

January 5, 2015
Curtis Hall

The **ORGANIZATION MEETING** of the **BOARD OF COMMISSIONERS** was held tonight at 8 p.m. The meeting was called to order by Township Manager Bryan T. Havir.

Members of Staff present were Charlyn Battle, Human Resources Director, Alyson Elliott, Assistant Township Manager; Bryan Havir, Township Manager, Brian Hinson, Acting Director of Parks and Recreation, John J. Norris, Chief of Police, Joseph O'Neill, Fire Marshal, Bruce Rangnow, Fiscal Affairs Director, Henry Sekawungu, Director of Planning and Zoning.

Also present were Joseph Bagley, Esq., Township Solicitor and Stephen Burns, Finance Officer. A Public Attendance List is attached.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Portner.
2. The Assistant Manager's Roll Call was answered by Messrs. McKeown, Norris, Portner, Rappoport, Sharkey and Simon.
3. The election of the President of the Board of Commissioners was in order. The Township Manager called for nominations.

Upon motion of Mr. Simon, seconded by Mr. McKeown, the name of Harvey Portner was placed in nomination for President of the Board of Commissioners. The nominations were closed by Mr. Sharkey.

Mr. Harvey Portner was duly elected President of the Board of Commissioners by a unanimous vote.

President Portner assumed the Chair at this time.

4. The election of the Vice President of the Board of Commissioners was in order. Mr. Portner called for nominations.

Upon motion of Mr. Sharkey, seconded by Mr. McKeown, the name of Morton J. Simon, Jr. was placed in nomination for Vice President of the Board of Commissioners. The nominations were closed by Mr. Portner.

Mr. Morton J. Simon, Jr. was duly elected Vice President of the Board of Commissioners by a unanimous vote.

5. Mr. Portner addressed the meeting. He stated that one of his goals for 2015 is to consolidate certain citizens' committees to make the committees more pliable and stylize their functioning.

Mr. Portner announced that the Cheltenham Township Manager will conduct a Special Meeting in accordance with the Home Rule Charter, Article III, Section 309, on Monday, January 12, 2015, at 6:30 p.m. (prevailing time) at Curtis Hall, Church Road and Greenwood Avenue, Wyncote, PA, to enable the committee persons of the Township's Democratic Party of Ward 2 to designate a Commissioner for that ward to fill the term of a resigned Commissioner whose office became vacant on January 1, 2015. The meeting is open to the general public.

6. Upon motion of Mr. Portner, **Resolution No. 1-15**, approving the Finance Officer's Bond for 2015 was unanimously adopted by the Board of Commissioners (see attached).

7. Upon motion of Mr. Portner, **Resolution No. 2-15**, approving the Director of Fiscal Affairs Bond for 2015 was unanimously adopted by the Board of Commissioners (see attached).

8. Ms. Rappoport asked about the cost of the above-approved bonds. Mr. Rangnow responded that the cost is approximately \$2,000.00.

9. Upon motion of Mr. Portner, **Resolution No. 3-15**, affixing the time and place of the Regular Meetings of the Board of Commissioners of the Township of Cheltenham for 2015 was adopted by the Board of Commissioners (see attached).

10. Mr. Portner presented the memberships for the 2015 Standing Committees.

Upon motion of Mr. Portner, the Board of Commissioners unanimously concurred with the appointments made by President Portner to the **Standing Committees for 2015** in accordance with Section 401(c) of the Home Rule Charter (see attached).

There being no further business, upon motion of Mr. Portner, and unanimously approved by the Board of Commissioners, the meeting was adjourned.



Bryan T. Havir
Township Manager

as per Anna Marie Felix

RESOLUTION NO. 1-15

BE IT RESOLVED that the Finance Officer secure a Bond to equate to 50% of the Tax Duplicate of the Township conditioned upon the faithful performance of his duties, the premium for said Bond to be paid pro-rata share by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond and that proof of said Bond be presented to the Township Manager.

RESOLVED AND ENACTED by the Board of Commissioners this 5th day of January, A.D., 2015.

BOARD OF COMMISSIONERS
TOWNSHIP OF CHELTENHAM

Harvey Portner

BY: _____
Harvey Portner, President

Bryan T. Havir

ATTEST: _____
Bryan T. Havir
Township Manager and Secretary

RESOLUTION NO. 2-15

BE IT RESOLVED that the Director of Fiscal Affairs secure a Bond in the amount of \$1,000,000 conditioned upon faithful performance of his duties, the premium for said Bond to be paid by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond and that proof of said Bond be presented to the Township Manager.

RESOLVED AND ENACTED by the Board of Commissioners this 5th day of January, A.D., 2015.

BOARD OF COMMISSIONERS
TOWNSHIP OF CHELTENHAM

Harvey Portner

BY: _____
Harvey Portner, President

Bryan T. Havir

ATTEST: _____
Bryan T. Havir
Township Manager and Secretary

RESOLUTION NO. 3-15

WHEREAS, the regular monthly meetings of the Board of Commissioners of the Township of Cheltenham for 2015 shall be on the third Wednesday of each month from January through December, at Curtis Hall, Church Road and Greenwood Avenue, Wyncote, Pennsylvania. All monthly meetings will commence at 7:30 p.m. and run consecutively. Further, any month that the Board shall designate a different date and location for a meeting that it be advertised in a local newspaper at least seven (7) days before the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Township of Cheltenham hereby authorizes the above-cited schedule.

RESOLVED AND ENACTED by the Board of Commissioners this 5th day of **January**, **A.D., 2015.**

BOARD OF COMMISSIONERS
TOWNSHIP OF CHELTENHAM

BY: Harvey Portner
Harvey Portner, President

ATTEST: 
Bryan T. Havir
Township Manager and Secretary



2015 STANDING COMMITTEES*

Public Safety

J. Andrew Sharkey – Chair
Charles D. McKeown – Vice Chair
Daniel B. Norris – Member
Ann L. Rappoport – Member
Morton J. Simon, Jr. – Member

Public Affairs

Charles D. McKeown – Chair
Ann L. Rappoport – Vice Chair
Daniel B. Norris – Member
J. Andrew Sharkey – Member
Morton J. Simon, Jr. – Member

Building and Zoning

Morton J. Simon, Jr. – Chair
Harvey Portner – Vice Chair
Charles D. McKeown – Member
Daniel B. Norris – Member
Ann L. Rappoport – Member
J. Andrew Sharkey – Member

Public Works

J. Andrew Sharkey – Chair
Morton J. Simon, Jr. – Vice Chair
Charles D. McKeown – Member
Daniel B. Norris – Member
Ann L. Rappoport – Member

Finance Committee

Daniel B. Norris – Chair
Morton J. Simon, Jr. – Vice Chair
Charles D. McKeown – Member
Ann L. Rappoport – Member
J. Andrew Sharkey – Member

Parks and Recreation

Charles D. McKeown – Chair
Ann L. Rappoport – Vice Chair
Daniel B. Norris – Member
J. Andrew Sharkey – Member
Morton J. Simon, Jr. – Member

Sinking Fund Commission

Morton J. Simon, Jr. – Chair
Harvey Portner – Vice Chair
Charles D. McKeown – Member
Daniel B. Norris – Member
Ann L. Rappoport – Member
J. Andrew Sharkey – Member

Pension Board

Harvey Portner – Chair
Morton J. Simon, Jr. – Vice Chair
Charles D. McKeown – Member
Daniel B. Norris – Member
Ann L. Rappoport – Member
J. Andrew Sharkey – Member

School Board/Commissioners Liaison**

Ann L. Rappoport – Chair
Daniel B. Norris – Member
Charles D. McKeown – Member

Alternative Revenue Committee**

Ann L. Rappoport – Chair
Charles D. McKeown – Member
J. Andrew Sharkey – Member

Fire Board Liaison**

J. Andrew Sharkey

**The Board President serves as an Ex-Officio Member on all Standing Committees except where noted.*

***Not a Standing Committee*

1/5/15
ORGANIZATION Meeting
Public Attendance
List

NAME

Address

100 Genesys

300 maple Ave 19095