board of Commissioners.

3. Each member having received a copy of the Executive Summary Financial Report of the Manager/Secretary for the month of November, 2015, upon motion of Mr. McKeown, the Report was unanimously approved by the Board of Commissioners.

4. Each member having received a copy of the Accounts Paid Report for the month of November, 2015, upon motion of Mr. McKeown, the Report was unanimously approved by the Board of Commissioners.

5. PUBLIC HEARING: To receive any and all comments and suggestions from the public regarding the 2016 Preliminary Operating and Capital Budgets and the Liquid Fuels allocation for 2016 pursuant to Section 1205(d) of the Home Rule Charter.

Mr. Portner opened the Hearing. There were no public comments.

Mr. McKeown recommended the Hearing be closed. Mr. Portner closed the Hearing.

6. Review of the December 9, 2015 Public Works Committee Meeting Minutes:

a. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Resolution No. 39-15** authorizing the filing of an "Application for Traffic Signal Approval" to the Pennsylvania Department of Transportation for Limekiln Pike/Ogontz Avenue (S.R. 0309) and Limekiln Pike (S.R. 2064) (see attached).

b. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Resolution No. 40-15** authorizing the filing of an “Application for Traffic Signal Approval” to the Pennsylvania Department of Transportation for Flashing Beacon at New Second Street (S.R. 2060) (see attached).

c. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Resolution No. 41-15** authorizing the filing of a Transportation Assistance Program (TAP) Grant Application for the Tookany Creek Trail Development Project Phase III in the amount of \$650,000 (see attached).

d. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Resolution No. 42-15** authorizing the filing of a Multimodal Transportation Fund (MTF) PennDOT Grant Application for Elkins Park East Commercial District in the amount of \$1,540,000 (see attached).

e. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Resolution No. 43-15** authorizing the filing of the Pennsylvania Department of Environmental Protection (PADEP) Education Grant in the amount of \$3,000 (see attached).

f. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously authorized a Change Order in the amount of \$20,000 by Gannett Fleming to complete additional right-of-way engineering and design on the Elkins Park West Phase I Streetscape Project to meet new federal right-of-way standards for TAP Grant funding.

g. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously authorized the execution of the Stipulation and Order of Settlement for 520 Township Line Road as recommended by the Solicitor (see attached).

h. Upon motion of Mr. Portner, the Board of Commissioners unanimously approved the appointment of a Long-Range Planning Committee for the Sanitary Sewer System and the Board President’s appointments to said Committee as follows: Commissioners Norris, Sharkey, and Simon.

i. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Resolution No. 44-15** honoring Richard DiValentino upon his retirement from the Public Works Department after 33 years of service. Said Resolution to be presented at a future meeting of the Board.

j. Mr. Sharkey asked that the minutes be amended on page 7, i.e. he is President of PSATC, not PSATS; and Cheltenham is a Township of the First Class, not the Second Class.

k. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously accepted the Public Works Committee Meeting Minutes dated December 9, 2015 as amended.

7. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously accepted the Public Safety Committee Meeting Minutes dated December 2, 2015 as amended.

8. Review of the December 2, 2015 Public Affairs Committee Meeting Minutes:

a. Upon motion of Mr. McKeown, the Board of Commissioners unanimously approved a three (3) month extension of the janitorial services contract with CNS Cleaning Co., Inc., effective January 1, 2016 through March 31, 2016, at a cost of \$7,210.77.

b. Upon motion of Mr. McKeown, the Board of Commissioners unanimously accepted the Public Affairs Committee Meeting Minutes dated December 2, 2015.

9. Review of the December 2, 2015 Building and Zoning Committee Meeting Minutes:

a. Upon motion of Mr. Simon, the Board of Commissioners authorized the execution of a Second Amendment to the Stipulation and Settlement Agreement among the Wyngate Development Homeowners, Good Pro Cheltenham L.P., the Zoning Hearing Board of Cheltenham Township, and Cheltenham Township relating to the 3.63 +/- acres fronting Ogontz Avenue, Limekiln Pike, MacDonald Avenue, and Clubhouse Lane, Wyncote, PA (Ayes: Holland, McKeown, Norris, Portner, Simon, Sharkey; Abstain: Rappoport).

Ms. Rappoport noted that her abstention is based on the reduction and lack of protection of the riparian buffer and protection of the stream.

b. Upon motion of Mr. Simon, the Board of Commissioners unanimously authorized the publication of a Legal Notice on January 31, 2016 and on Sunday, February 7, 2016 indicating that the Commissioners will hold a Public Hearing on February 17, 2016 to consider and possibly adopt an Ordinance amending the Zoning Map to create the "Off Premises Advertising Sign Overlay District" to regulate the installation and operation of off-premises advertising signs or billboards (see attached).

c. Upon motion of Mr. Simon, the Board of Commissioners unanimously accepted the Building and Zoning Committee Meeting Minutes dated December 2, 2015.

10. Review of the December 9, 2015 Finance Committee Meeting Minutes:

a. Upon motion of Mr. Norris, the Board of Commissioners unanimously adopted **Ordinance No. 2318-15** approving the 2016 Operating Budget (see attached).

b. Upon motion of Mr. Norris, the Board of Commissioners unanimously adopted **Ordinance No. 2319-15** approving the 2016 Capital Budget (see attached).

c. Upon motion of Mr. Norris, the Board of Commissioners unanimously approved the 2016 Liquid Fuels Allocation of \$917,650.

d. Upon motion of Mr. Norris, the Board of Commissioners unanimously adopted **Resolution No. 45-15** adding certain fees (see attached).

e. Upon motion of Mr. Norris, the Board of Commissioners unanimously awarded a one (1) year Professional Services Contract to Portnoff Law Associates, LTD, for the collection

of all delinquent sewer and refuse payments, effective January 1, 2016 through December 31, 2016.

f. Upon motion of Mr. Norris, the Board of Commissioners awarded a one (1) year Professional Services Contract to MuniServices, LLC, for Mercantile and Business Privilege License Discovery Services and for the collection of Non-reported current and prior period Mercantile and Business Privilege Tax Revenue, effective January 1, 2016 through December 31, 2016 (Ayes: Holland, McKeown, Norris, Portner, Simon, Sharkey; Abstain: Rappoport).

Ms. Rappoport commented that she did not believe that the meeting minutes noted adequate discussion on said contract and would have preferred more documentation in the minutes.

g. Upon motion of Mr. Norris, the Board of Commissioners unanimously accepted the Finance Committee Meeting Minutes dated December 9, 2015.

11. Old Business:

a. Mr. Portner announced the Draft Zoning Code meeting scheduled for Thursday, December 17, 2015, 6 p.m., at the Township Building Board Room.

b. Mr. Bagley reported that the Zoning Hearing Board recently decided to grant relief to Hansen-Lloyd L.P., Appeal No. 15-3521, for the development of its property located at 1777 E. Willow Grove Avenue, Laverock, PA. Mr. Bagley reviewed the Zoning Hearing Board decision and recommended that the Commissioners consider appealing the decision.

Upon motion of Mr. Holland, the Board of Commissioners unanimously approved commencing the legal process to appeal the Zoning Hearing Board decision on Appeal No. 15-3521, appeal of Hansen-Lloyd, 1401 Morris Road, Blue Bell, PA 19422, for the development of its property located at 1777 E. Willow Grove Avenue, Laverock, PA, known as "Laverock Hill", as advised by the Solicitor.

c. Mr. Bagley gave an update on litigation with The Bank of New York Mellon regarding its property located at 422 and 430 Rices Mill Road, Wyncote. He asked the Commissioners to consider approving a Stipulated Settlement.

Upon motion of Mr. Holland, the Board of Commissioners unanimously authorized the execution of a Stipulation and Settlement Agreement with The Bank of New York Mellon for the property located at 422 and 430 Rices Mill Road, Wyncote, subject to the approval of the Township Manager and Township Solicitor.

12. New Business: None.

13. Citizens' Forum:

a. Dennis Pennington, a representative of the Wissahickon Valley Watershed Association, advised of a workshop his organization is having on January 22, 2016 at the Whitemarsh Township Parks and Recreation Building to increase water quality awareness of communities around the creek.

b. David Wolfe, 436 Rices Mill Road, thanked the Township for its collaborative efforts related to issues with the property at 422 /430 Rices Mill Road, Wyncote. He distributed articles from the KYW news story on said property.

14. Presentations were made to retiring Board President Harvey Portner after 28-years of service and Commissioner Charles D. McKeown, Sr. after 20-years of service as follows:

- Mr. Simon made introductory remarks.
- Mr. Simon presented citations from Congressman Brendan F. Boyle.
- Senator Art Haywood III presented citations from the State Senate.
- Jeanne Sorg, Administrative Aide to State Representative Stephen McCarter and who has been elected as Montgomery County Recorder of Deeds presented citations from the State House of Representatives.
- Mr. Simon presented citations from the Montgomery County Board of Commissioners.
- Mr. Havir presented flowers to Elaine Margolies and Nancy McKeown.
- Mr. Havir read a letter from the Lord Mayor of Cheltenham, England.
- Mr. Havir presented teak benches. An inscribed bench will be placed at the La Mott Community Center in honor of Mr. Portner, and a bench will be placed at the Rowland Community Center in honor of Mr. McKeown.
- Mr. Simon presented the retirement chair and **Resolution No. 48-15** unanimously adopted by the Board of Commissioners to Mr. Portner (see attached).
- Mr. Sharkey presented the retirement chair and a **Resolution 49-15** unanimously adopted by the Board of Commissioners to Mr. McKeown (see attached).

Mr. Simon called for public comments.

- Richard Circo, Executive Director of the Visiting Nurse Association, made a presentation to Mr. Portner who is a member of that organization's Board of Directors.
- Abington Township Commissioner Wayne Luker thanked Messrs. Portner and McKeown for their years of service and commitment.
- Members of Mr. McKeown's family made remarks.

Mr. Portner and Mr. McKeown thanked everyone and reflected on their family, the Township, Staff, and residents over the years.

There being no further business, upon motion of Mr. McKeown, and unanimously approved by the Board, the meeting was adjourned at 9 p.m.



Bryan T. Havis
Township Manager

per Anna Marie Felix

CHELtenham TOWNSHIP
RESOLUTION NO. 39-15

BE IT RESOLVED, by authority of the Board of Commissioners
(Name of governing body)
of the Township of Cheltenham, Montgomery County, and it
(Name of MUNICIPALITY)

is hereby resolved by authority of the same, that the Township Manager
(designate official title)

of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic
Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of
the MUNICIPALITY.

ATTEST:

Township of Cheltenham
(Name of MUNICIPALITY)

,Asst. Twp. Manager By: , President of the Board
(Signature and designation of official title) (Signature and designation of official title)

I, Bryan T. Havir, Township Manager
(Name) (Official Title)

of the Township of Cheltenham, do hereby certify that the foregoing
(Name of governing body and MUNICIPALITY)

is a true and correct copy of the Resolution adopted at a regular meeting of the
Board of Commissioners, held the 16th day of December, 2015.
(Name of governing body)

DATE: December 16, 2015

(Signature and designation of official title)

**TOWNSHIP OF CHELTENHAM
RESOLUTION NO. 40-15**

A RESOLUTION AUTHORIZING THE TOWNSHIP MANAGER TO SIGN AND SUBMIT AN APPLICATION FOR TRAFFIC SIGNAL APPROVAL AT THE INTERSECTION OF NEW SECOND STREET AND TOOKANY CREEK FOR A TRAFFIC CONTROL DEVICE TO BE INSTALLED AS PART OF THE TOOKANY CREEK TRAIL PHASE III DEVELOPMENT PROJECT

WHEREAS, the Township of Cheltenham, Montgomery County, Pennsylvania is pursuing the development of Phase III of the Tookany Creek Trail, an approximately one-mile long segment of the trail between Harrison Avenue and New Second Street; and

WHEREAS, the Township has determined that a flashing beacon will be necessary to warn motorists of the pedestrian crossing over New Second Street at Tookany Creek Parkway in order to promote pedestrian and vehicular safety at the intersection; and

WHEREAS, the Pennsylvania Department of Transportation requires submission of an Application for Traffic Signal Approval prior to installation or modification of any traffic signal;

NOW, THEREFORE, BE IT RESOLVED by the authority of the Board of Commissioners of the Township of Cheltenham, Montgomery County, Commonwealth of Pennsylvania, that the Township Manager of Cheltenham Township is authorized and directed to submit the attached Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of Cheltenham Township.

DONE IN ELKINS PARK, PENNSYLVANIA, under my hand and the Seal of the Township of Cheltenham, this sixteenth day of December, A.D., 2015, in the year of the Township of Cheltenham the one hundred sixteenth.

Resolved and adopted this 16th day of December, A.D., 2015.

ATTEST:

TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS



Bryan T. Havir
Township Manager and Secretary

Harvey Portner
By: _____
Harvey Portner, President

**TOWNSHIP OF CHELTENHAM
RESOLUTION NO. 41-15**

**A RESOLUTION AUTHORIZING THE TOWNSHIP
ADMINISTRATION TO PURSUE STATE TRANSPORTATION GRANT
UNDER THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP)
FUND FOR THE PURPOSE OF CONSTRUCTING THE TOOKANY
CREEK TRAIL – PHASE III**

WHEREAS, the Township of Cheltenham, Montgomery County, desires to apply for state funding from the Pennsylvania Department of Transportation Alternatives Program (TAP) to financially aid in construction of Phase III of the Tookany Creek Trail; and

WHEREAS, development of the Tookany Creek Trail was called for in the Tookany Creek Trail Master Plan, dated December 27, 1999; and

WHEREAS, the general public, including community stakeholders, representatives and members of the Tookany-Tacony/Frankford Watershed Partnership, and the Cheltenham Township Environmental Advisory Council, all had the opportunity to comment on the proposed project; and

WHEREAS, Cheltenham Township has pursued the design of the Tookany Creek Trail – Phase III and vetted it through the public process; and

WHEREAS, Cheltenham Township has received a \$400,000 grant through Regional Trails Program for design and partial construction of the project; and

WHEREAS, Cheltenham Township has applied for a \$125,000 grant through the Pennsylvania Department of Conservation and Natural Resources (DCNR) for partial construction of the project and trail maintenance equipment; and

WHEREAS, the TAP grant program is a compatible match for the Regional Trails Program grant and DCNR grant, if successful.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, desires to file a FY 2016-17 TAP applications to secure funds in an amount up to \$650,000 based on the total project cost of up to \$1,133,000 per the attached Cost Estimates (Exhibit A) for the purpose of constructing the Tookany Creek Trail – Phase III developed by the RBA Group. The final budget will be determined based on the amount of grant money received.

BE IT FURTHER RESOLVED, that the Board of Commissioners of Cheltenham Township, Montgomery County does hereby designate the President of the Board of Commissioners and the Township Manager/Secretary as the officials to execute all documents

and agreements between Cheltenham Township and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.

BE IT FURTHER RESOLVED, that the Township of Cheltenham will provide the 20% TAP grant match through the \$400,000 Regional Trails Program grant and, if successful, the \$125,000 DCNR grant.

I HEREBY CERTIFY that the foregoing resolution was adopted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, Pennsylvania, 19095, under my hand and the Seal of the Township of Cheltenham, this sixteenth day of December, A.D., 2015, in the year of the Township of Cheltenham the one hundred sixteenth.

Resolved and adopted this 16th day of December, A.D., 2015.

ATTEST:

TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS



Bryan T. Havir
Township Manager and Secretary

By: _____
Harvey Portner, President

Exhibit A

Tookany Creek Trail Phase III Cost Estimate

Construction: Travel Way		\$200,000
Construction: Bridge over Tookany Creek		\$400,000
Construction: Landscaping		\$60,000
Construction: Signage and Pavement Markings		\$35,000
Construction: Survey		\$14,000
Construction: Traffic Control		\$10,000
Construction: Erosion & Sediment Control		\$35,000
	Construction Subtotal	\$754,000
15% Inspection		\$113,100
8% Mobilization		\$60,320
10% Contingency		\$75,400
	Subtotal	\$1,002,820
Consultant: DEP Individual Permit		\$40,000
Consultant: Design Additional TAP Grant Requirements		\$90,000
		\$1,132,820
	ROUND	\$1,133,000
William Penn Foundation Grant		-\$400,000
DCNR Grant		-\$83,000
TAP Grant		-\$650,000
Township Match		\$0

**TOWNSHIP OF CHELTENHAM
RESOLUTION NO. 42-15**

**A RESOLUTION AUTHORIZING THE TOWNSHIP
ADMINISTRATION TO PURSUE STATE TRANSPORTATION GRANT
UNDER THE MULTIMODAL TRANSPORTATION FUND TO
SUPPORT THE IMPLEMENTATION OF TRANSPORTATION AND
PEDESTRIAN IMPROVEMENTS IN THE ELKINS PARK EAST
COMMERCIAL DISTRICT**

WHEREAS, the Township of Cheltenham, Montgomery County, desires to apply for state funding from the Pennsylvania Department of Transportation Multimodal Transportation Fund (MTF) to financially aid in the Township's implementation of transportation and pedestrian improvements in the Elkins Park East Commercial District; and

WHEREAS, Cheltenham Township completed a Commercial District Enhancement Plan for the Elkins Park East Commercial District in 2000, which outlines a vision and implementation plan for economic development, transportation improvements and streetscape enhancements; and

WHEREAS, Cheltenham Township engaged engineers and planners to design transportation and pedestrian improvements in the Elkins Park East Commercial District; and

WHEREAS, Cheltenham Township desires to enhance the Elkins Park East Commercial District on Montgomery Avenue, Harrison Avenue, Park Avenue and High School Road; and

WHEREAS, the proposed enhancements to the Elkins Park East Commercial District will address the state's multimodal and smart transportation policies and initiatives by integrating land use and transportation decisions to improve the Township's commercial district of Elkins Park East by providing safe and reliable transportation options, traffic calming measures, enhanced pedestrian access and bicycle connections to public transit facilities, pedestrian safety and physical site improvements that require the removal of barriers to ADA, and way-finding signage to benefit economic growth and stabilization, both of the commercial core and the surrounding neighborhood that primarily support revitalization of the business district.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, desires to file a FY 2016-17 MTF application to secure funds in an amount up to \$1.54 million based on the total project cost of \$2.2 million per the attached Cost Estimates (Exhibit A) for the purpose of installing a variety of streetscape and traffic calming improvements in the Elkins Park East Commercial District on Montgomery Avenue, Harrison Avenue, Park Avenue and High School Road, and will be used for the construction of such elements as pedestrian sidewalk and curb improvements, ADA compliant curb cuts, ramps planters, benches, ornamental street lighting, bollards, pedestrian

crosswalks, and other traffic calming improvements, and other vital amenities and visual elements, which are part of the Cheltenham Township Commercial District Enhancement Plan and Comprehensive Plan of Cheltenham Township.

BE IT FURTHER RESOLVED, that the Board of Commissioners of Cheltenham Township, Montgomery County does hereby designate the President of the Board of Commissioners and the Township Manager/Secretary as the officials to execute all documents and agreements between Cheltenham Township and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.

BE IT FURTHER RESOLVED, that the Township of Cheltenham will commit to the 30% match of \$660,000 out of its capital fund as its local share of the project costs.

I HEREBY CERTIFY that the foregoing resolution was adopted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, Pennsylvania, 19095, under my hand and the Seal of the Township of Cheltenham, this sixteenth day of December, A.D., 2015, in the year of the Township of Cheltenham the one hundred sixteenth.

Resolved and adopted this 16th day of December, A.D., 2015.

ATTEST:

TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS



Bryan T. Havir
Township Manager and Secretary

By: _____
Harvey Portner, President

**TOWNSHIP OF CHELTENHAM
RESOLUTION NO. 43-15**

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATION TO PURSUE A FUNDING REQUEST UNDER THE PENNSYLVANIA DEPARTMENT OF EDUCATION'S ENVIRONMENTAL EDUCATION GRANT PROGRAM FOR CHELTENHAM TOWNSHIP TO INSTALL STORM DRAIN MARKERS AND TO WORK WITH THE TOOKANY-TACONY/FANFORD WATERSHED PARTNERSHIP (TTF) TO PRODUCE AND DISSEMINATE EDUCATION MATERIALS RELATING TO STORMWATER

WHEREAS, the Township of Cheltenham, Montgomery County, desires to apply for state funding from the Pennsylvania Department of Environmental Protection through its Environmental Education Grant Program to financially aid Cheltenham Township, in partnership with the Tookany-Tacony/Franford Watershed Partnership, in the installation of storm drain markers along the Tookany Creek and the production/dissemination of educational materials relating to clean water; and

WHEREAS, Cheltenham Township is considered a Municipal Separate Storm Sewer System (MS4) municipality, which requires the Township to meet certain benchmarks to improve the health of its watersheds through the reduction of nonpoint source pollution; and

WHEREAS, MS4 communities like Cheltenham Township are required to meet certain minimum control measures (MCMs) each year with respect to public education and public involvement; and

WHEREAS, storm drain markers are a proven method of educating citizens and reducing the amount of pollutants ending in national waterways and can easily be installed by volunteers of all ages; and

WHEREAS, TTF provides an invaluable service to Cheltenham Township in the development of educational workshops and materials and coordinating volunteer efforts relating to the TTF Watershed.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, desires to file a FY 2016-17 Environmental Education program grant application through the Pennsylvania Department of Education in the amount of \$3,000 to purchase and install storm drain markers and produce an educational program and materials with respect to pollution prevention and clean water.

BE IT FURTHER RESOLVED, that the Board of Commissioners of Cheltenham Township, Montgomery County does hereby designate the President of the Board of

Commissioners and the Township Manager/Secretary as the officials to execute all documents and agreements between Cheltenham Township and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.

BE IT FURTHER RESOLVED, that the Township of Cheltenham will not be required to provide a cash match; however, it will provide in-kind services in the form of staff and volunteer time.

I HEREBY CERTIFY that the foregoing resolution was adopted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, Pennsylvania, 19095, under my hand and the Seal of the Township of Cheltenham, this sixteenth day of December, A.D., 2015, in the year of the Township of Cheltenham the one hundred sixteenth.

Resolved and adopted this 16th day of December, A.D., 2015.

ATTEST:

TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS



Bryan T. Havir
Township Manager and Secretary



By: _____
Harvey Portner, President

CHELTENHAM TOWNSHIP

ORDINANCE NO. 2318-15

AN ORDINANCE OF THE TOWNSHIP OF CHELTENHAM, COUNTY OF MONTGOMERY, OF THE COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2016 AND APPROPRIATING THE SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE TOWNSHIP GOVERNMENT HEREINAFTER SET FORTH, DURING THE CURRENT FISCAL YEAR.

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Pennsylvania.

SECTION 1. That a tax be and the same is hereby levied on all real property within the said Township subject to taxation for Township purposes for the fiscal year 2016, as follows:

Tax Rate for General Purposes, the sum of 2.5313 mills on each one thousand dollars of assessed valuation.

For Debt Purposes, the sum of 1.9036 mills on each one thousand dollars of assessed valuation.

For Fire Protection purposes, the sum of .7326 mills on each one thousand dollars of assessed valuation.

For Parks and Recreation purposes, the sum of 1.0980 mills on each one thousand dollars of assessed valuation.

For Library purposes, the sum of .8317 mills on each one thousand dollars of assessed valuation.

For Ambulance purposes, the sum of .5000 mills on each one thousand dollars of assessed valuation.

For Pension purposes, the sum of .5000 mills on each one thousand dollars of assessed valuation.

The same being summarized in tabular form as follows:

Purpose	Mills
Tax Rate for General purposes	2.5313
Tax Rate for Debt purposes	1.9036
Tax Rate for Fire purposes	.7326
Tax Rate for Parks and Recreation purposes	1.0980
Tax Rate for Library purposes	.8317
Tax Rate for Ambulance purposes	.5000
Tax Rate for Pensions	.5000
TOTAL	<u>8.0972</u>

SECTION 2. That for the expenses of the Township for the fiscal year 2016, the following amounts are hereby appropriated from the revenues available for the current year for the specific purposes set forth below, which amounts are more fully itemized in the Budget Form.

**GENERAL OPERATING FUND
SUMMARY OF ESTIMATED RECEIPTS**

Receipts from Taxes	\$22,122,009
Other Revenue Receipts	<u>\$20,173,434</u>
TOTAL Estimated Fund Balance and Revenue	<u>\$42,295,443</u>

SUMMARY OF APPROPRIATIONS

	<u>Operation Maintenance</u>	<u>Capital Outlay</u>	<u>Total</u>
<u>General Government:</u>			
Administration	\$1,712,342		\$1,712,342
Treasurer and Tax Collector	116,878		116,878
Township Buildings	<u>308,697</u>		<u>308,697</u>
	<u>\$2,137,917</u>		<u>\$2,137,917</u>

SUMMARY OF APPROPRIATIONS (continued)

Protection to Person & Property:		
Police	\$ 9,072,252	\$ 9,072,252
Fire	1,363,527	1,363,527
Building - Regulations and Zoning	<u>531,936</u>	<u>531,936</u>
	\$10,967,715	\$10,967,715
Health and Sanitation:		
Emergency Medical Service	\$ 1,121,731	\$ 1,121,731
Garbage Collection and Disposal	2,081,743	2,081,743
Sanitary Sewers	<u>4,406,006</u>	<u>4,406,006</u>
	\$ 7,609,480	\$ 7,609,480
Highways:		
Streets and Bridges	\$ 1,364,389	\$ 1,364,389
Street Lighting	<u>465,000</u>	<u>465,000</u>
	\$ 1,829,389	\$ 1,829,389
Libraries:	\$ 1,548,000	\$ 1,548,000
Recreation:		
Parks & Playgrounds	\$ 1,830,086	\$ 1,830,086
Swimming Pools	<u>213,549</u>	<u>213,549</u>
	\$ 2,043,635	\$ 2,043,635
Miscellaneous:		
Bank-Bond Issue Pay Agent Fees	\$ 11,250	\$ 11,250
Health Insurance, Pensions, and Social Security	11,214,181	11,214,181
Fire Ins., Workers' Compensation & G.L.	1,224,821	1,224,821
Transfers to Sinking Fund	3,543,085	3,543,085
Unemployment Compensation	20,000	20,000

SUMMARY OF APPROPRIATIONS (continued)

Hourly Legal Fund	20,670	20,670
Unappropriated/Reserves	125,000	125,000
Military and Civil Celebrations	300	300
	<u>\$16,159,307</u>	<u>\$16,159,307</u>
TOTAL All Functions	<u>\$42,295,443</u>	<u>\$42,295,443</u>
TOTAL for Operations, Maintenance, Interest, and Capital Outlay		<u>\$42,295,443</u>

SECTION 3. An estimate of the specific items making up the amounts appropriated to the respective departments is on file at the offices of the Township Manager, 8230 Old York Road, Elkins Park, Pennsylvania.

SECTION 4. That any Ordinance, or part of Ordinance, conflicting with this Ordinance is hereby repealed insofar as the same affects this Ordinance.

ENACTED into an Ordinance this 16th day of December, A.D., 2015.

ATTEST:



Bryan T. Havir
Township Manager and Secretary

CHELTENHAM TOWNSHIP
BOARD OF COMMISSIONERS



Harvey Portner
President

**CHELTENHAM TOWNSHIP
ORDINANCE NO. 2319-15**

**AN ORDINANCE OF THE TOWNSHIP OF CHELTENHAM, COUNTY OF
MONTGOMERY, OF THE COMMONWEALTH OF PENNSYLVANIA,
APPROVING AND ADOPTING THE CAPITAL BUDGET FOR 2016
PURSUANT TO SECTION 1205 OF THE HOME RULE CHARTER.**

The Board of Commissioners of Cheltenham Township hereby ordains:

SECTION 1. A Summary of the Capital Budget as follows:

INCOME:

Estimated Cash and Investments for January 1, 2016	\$ 6,279,982
Anticipated Income:	
Amounts Provided by Others	\$ 11,268,348
Amounts Provided by Borrowings	\$ 15,000,000
Amounts Provided by Assessments	0
Amount Transferred to/from General Fund Budget	<u>0</u>
TOTAL Anticipated Cash and Receipts	<u>\$ 32,548,330</u>

EXPENSES:

2016 Project Costs	\$ 20,095,157
Estimated Cash Balance at Year Ending 12/31/16	\$ 12,453,173

SECTION 2. That any Ordinance, or part of Ordinance, conflicting with this Ordinance is hereby repealed insofar as the same affects this Ordinance.

ENACTED into an Ordinance this 16th day of December, A.D. 2015.

ATTEST:



Bryan T. Havir
Township Manager and Secretary

**CHELTENHAM TOWNSHIP
BOARD OF COMMISSIONERS**



Harvey Portner
President

TOWNSHIP OF CHELTENHAM

RESOLUTION NO. 46-15

RESOLUTION ADDING NEW FEES

WHEREAS, the Board of Commissioners of the Township of Cheltenham has determined, upon the recommendation of the Township Administration, that fees should be received for residential and commercial property sewer and refuse sale related payoff calculations, and code enforcement property outstanding code violation report services to cover the reasonable and necessary expenses incurred by the Township; and

WHEREAS, certain Township departmental requests for such property sewer and refuse sale calculations and property outstanding code violation report services do not presently have a fee; and

WHEREAS, the Township of Cheltenham has the right to set fees pursuant to Chapter A300 of the Cheltenham Code; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Township of Cheltenham deems that it is in the best interest of the Township and its citizens to add the following fees effective January 1, 2016:

PROPOSED NEW FEES:

Planning and Zoning

- Residential Property Outstanding Code Violation Report \$ 50
- Commercial Property Outstanding Code Violation Report \$100

Accounting Department

- Commercial & Residential Sewer and Refuse Lien Payoff Calculations \$ 25

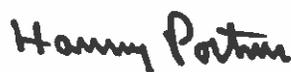
I HEREBY CERTIFY that the foregoing Resolution was adopted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, at its meeting held at Curtis Hall, 1250 W, Church Road, Wyncote Pennsylvania 19095 on this the 16th day of December, 2015.

ATTEST:

CHELTENHAM TOWNSHIP
BOARD OF COMMISSIONERS



Bryan T. Havir
Township Manager and Secretary



Harvey Portner
President

***A Resolution No. 49-15
of the Board of Commissioners of Cheltenham Township***

Whereas, THE BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, Montgomery County, Pennsylvania, with immense appreciation and respect, honors **CHARLES D. MCKEOWN, SR.**, of Cheltenham, for his 20 years of outstanding service as a Commissioner of Cheltenham Township; and

Whereas, **CHARLES D. MCKEOWN, SR.**, was sworn in as the Commissioner representing Ward 7 on January 2, 1996. As the long-time chair of the Township Parks and Recreation Committee, his proudest achievements included creating and expanding the Tookany Creek Pedestrian Trail; renovating flooded rooms and the old playground at the Rowland Community Center; adding basketball and volleyball courts and a kiddie playground at Conklin Pool; establishing a baby pool at Glenside Pool; and relining Kleinheinz Pond. To improve public safety in his ward, he also championed many four-way stop signs and the realignment of the Old Soldiers Road and Tookany Creek Parkway intersection; and

Whereas, **CHARLES D. MCKEOWN, SR.**, has also served the larger community in many ways, including as past president of the East Cheltenham Community Council; a life member and 1997 Person of the Year of the Philadelphia Emerald Society; Distinguished Past President of the Kiwanis Club Lawncrest; past president of Alzheimer's Association of the Delaware Valley; and advisory board member of the Philadelphia Special Olympics. His caring, goodwill and dedication will be greatly missed by his fellow Commissioners and Township Staff after his retirement at the end of 2015.

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, duly convened in regular session this Sixteenth Day of December, A.D., 2015, does hereby officially honor and thank **CHARLES D. MCKEOWN, SR.**, for his 20 years of service as a Commissioner in Cheltenham Township and extends its best wishes for his success in all of his future endeavors. It is further directed that this Resolution be spread in full upon the minutes of this meeting and that a copy thereof be conveyed to Commissioner McKeown.

IN WITNESS WHEREOF, WE, his fellow COMMISSIONERS OF CHELTENHAM TOWNSHIP, have hereunto set our hands and caused the Seal of the Township of Cheltenham to be made a part thereof. DONE AT ELKINS PARK, PENNSYLVANIA, in the year of the Township of Cheltenham, the one hundred and sixteenth.

**BOARD OF COMMISSIONERS
OF CHELTENHAM TOWNSHIP**

Martin J. Simon J.

By: _____

Vice President

J. Andrew Sharkey

Attest: _____

J. Andrew Sharkey, Commissioner

Ann L. Rappoport

Attest: _____

Ann L. Rappoport, Commissioner

Daniel B. Norris

Attest: _____

Daniel B. Norris, Commissioner

Charles D. McKeown

Attest: _____

Charles D. McKeown, Commissioner

Bryan T. Havir

Attest: _____

Bryan T. Havir, Township Manager

Baron B. Holland

Attest: _____

Baron B. Holland, Commissioner

***A Resolution No. 48-15
of the Board of Commissioners of Cheltenham Township***

Whereas, THE BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, Montgomery County, Pennsylvania, with immense appreciation and respect, honors **HARVEY PORTNER** of Elkins Park for his 28 years of outstanding service as a Commissioner of Cheltenham Township; and

Whereas, **HARVEY PORTNER** was sworn in as the Commissioner representing Ward 3 on January 4, 1988. Among his proudest achievements were initiating regular community meetings immediately after his election in one of the Township's most diverse wards; leading the change from a Philadelphia-based ZIP code for La Mott, Elkins Park and Melrose Park, which permanently lowered those residents' home and auto insurance rates; securing H Mart as the successful anchor store in a long-vacant commercial property on Cheltenham Avenue; and leading the Board of Commissioners as President on seven occasions; and

Whereas, **HARVEY PORTNER** also serves the broader community in other ways, including as the current president of both the Montgomery County Visiting Nurse Association Community Services and the CADCOM Board of Directors, as Chairman Emeritus of the Montgomery County Workforce Investment Board, and as a member of the MossRehab Advisory Board and the NAACP Cheltenham Area Branch. He has also received several awards for his advocacy for older adults and those with disabilities. His leadership, wit, good humor and dedication will be greatly missed by his fellow Commissioners and Township Staff after his retirement at the end of 2015.

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, duly convened in regular session this Sixteenth Day of December, A.D., 2015, does hereby officially honor and thank **HARVEY PORTNER** for his 28 years of service as a Commissioner in Cheltenham Township and extends its best wishes for his success in all of his future endeavors. It is further directed that this Resolution be spread in full upon the minutes of this meeting and that a copy thereof be conveyed to Commissioner Portner.

IN WITNESS WHEREOF, WE, his fellow COMMISSIONERS OF CHELTENHAM TOWNSHIP, have hereunto set our hands and caused the Seal of the Township of Cheltenham to be made a part thereof. DONE AT ELKINS PARK, PENNSYLVANIA, in the year of the Township of Cheltenham, the one hundred and sixteenth.

BOARD OF COMMISSIONERS
OF CHELTENHAM TOWNSHIP

Martin J. Quinn J.

By:

Vice President

J. Andrew Sharkey

Attest:

J. Andrew Sharkey, Commissioner

Ann L. Rappoport

Attest:

Ann L. Rappoport, Commissioner

Daniel B. Norris

Attest:

Daniel B. Norris, Commissioner

Charles D. McKeown

Attest:

Charles D. McKeown, Commissioner

Bryan T. Havir

Attest:

Bryan T. Havir, Township Manager
and Secretary

Baron B. Holland

Attest:

Baron B. Holland, Commissioner



PUBLIC ATTENDANCE LIST



Board of Commissioners Meeting

Wednesday, December 16, 2015 @ 7:30 P.M.

Curtis Hall

1250 W. Church Road, Wyncote, PA 19095

(Please Print Clearly)

Print Name	Mailing Address	Telephone Number	E-mail Address
David Wolfe	436 Ricci mill Road		
FRANK PRANSKY	CHELTENHAM PA E P		
MYRNA GOLDMAN	ELKINS PARK		
Ray Porter			
Leah G			
TOO GIBSI	WYNOK		
Steve Conrad	Clauside		
MARK McDONNELL			
Roger C. Gault	619 Curtis AND T.O 128		
Jon Ellis			
Dennis Pennington	12 monahan Ambler		
Paul Rappas	1146 Wharf		

