

December 10, 2014
Curtis Hall

A regular meeting of the **FINANCE COMMITTEE** was held tonight, Chairman Morton Simon presiding. Members present were Commissioners Norris and Rappoport. Also present was Ex-Officio Member Portner.

Staff members present were Township Manager, Bryan Havir, Director of Fiscal Affairs, Bruce Rangnow, Assistant Township Manager, Alyson Elliott, Public Works Coordinator Michael Fleming and Public Works Facility Superintendent Chris Clewell. Also in attendance was Finance Officer Stephen Burns and Township Solicitor Joseph Bagley. A Public Attendance List is attached.

1. Mr. Simon called the meeting of the Finance Committee to order at 7:35 P.M.
2. The Executive Financial Summary Report for the five year period ending November 30, 2014 was reviewed and accepted.
3. Mr. Havir presented a status update on the plan to modify the existing Ordinance for post-service or post-retirement healthcare insurance benefits for Commissioners elected and appointed for the first time after December 31, 2014

Recommendation to the Board of Commissioners: Upon motion of Mr. Norris, the Committee unanimously recommended to the Board of Commissioners the adoption of an Ordinance modifying the provision of healthcare insurance benefits for post-service or post-retirement healthcare insurance benefits to Township Commissioners elected or appointed for the first time after December 2014, effective January 2, 2015 (see attached).

4. Mr. Bagley read a prepared statement explaining to the Committee the reasons and process by which Staff determined Covanta-Plymouth to be the lowest bidder for the awarding of a five-year contract for solid waste disposal (see attached).

Recommendation to the Board of Commissioners: Upon motion of Mr. Portner, the Committee unanimously recommended to the Board of Commissioners that they award a five-year solid waste disposal contract to Covanta-Plymouth, effective January 1, 2015 through December 31, 2019 in an amount not to exceed \$3,417,848.00.

5. Mr. Havir updated the Committee on several budget changes that will reduce down the 2015 budget proposed tax increase of \$840,803 by \$83,400. Higher Real Estate assessment property values, as reported by the Montgomery County Board of Assessment as of November 30, 2014, will result in increased tax revenue of approximately \$20,900. Increased recycling tonnage collected, due to the township's automated recycling program, has reduced has resulted in a cost savings of approximately \$62,500 in 2014. The combined improvements to net revenue and reduced expenditure costs will lower the 2015 proposed tax increase to \$757,403. Mr. Simon thanked the community at large for their continued efforts to recycle which has contributed to the reduction in the proposed tax increase. The proposed millage increase of .4045 will result in a tax increase of \$60.00 on average assessed value, a reduction of \$6.00 from the previous assumptions.

Recommendation to the Board of Commissioners: Upon motion of Mr. Portner, the Committee unanimously recommended to the Board of Commissioners the adoption of the 2015 Operating and Capital Budgets, with the two changes discussed this evening.

5. Old Business – None.

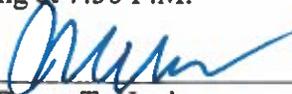
6. New Business – Stephen Burns reported that Pennsylvania State Act 164 of 2014 requires that all tax collectors in Pennsylvania appoint a deputy tax collector who shall collect and settle taxes during any incapacitation of the tax collector. Such appointment must be approved by the taxing districts represented by the tax collector and by the tax collector's bond surety company. Mr. Burns recommended that Sherrie Jakeman, a current Township employee who works in the tax office, be appointed as the Deputy Tax Collector so that the Township will be in compliance with the requirements of Act 164.

Recommendation to the Board of Commissioners: Upon motion of Mr. Portner, the Committee unanimously recommended to the Board of Commissioners that Ms. Jakeman be approved as the Deputy Tax Collector, subject to review by the Township solicitor's office.

7. Citizen's Forum – Mr. Fred Milbert of 1100 Prospect Avenue, Melrose Park asked for clarification on why the Earned Income Tax (EIT) year-to-date percentage as stated in the Five Year Analysis Report for November of 2013 and 2014 was report as 1.05%. Mr. Haver indicated that the listed percentages were typed incorrectly on the report and that the year-to-date EIT percentage for both 2013 and 2014 will be amended to correct read 105%.

Mr. Milbert also wanted to know what the anticipated costs savings would be for the Township resulting for the modification to the provisions of the Commissioners healthcare insurance benefits. Mr. Norris indicated that he believed the cost savings would be approximately \$6,000 for an individual and \$12,000 on a family medical plan. Mr. Haver stated that he would provide the actual cost savings information to Mr. Milbert. It was also noted that not all of the current Commissioners are participants in the healthcare program.

8. Adjournment - There being no further business, upon motion of Mr. Portner, the Committee unanimously agreed to adjourn the meeting at 7:50 P.M.



Bryan T. Haver
Township Manager

Per: Bruce Rangnow
Director of Fiscal Affairs

**BOARD OF COMMISSIONERS
CHELTENHAM TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. ____-14

**AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF
CHELTENHAM CHAPTER 58, ENTITLED "SALARIES AND
COMPENSATION", ARTICLE II ENTITLED "BOARD OF
COMMISSIONERS – YEARLY COMPENSATION" TO MODIFY THE
PROVISION OF HEALTHCARE INSURANCE BENEFITS AND POST-
RETIREMENT HEALTHCARE INSURANCE BENEFITS TO
TOWNSHIP COMMISSIONERS**

The Board of Commissioners of Cheltenham Township does hereby enact and ordain:

SECTION I – Amend Chapter 58 Article 2 of the Codified Ordinances of Cheltenham Township

Chapter 58, Article II, entitled "Yearly Compensation" shall be amended as follows:

The compensation of all Township Commissioners of the Township of Cheltenham whose terms commence on or after January 2, 2004, shall consist of the salary of \$6,000.00 per annum and insurance and retirement benefits as provided by the Township Management Group[.]provided, however, that no Township Commissioner elected or appointed for the first time after December 31, 2014 shall be provided with (nor shall any family member be provided with) any healthcare insurance benefits while serving as a Township Commissioner nor shall they be provided with (nor shall any family member be provided with) any post-service or post-retirement healthcare insurance benefits.

SECTION II - Disclaimer

Nothing in this Ordinance shall limit, in any manner whatsoever, the Township's right to enforce any ordinance or law of the Township of Cheltenham, County of Montgomery or Commonwealth of Pennsylvania. Nothing in this Ordinance shall be a defense of any citation issued by any municipal corporation or the Commonwealth pursuant to any other law or ordinance.

SECTION III - Severability

The provisions of this Ordinance are intended to be severable, and if any section, sentence, clause, part or provision hereof shall be held illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this Ordinance. It is hereby declared to be the intent of the Board that this Ordinance would have been adopted even if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.

SECTION IV - Repealer

All other ordinances and resolutions or parts thereof insofar as they are inconsistent with this Ordinance are hereby repealed.

SECTION V – Failure to Enforce Not a Waiver

The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.

SECTION VI - Effective Date

This Ordinance shall take effect and be in force from and after its approval as permitted by law.

ORDAINED AND ENACTED into an Ordinance this 17th day December, 2014.

BOARD OF COMMISSIONERS
TOWNSHIP OF CHELTENHAM

By _____
Harvey Portner, President

ATTEST: _____
Bryan T. Havir, Township Manager

Solid Waste Bid

On October 24, 2014, Springfield Township opened bids on behalf of sixteen (16) municipalities in eastern Montgomery County for solid waste disposal services to start at the beginning of 2015. Effective December 31, 2014, the County Waste Authority is being dissolved, and, therefore, each of the 16 municipalities must provide for municipal solid waste disposal for the first time in approximately 25 years. The bids were structured for one (1) 5-year contract and an option to extend the contract for an additional three (3) years. Bidders were given an opportunity to bid on all or only portions of the overall contract. The County engaged D&B Engineers and Architects, PC of South Plainfield, New Jersey to prepare the Request for Bids ("RFB") at the County Authority's cost.

Bid Form No. 1 provided an option for municipalities to haul directly to the contractor's disposal site. The total cost for each municipality was to be calculated as the sum of: (1) the bidder's per ton service fee (as-bid) and (2) a distance-based hauling cost based upon the hauling distance from each municipality's municipal offices to the bidder's designated disposal facility using certain parameters established by the project consultant in the bid document.

Section 1.8 of the RFB reserved, among other things, the rights of the municipalities: (a) to include a calculation of the cost of hauling to the bidder's Designated Disposal Facility to be added to the bidder's Service Fee to determine the Total Cost to be used as a basis of a contract award and (b) to accept the lowest bid that the Municipality believes is in the best interest of the Municipality and residents, businesses and institutions within the Municipality's service area.

Addendum No. 2 to the RFB provided a Total Cost Calculation Chart with hauling costs, as calculated by the project consultant, to be used in evaluating total bid cost based upon the actual hauling distance from each Municipality's primary municipal offices to the bidder's Designated Disposal Facility.

Township staff proceeded to calculate and/or confirm the actual mileage from the Township's municipal offices to each bidder's Designated Disposal Facility. Township staff then applied the mileage to the hauling cost chart; added each bidder's as-bid service fees, and calculated the total cost for each bidder.

Utilizing the Total Full Term Cost, as mandated by in the RFB, Covanta (with a Designated Disposal Facility in Plymouth Township) is the lowest bidder by approximately \$100,000.

Therefore, staff recommends that the Board accept Covanta's bid, at an initial service fee of \$54 per ton, being the lowest responsive and responsible bidder when, as required in the bid documents, the trips costs (using actual mileage and hauling cost information from the chart in Addendum 2 of the bid documents) are added to the service fee bid, to determine Total Full Term Cost. Staff recommends awarding a five-year contract to Covanta with a 3 year option.

PUBLIC ATTENDANCE LIST
Finance Committee @ 7:30 PM
Public Works Committee @ 7:45 PM
Wednesday, December 10, 2014
Curtis Hall
Wyncote, PA 19095

NAME (Please Print Clearly)	ADDRESS	EMAIL/TELEPHONE
MYRON GOLDMAN	EP	215-480-3091
BRIAN HINTON	GenesisHC	610 637-3907
Jason Griffin	EP	
Bill GRAY	Contech	
Liz Cheeseener	ARRO	
Stephanie Clay	ARRO	
ROBERT HYSLOP	211 HARRISON GLENSIDE	215-886-0013
S. STRANG	CC	
MICHAEL CONNOR + TOM FENY	The RBA Group	215. 280. 2770
George Wrigley	Abington Township	215-884-8329