

February 18, 2015
Curtis Hall

A regular meeting of the **BOARD OF COMMISSIONERS** was held this evening, President Harvey Portner presiding. Members present were Commissioners McKeown (via telephone), Norris, Rappoport, Sharkey and Simon.

Staff present were Charlyn Battle, Director of Human Resources; Christopher Clewell, Public Works Superintendent; Alison Elliott, Assistant Township Manager; Michael Fleming, Public Works Coordinator; Nancy Gibson, Public Information and Complaint Officer; Brian Hinson, Acting Director of Parks and Recreation; John J. Norris, Chief of Police; Joseph O'Neill, Fire Marshal; Bruce Rangnow, Director of Fiscal Affairs; and Bryan T. Havar, Township Manager. Also present was Joseph M. Bagley, Esq., Township Solicitor. A Public Attendance List is attached.

1. The meeting commenced at 7:30 p.m. with the Pledge of Allegiance being led by Commissioner Sharkey.

2. Each member having received a copy of the Commissioners' Regular Meeting dated January 21, 2015 and Special Meeting Minutes dated February 2, 2015, upon motion of Mr. Simon, the Minutes were unanimously approved by the Board of Commissioners.

3. Each member having received a copy of the Executive Summary Financial Report of the Manager/Secretary for the month of January, 2015, upon motion of Mr. Simon, the Report was unanimously approved by the Board of Commissioners.

4. Each member having received a copy of the Accounts Paid Report for the month of January, 2015, upon motion of Mr. Simon, the Report was unanimously approved by the Board of Commissioners.

5. Mr. Sharkey presented **Resolution No. 6-15** to Rudy Tancredi upon the occasion of his retirement as an employee with the Public Works Department after over 32 years of service (see attached).

6. Review of the Public Works Committee Regular Meeting Minutes dated February 11, 2015:

a. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved Change Order 2 with no value to Allstate Power Vac, Rahway, NJ to cover additional time involved in the Interceptor A Sanitary Sewer Lining Project Phases IA and IB.

b. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved Change Order 3 in the amount of \$112,233.15 to Allstate Power Vac, Rahway, NJ to cover final expenses and close out the Interceptor A Sanitary Sewer Lining Project Phases IA and IB contract.

c. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Resolution No. 7-15** authorizing the President of the Board to sign the proposed 2014 – 2017 Master Casting Agreement with PennDOT and the Township Manager to attest his signature (see attached).

d. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously approved the request from the Applicant, Stonemor Partners, L.P., for a waiver from the land development requirements for the construction of Temporary Sales Office Trailer at Holy Sepulchre Cemetery on Cheltenham Avenue.

e. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Ordinance No. 2297-15** providing a sewer charge adjustment for water that does not enter the Township's Sanitary Sewer System (see attached).

f. Upon motion of Mr. Sharkey, the Board of Commissioners approved Change Order 4 from ARRO dated February 4, 2015, to evaluate Option 3 which involves a comprehensive I/I reduction program and the potential to provide long-term conveyance capacity within the City of Philadelphia as requested by PA Department of Environmental Protection for management of the excess flows identified in Amendment 1 of the Wastewater Service Agreement between Cheltenham Township and the Philadelphia Water Department. (Ayes: McKeown, Norris, Portner, Simon; Nays: Rappoport, Sharkey).

g. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously awarded a Professional Services Contract to Aqua d/b/a/ Tri State Grouting in the amount of \$24,035.00 for the Rock Creek Interceptor Cleaning and Video Project as recommended by staff.

h. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Resolution No. 8-15** authorizing the condemnation of a certain parcel of land and improvements located at 110 Rices Mill Road, Wyncote for public purpose of drainage and flood control (see attached).

i. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously authorized the Township Manager to sign the Agreement of Sale with the owner of 110 Rices Mill Road for \$200,000.00.

j. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Resolution No. 9-15** authorizing the filing of a "Green Light – Go Grant" from PennDOT in the amount of \$80,181.00 for upgrades and improvements to traffic and pedestrian signals at various state highway intersections to improve traffic and pedestrian safety and efficiency (see attached).

k. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously authorized the preparation of easements temporary construction and permanent utility easements for three properties on Carter Lane and Tookany Creek Parkway for the purposes of installing a sanitary sewer line.

l. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously agreed to table a decision on a settlement agreement for the WaWa Appeal No.3468 to be located at Ogontz Avenue, Limekiln Pike, MacDonald Avenue and Clubhouse Lane in Wyncote.

m. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously received the Public Works Committee Regular Meeting Minutes dated February 11, 2015.

7. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously received the Parks and Recreation Committee Regular Meeting Minutes dated February 11, 2015.

8. Review of the Public Safety Committee Regular Meeting Minutes dated February 4, 2015:

a. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Ordinance No. 2298-15** amending Chapter 285 of the Township Code entitled "Vehicles and Traffic" (see attached).

b. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously received the Public Safety Committee Regular Meeting Minutes dated February 4, 2015.

9. Review of the Public Affairs Committee Regular Meeting Minutes dated February 4, 2015:

a. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously adopted **Resolution No. 10-15** authorizing the disposition of certain Township records (see attached).

b. Upon motion of Ms. Rappoport, the Board of Commissioners unanimously received the Public Affairs Committee Regular Meeting Minutes dated February 4, 2015.

10. Upon motion of Mr. Simon, the Board of Commissioners unanimously received the Building and Zoning Committee Regular Meeting Minutes dated February 5, 2015.

11. Review of the Pension Board Regular Meeting Minutes dated February 6, 2015:

a. Upon motion of Mr. Simon, the Board of Commissioners unanimously approved the rebalancing of the Township's four (4) pension plans to provide additional cash liquidity within said plans as recommended by the Pension Plans' advisor by reducing the pension plans' fixed income investments to 25%. Mr. Simon elaborated on the discussion and recommendation held by the pension plans' advisor at the February 6, 2015 meeting of the Pension Board.

b. Upon motion of Mr. Simon, the Board of Commissioners unanimously received the Pension Board Regular Meeting Minutes dated February 6, 2015.

12. Under Old Business – None.

13. Under New Business:

a. Upon motion of Mr. Portner, the Board of Commissioners unanimously approved the appointment of Sharon H.W. Hazelwood as a voting member of the Human Relations Commission in accordance with Article XIII, Section 1301 of the Home Rule Charter.

b. Ms. Rappoport announced that the Township's Historical Commission is seeking members.

c. Mr. Portner announced that Historian William Chambres will be giving a presentation on Camp William Penn at the La Mott Community Center this coming weekend to celebrate Black History Month.

d. The Board considered adding additional sanitary sewer flow meters. Mr. Havar advised that this request was made by the Public Works Committee. Ms. Rappoport asked if Arro Engineering would need a change order. Mr. Havar stated that there are currently six (6) meters, and the charge for four (4) more meters would be the same.

Upon motion of Mr. Portner, the Board of Commissioners unanimously approved the addition of four (4) sanitary sewer flow meters.

e. Upon motion of Mr. Portner, the Board of Commissioners tabled the execution of a Stipulated Settlement Agreement with Good Pro Cheltenham, L.P. for the Wawa located at Ogontz Avenue, Limekiln Pike, MacDonald Avenue and Clubhouse Lane.

f. Upon motion of Mr. Portner, the Board of Commissioners unanimously approved the execution of Easement Agreements for a sanitary sewer line replacement project with the properties located at 40 and 46 Carter Lane and 204 Tookany Creek Parkway.

g. Representatives of PECO gave a PowerPoint presentation and described the company's plans for the 2015 Natural Gas Investment Project (see attached). Government Affairs Representative Suzanne Ryan reviewed the project and answered questions. She reviewed the company's overall investments in natural gas and related services; the scope of work to be completed; location of the work, including the streets and intersections; how PECO will communicate and give updates to the Township.

Ms. Rappoport asked about the work hours; if there was any work that could be done after rush hour; road closures or one-lane road closures; overnight work.

Ms. Ryan responded that basically work will take place between 7 a.m. and 3 p.m. with state roads having different requirements; for certain intersections/areas, PECO will work with the recommendation of Township Staff; PECO will try not to close an entire road if possible and will work with the recommendation of Township Staff; all roads will be returned to use after the night shift.

Mr. Norris asked about the length of the project especially Oak Lane Road. Ms. Ryan stated that the contractor still has to walk that area and the length of time is still undetermined.

Mr. Simon noted that the conversion from steel to plastic lines affects 600 properties and asked if this meant 600 individual properties. Ms. Ryan replied that it does. Mr. Simon asked if the properties would be restored. Ms. Ryan indicated that there would be very little work done on the properties since the lines get snaked through the property.

Public Comment:

Donna Powell asked if the Township asks for insurance for this type of work. Mr. Havar responded that proof of insurance is required when application for permits are made.

There being no further business, upon motion of Mr. Portner, the meeting was adjourned at 8:15 p.m.



Bryan T. Haver
Township Manager

Per Anna Marie Felix

Resolution No. 6-15
of the Board of Commissioners of Cheltenham Township

Whereas, THE BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, Montgomery County, Pennsylvania, with great admiration and respect, honors **RUDOLPH "RUDY" TANCREDI** on the occasion of his retirement after more than 32 years of dedicated service with the Township; and

Whereas, **RUDOLPH TANCREDI** joined the Cheltenham Township staff as a Laborer in the Public Works Department on October 4, 1982. Over the next 7 years, he mastered every aspect of his position, including an exceptionally strong knowledge of maintenance and repair of equipment and vehicles. After obtaining his Commercial Drivers License, he became a Driver Operator and then a Sweeper Operator. Additionally, he served as a Group Leader in the Sewer Department, where he demonstrated an unmatched knowledge of the system and an invaluable ability to devise a way to get any job done; and

Whereas, During his tenure **RUDOLPH TANCREDI** accrued an impeccable personnel record, serving as a great model and teacher to the entire Public Works team. Following his retirement on January 23, 2015, he leaves behind an outstanding reputation as a hard worker and generous mentor who shared the tricks of the trade with his fellow co-workers. He will be sorely missed.

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, duly convened in regular session this Eighteenth Day of February, A.D., 2015, does hereby officially honor **RUDOLPH TANCREDI** for his dedicated service to the Cheltenham community and wishes him good fortune in all his future endeavors. It is further directed that this Resolution be spread in full upon the minutes of this meeting and that a copy thereof be presented to Mr. Tancredi.

IN WITNESS WHEREOF, I, HARVEY PORTNER, President of the BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, have hereunto set my hand and caused the Seal of the Township of Cheltenham to be made a part thereof. DONE AT ELKINS PARK, PENNSYLVANIA, in the year of the Township of Cheltenham, the one hundred and sixteenth.

**BOARD OF COMMISSIONERS
OF CHELTENHAM TOWNSHIP**

By: Harvey Portner
Harvey Portner, President

Attest: Bryan T. Havir
Bryan T. Havir
Township Manager and Secretary

**TOWNSHIP OF CHELTENHAM
RESOLUTION NO. 7-15**

A RESOLUTION AUTHORIZING TOWNSHIP ADMINISTRATION TO ENTER INTO A MASTER AGREEMENT FOR ADJUSTMENT OF INCORPORATED UTILITY FACILITIES WITH PENNDOT FOR THE PERIOD BETWEEN OCTOBER 1, 2014 AND SEPTEMBER 30, 2017, FOR THE PURPOSES OF REIMBURSING PENNDOT FOR THE ADJUSTMENT AND/OR REPLACEMENT OF TOWNSHIP-OWNED CASTINGS TO MEET FINAL ROADWAY GRADES DURING PAVING PROJECTS ON STATE HIGHWAYS IN CHELTENHAM TOWNSHIP

WHEREAS, the Township of Cheltenham, Montgomery County, Pennsylvania owns and operates a sanitary sewer and a separate stormwater management system for the purposes of conveying wastewater and stormwater through the Township; and

WHEREAS, the Township's sanitary sewer and separate stormwater management infrastructure is often located within the cartway of both Township and State Highways; and

WHEREAS, alterations to roadways, such as milling and repaving, may require the replacement and/or adjustment of castings; and

WHEREAS, PennDOT is the operator of state-owned highways and from time-to-time may have need to make alterations to said highways; and

WHEREAS, PennDOT offers municipalities a program in which it will replace and/or adjust castings as needed during the course of their alteration projects and municipalities and/or utilities will reimburse the cost of said replacements/adjustments; and

WHEREAS, in order to participate in the master casting reimbursement program PennDOT requires the execution of a three-year agreement, known as "Master Agreement for Adjustment of Incorporated Utility Facilities," for the period of October 1, 2014 through September 30, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Cheltenham, Montgomery County, Commonwealth of Pennsylvania that the President of Cheltenham Township Board of Commissioners be authorized and directed to sign the attached Agreement on its behalf and the Township and the Township Manager be authorized and directed to attest the same.

DONE IN ELKINS PARK, PENNSYLVANIA, under my hand and the Seal of the Township of Cheltenham, this eighteenth day of February, A.D., 2015, in the year of the Township of Cheltenham the one hundred sixteenth.

Resolved and adopted this 18th day of February, A.D., 2015.

ATTEST:

TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS



Bryan T. Haver
Township Manager and Secretary

By: Harvey Portner
Harvey Portner, President

**BOARD OF COMMISSIONERS
CHELTENHAM TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2297-15

**AN ORDINANCE PROVIDING FOR A SEWER CHARGE ADJUSTMENT FOR
WATER WHICH IS USED BUT DOES NOT ENTER THE TOWNSHIP'S SANITARY
SEWER SYSTEM**

WHEREAS, the Cheltenham Township Board of Commissioners desires to provide for a sewer charge adjustment on customers' sewer bills for water which is used but does not enter the Township's sanitary sewer system; and

WHEREAS, the Cheltenham Township Board of Commissioners desires to establish an ordinance providing for such sanitary sewer charge adjustment.

NOW THEREFORE, be it **ORDAINED** that the Code of Ordinances of the Township of Cheltenham is hereby amended as follows:

SECTION I – CODE OF ORDINANCES

Section 238-23A. Sewer Charge Adjustment

The Township Manager is authorized to allow deductions on sewer bills for water which is used but does not enter the Township's sanitary sewer system (hereinafter "Sanitary Sewer System"). In every case, a request for deduction shall be made by written application on forms provided by the Township and shall be subject to the following regulations:

- A. No deduction shall be granted for users of the Sanitary Sewer System who do not have a metered water supply.
- B. No deduction shall be granted for users of the Sanitary Sewer System who are delinquent in their payment to the Township for such service.

- C. 100% of any used water for which a deduction is requested must have been prevented from entering the Sanitary Sewer System.
- D. The Township Manager, or his or her designee, shall determine which used waters are eligible for discharge to some point other than the Sanitary Sewer System, and shall have the authority to prohibit discharges which he or she determines to be potentially harmful to the public health, safety or welfare; provided, however, that no used water which contains suspended matter in any form (organic or inorganic), or which contains any dissolved substances, shall be eligible for discharge to any point other than the Sanitary Sewer System, including storm sewers or any other watercourse.
- E. Customers of the Sanitary Sewer System may purchase and install a “deduct meter” at the approved and inspected outside water outlet on their property. The meter shall measure water not entering the Sanitary Sewer System, and shall be eligible for deduction of that used water annually. Deduct meters shall be inspected by the Township or its designee at the time of installation upon payment of an inspection fee set forth on the Township’s schedule of fees. Every deduct meter shall be required to be inspected annually, for an inspection fee set forth on the Township’s schedule of fees, in order for the customer to be eligible for sewer adjustment charges.
- F. All deduct meters shall be of a design approved by the Township, shall be registered with the Township prior to use, and shall be used only by the customer to whom it is registered and at the service location to which it is assigned in accordance with the Township’s records.
- G. Customers are responsible for installing their meters at the approved service locations each year. Customers are responsible for removing their meters at an appropriate time in the autumn season to prevent freezing and damage. Customers are responsible for making the deduct meter accessible to the Township for reading between October 1 and October 31 of each year. The Township shall then credit the owner’s sewer account by subtracting the previous reading from the current reading, as taken from the meter, multiplying the difference by the current basic user charge, and then deducting 100% of that product from the next month’s billings. The Township shall be authorized to inspect meters for accuracy and calibration at any time meter readings are suspect and/or not considered representative of usage. The customer shall be responsible for obtaining calibration of the meter if the Township determines it is not accurate. Any meter determined to not be accurate shall make the customer ineligible for a sewer charge adjustment until remedied.

SECTION II - DISCLAIMER

Nothing in this Ordinance shall limit, in any manner whatsoever, the Township's right to enforce any ordinance or law of the Township of Cheltenham, County of Montgomery or

Commonwealth of Pennsylvania. Nothing in this Ordinance shall be a defense of any citation issued by any municipal corporation or the Commonwealth pursuant to any other law or ordinance.

SECTION III - SEVERABILITY

The provisions of this Ordinance are severable, and if any Section, sentence, clause or phrase shall be held by a court of competent jurisdiction to be illegal, invalid, or unconstitutional, the remaining portions of this Ordinance shall not be affected or impaired thereby.

SECTION IV - REPEALER

Any ordinance or part of any Ordinance conflicting with the provisions of this Ordinance shall be deemed and the same are hereby repealed to the extent of such conflict.

SECTION V – FAILURE TO ENFORCE NOT A WAIVER

The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.

SECTION VI – EFFECTIVE DATE

This Ordinance shall take effect and be in force as soon after adoption as is permitted by law.

SECTION VII – CODE OF ORDINANCES

Section A300-27.C Sanitary Sewer Deduct Meters

Section A300-27 is hereby amended to add a new Paragraph C which provides as follows:

§A300-27.C. Sanitary Sewer Deduct Meters

Single Family Residential:

- | | | | |
|-----|---|-----------|-------------|
| (1) | Initial Application and Installation Inspection Fee | No Charge | (per meter) |
| (2) | Annual Meter Reading and Inspection Fee | No Charge | (per meter) |
| (3) | Additional Reading | No Charge | (per meter) |
| (4) | Reinstallation of Meter Inspection Fee | No Charge | (per meter) |

Commercial, Institutional, and Multi-Family Residential (including Apartments Buildings and Condominiums):

- | | | | |
|-----|---|----------|-------------|
| (1) | Initial Application and Installation Inspection Fee | \$150.00 | (per meter) |
| (2) | Annual Meter Reading and Inspection Fee | \$100.00 | (per meter) |
| (3) | Additional Reading | \$50.00 | (per meter) |
| (4) | Reinstallation of Meter Inspection Fee | \$100.00 | (per meter) |

ORDAINED AND ENACTED into an Ordinance this 18th day of February, 2015.

CHELTENHAM TOWNSHIP

Harvey Portner

By: _____

Harvey Portner, President,
Board of Commissioners

Bryan Havir

Attest: _____

Bryan Havir, Township Manager/Secretary

TOWNSHIP OF CHELTENHAM
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA

RESOLUTION NO. 8-15

**AUTHORIZING THE CONDEMNATION OF A CERTAIN
PARCEL OF LAND AND IMPROVEMENTS THEREON
LOCATED AT 110 RICES MILL ROAD, CHELTENHAM
TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA**

WHEREAS, the Township of Cheltenham (“Township”) has determined that it is in its best interests to acquire the entirety of the parcel of land, and building and related improvements thereon, located at 110 Rices Mill Road, Cheltenham Township, Montgomery County, Pennsylvania, being Montgomery County tax parcel number 31-00-22954-00-1 (the “Property”), for drainage, flood control, and other municipal purposes; and

WHEREAS, the Board of Commissioners of the Township (the “Board”) has the authority to acquire land and buildings through condemnation pursuant to the Pennsylvania First Class Township Code; and

WHEREAS, the Board intends to authorize the acquisition of the Property through condemnation.

NOW, THEREFORE, be it resolved that the Board hereby authorizes the condemnation of the entirety of the Property. Further, the Board authorizes the Township Solicitor to prepare and file the appropriate documents in order to accomplish the same and the Township Manager is hereby authorized to execute any documents necessary to accomplish the same.

ADOPTED this 18th day of February, 2015.

**BOARD OF COMMISSIONERS OF
THE TOWNSHIP OF CHELTENHAM**

By: Harvey Portner
HARVEY PORTNER, PRESIDENT

Attest: [Signature]
BRYAN T. HAVIR, SECRETARY

**TOWNSHIP OF CHELTENHAM
RESOLUTION NO. 9-15**

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATION TO PURSUE STATE TRANSPORTATION GRANTS UNDER THE GREEN LIGHT-GO PROGRAM FOR FIVE PROJECTS THAT INVOLVE THE UPGRADE AND IMPROVEMENT OF TRAFFIC AND PEDESTRIAN SIGNALS AT VARIOUS STATE HIGHWAY INTERSECTIONS THROUGHOUT CHELTENHAM TOWNSHIP

WHEREAS, the Township of Cheltenham, Montgomery County, Pennsylvania desires to apply to the Pennsylvania Department of Transportation (PennDOT) for funding under the Green Light – Go Municipal Signal Partnership Program to financially aid for the following projects:

1. Upgrade and coordinate signal controls at six (6) intersections by installing GPS time clocks at Limekiln Pike and Glenside Avenue, Limekiln Pike and Waverly Road, Limekiln Pike and Harrison Avenue, Limekiln Pike and Church Road, Limekiln Pike and Easton Road and Easton Road and Route 309 ramps (\$13,920);
2. Intersection upgrades at Arcadia University (Limekiln Pike / Church Road and Limekiln Pike / Easton Road) including the installation of GPS time clocks in signal controllers and coordinate with Limekiln corridor and the installation of pedestrian / ADA signal improvements to intersection per study done by PennDOT (\$51,185);
3. Greenwood Avenue, Longfellow Avenue, and Rices Mill Road Intersection – integration with In Sync system at Greenwood Avenue, Route 309 and Ogontz Avenue intersection to improve traffic flow and safety at both intersections (\$43,500);
4. Ogontz Avenue and Shoppers Lane – study intersection and install safety upgrades / timing adjustments (\$14,500);
5. Ashbourne Road and New Second Street – replace temporary pedestal pole that was set up after an accident with a permanent mast arm (\$37,256); and

WHEREAS, several of these projects have been recommended by PennDOT and its consultants in order to improve overall efficiency and safety of the Township's road network; and

WHEREAS, improving the efficiency and safety of traffic and pedestrians at these intersections will help the Township meet its sustainability goals of increasing energy efficiency and improving mobility; and

WHEREAS, and efficient and safe road network is important to the quality of life in Cheltenham Township; and

WHEREAS, the municipal matching funds will be made available through the FY 2016 sub-allocation appropriations to fund the cost up to 50% of the activities outlined; and

WHEREAS, Green Light-Go program will impose certain obligations upon the Township of Cheltenham and will require it to provide a local share of project costs of up to 50% of the total project costs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Cheltenham, Montgomery County, Commonwealth of Pennsylvania that the Township Administration be authorized to submit a funding application for FY 2015 to PennDOT appropriations in the amount of \$80,181.00 for the project identified in Appendix "A".

BE IT FURTHER RESOLVED, that the Township Manager be authorized to execute and file all future forms and applications for Green Light-Go assistance on behalf of the Township of Cheltenham as they relate to this state funding request; and that the Township Manager, be authorized to execute and file with the application all required certifications and assurances and other documents as they relate to this state funding request.

BE IT FURTHER RESOLVED, that the Township of Cheltenham will commit to the local share of the project costs.

DONE IN ELKINS PARK, PENNSYLVANIA, under my hand and the Seal of the Township of Cheltenham, this eighteenth day of February, A.D., 2015, in the year of the Township of Cheltenham the one hundred sixteenth.

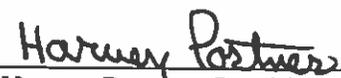
Resolved and adopted this 18th day of February, A.D., 2015.

ATTEST:

TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS



Bryan T. Havar
Township Manager and Secretary

By: 

Harvey Portner, President

ORDINANCE NO. 2298-15

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CHELTENHAM, CHAPTER 285 THEREOF, ENTITLED VEHICLES AND TRAFFIC, BY AMENDING CERTAIN STREET AND PARKING REGULATIONS.

The Board of Commissioners of the Township of Cheltenham hereby ordains:

SECTION 1. The Code of the Township of Cheltenham, Chapter 285, Article II, entitled Parking Meter Zones, Section 285-20 thereof is hereby amended by **ADDING** the following:

- | | | |
|------------------|------|---|
| BARKER ROAD | (7) | STOP STREET at Greenwood Avenue |
| BUTCHER STREET | (9) | HANDICAPPED PARKING at 7316 Butcher Street. This addition is effective for the duration period that this resident is eligible for a reserved handicaped parking sapce. |
| JEFFERSON AVENUE | (19) | HANDICAPPED PARKING at 136 Jefferson Avenue. This addition is effective for the duration period that this resident is eligible for a reserved handicaped parking sapce. |

SECTION 3. That in all other respects Chapter 285 of the Code of the Township of Cheltenham is hereby approved and accepted as amended, and shall continue in full force and effect.

SECTION 4. This Ordinance shall take effect and be in force from and after its approval as required by law.

ENACTED into an Ordinance this 18th day of February, A.D., 2015.

BOARD OF COMMISSIONERS
TOWNSHIP OF CHELTENHAM

By Harvey Portner
Harvey Portner, President



ATTEST: _____
Bryan T. Havir, Township Manager

**TOWNSHIP OF CHELTENHAM
RESOLUTION NO. 10-15**

A RESOLUTION DECLARING ITS INTENT TO FOLLOW THE
SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS
SET FORTH IN THE PENNSYLVANIA MUNICIPAL RECORDS ACT
AND THE MUNICIPAL RECORDS MANUAL OF 1968, REVISED
DECEMBER 16, 2008, AS AMENDED FROM TIME TO TIME

WHEREAS, the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, hereby acknowledges that a Local Government Records Committee of the Pennsylvania Historical and Museum Commission, Division of Archival and Records Management Services was created by the Pennsylvania State Legislature, Act 428 "Municipal Records Act" of 1968, as amended from time to time, and empowered thereby to make rules and regulations for the disposition and management of municipal records; and

WHEREAS, the Township of Cheltenham desires to dispose of municipal records according to Pennsylvania statutory requirements in accordance with the schedule of the Municipal Records Manual (MRM) issued by the Local Government Records Committee, which a list of said Cheltenham Township records are outlined in the attached Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Cheltenham, Montgomery County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual revised on December 16, 2008, as amended from time to time.

DONE IN ELKINS PARK, PENNSYLVANIA, under my hand and the Seal of the Township of Cheltenham this 18th day of February, A.D., 2015.

TOWNSHIP OF CHELTENHAM

ATTEST:



Bryan T. Haver
Township Manager/Secretary

BY:



Harvey Portner, President
Board of Commissioners

(SEAL)

EXHIBIT "A"

Box #	Year(s) of Record	Record Type	Year End To Destroy	MRM REF.
		ACCOUNTING		
1011	2006	Payables A-D	2014	Chapter 6
1040	2007	Payables A-Glasgow	2014	Chapter 6
1041	2007	Payables H-PECO	2014	Chapter 6
1042	2007	Payables P-T	2014	Chapter 6
1043	2007	Payables U-Z, Insurance, Void PO's	2014	Chapter 6
1002	2006&2007	Secretary Reports	2014	Chapter 6
994	2007	Activity Reports	2014	Chapter 6
1001	2006&2007	Direct Deposit Reports	2014	Chapter 6
1016	2007	Daily Cash Receipts-7/2007-12/2007	2014	Chapter 6
1020	2007	Payroll Timesheets Oct-Dec	2014	Chapter 6
965	2006	Payroll Timesheets April-June	2014	Chapter 6
991	2007	Payroll Timesheets July-Sept	2014	Chapter 6
992	2007	Payroll Timesheets April-June	2014	Chapter 6
993	2007	Payroll Time Sheets	2014	Chapter 6
2077	2007	General Payroll & Check Registers	2014	Chapter 6
1000	2005&2006	Payroll Quarterly Reports	2014	Chapter 6
1031	2007	Payroll Journals	2014	Chapter 6
1032	2007	Payroll Journals (Jan-June)	2014	Chapter 6
		PARKS AND RECREATION		
1145	2001	Pool and Program Income Receipts	2014	Chapter 17
1146	2002	Pool and Program Income Receipts	2014	Chapter 17
		TAX OFFICE		
1	Years prior to 2007	Tax Duplicates; Proof Book and Computer Printouts	2014	Ch. 7
2	Years prior to 2007	Real Estate Tax Payment Records; Earned Income Tax and Transmittal Records	2014	Ch. 7
3	Years prior to 2007	Letters and correspondence, A/P and closeouts	2014	Ch. 7
4	Years prior to 2007	Business Privilege Tax Files for Filers who went out of Business	2014	Ch. 7
5	Years prior to 2007	Business Privilege Tax Returns	2014	Ch. 7
6	Years prior to 2007	Transmittals	2014	Ch. 7
		PERSONNEL		
6010	2005	DVHIT Bills	2014	Ch. 4, §2
	2005	Workers Comp. Claims	2014	Ch. 4, §1
	2002-2005	Unemployment Compensation Monthly Charges	2014	Ch. 4, §1
	2005	Vision Benefits Bills	2014	Ch. 4, §2
	2005	Keystone Bills	2014	Ch. 4, §8
	2005	Parks and Recreation Injuries	2014	Ch. 4, §2
	2005	Summer Students Material	2014	Ch. 4, §14
	1992-2006	Police -Salary-Teamsters Contracts	2014	Ch. 4, §1



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PECO Natural Gas Investment Projects

Cheltenham Township
February, 2015



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PECO Investing in Natural Gas Improvements

- ✓ In 2014, PECO invested \$3.5M in improvements in the natural gas distribution system in Cheltenham Township
- ✓ In 2015, PECO will invest \$5.4M in improvements in the natural gas distribution system in Cheltenham Township
- ✓ PECO's investment will ensure the continued, safe, reliable delivery of natural gas service to both current and future customers
- ✓ These improvements are part of PECO's initiative to accelerate the modernization of its natural gas distribution system



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Scope of Work

- ✓ PECO will be replacing cast iron main with plastic main and renewing or replacing the service lines connecting the customers to the main
- ✓ PECO will be modernizing bare steel service lines to plastic lines for approximately 600 properties
- ✓ Through this process, PECO will relocate indoor natural gas meters to the exterior of the property
- ✓ These projects are tentatively scheduled to be done from February 2015 through September 2015
- ✓ Property restoration will be done at the conclusion of the jobs
- ✓ The schedule for these jobs is currently being finalized and will be provided to Township administration when complete



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Location of Work

Location
Lynnwood Ave from Glenside Rd to Fairhill Ave and Tyson Ave from Lynnwood Ave to end
Church Rd from south of Meetinghouse Rd to Brookside Ave
Church Rd from west of Serpentine La to Chelton Hills Dr
Church Rd south of Meetinghouse Rd
Forrest Hills Dr and Aspen Way from Green Briar Rd to Forrest Ave
Glenside Rd from Lismore Ave to Lynnwood Ave
Green Briar Rd from Old York Rd to end
Greenwood Ave from Deaver Dr to Glenside Ave
Hewitt Rd from Paxon Ave to Glenside Ave
Old York Rd from Church Rd to Foxcroft Rd
Paxon Ave from North Ave to South Ave
Serpentine La from Church Rd to Washington La
South Ave from Paxon Ave to Glenside Ave
Waverly Rd from Glenside Ave to Paxon Ave
Glenside Ave from Greenwood Ave to north of North Ave
Glenview Ave - between Hewitt Rd & Park La
Hewitt Rd
North Ave from Paxon Ave to Glenside Ave
Park La from Hewitt Rd Glenview Ave
Westminster Rd from Church Rd to Meetinghouse Rd
Gribbel Rd btw Royal Ave to North
Waverly Rd btwn Laverock & Harrison Avenue
Oak Lane Rd btw Park view & Barclay Rd, 640' main replacement
Glennwood Ave, between Lycoming and New Second, 20 ft section of main

Communications

- ✓ PECO met with Township administration and staff and reviewed the scope of the projects
- ✓ PECO will provide the Township Manager the schedule for each job once finalized
- ✓ PECO will invite Township staff to participate in pre-job walk-downs
- ✓ PECO will provide written communications to impacted customers ahead of the job start date
- ✓ PECO will provide a point of contact to the customers and also the Township



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Questions?



