February 28, 2011 7:30 p.m.
Carriage House

The regular meeting of the Environmental Advisory Council (EAC) was held tonight. Voting members present were: Barbara Duffy, Bill Mettler, Lorna Rosenberg and David Schultz. Also present was Dorothy Baumgarten, Friends of Grove Park and Tom McHugh and ex-officio member Jonathan Essoka. Staff present was Bryan T. Havir, Assistant Township Manager.

1. ***Call to Order*** – Mr. Havir called the meeting to order at 7:35 p.m.

2. ***Annual Reorganization/Election of Officers.*** - Mr. Havir opened the floor for nominations for Chair. Ms. Rosenberg made a motion to keep the slate of officers the same. The motion was not seconded and Ms. Rosenberg withdrew her motion. Ms. Duffy made a motion, seconded by Mr. Mettler to nominate David Schultz, as Chair. Having no other nominations, Mr. Mettler made a motion to close nominations for Chair. The members voted unanimously for Mr. Schultz as Chair. Mr. Schultz assumed the chair and thanked the membership for its support. Mr. Schultz opened the floor for nominations for Vice Chair. Ms. Rosenberg nominated Barbara Duffy for Vice-Chair, seconded by Mr. Schultz. Nominations were closed for Vice-Chair. The members unanimously voted for Ms. Duffy as Vice-Chair.

Committee Chair Appointments: Mr. Schultz reviewed appointments as follows:

For Energy Committee – Mr. Mettler as Chair.

For Watershed Committee – Ms. Duffy as Chair.

For Transportation Committee – Mr. Schultz appointed Tom McHugh as Chair. It is noted that although Mr. McHugh is not a voting member of the EAC, he is filling a position that has been previously held by a non-voting member. Mr. Havir noted that the appointment could be contingent upon approval of the Public Works Committee.

For Buildings Committee – Ms. Rosenberg and Mr. Schultz as Co-Chairs.

For Communications Committee – Ms. Carroll as Chair (to be confirmed at next meeting since she was not present this evening).

3. ***Acceptance of Meeting Minutes*** – Mr. Schultz asked for a motion to approve the January 24, 2011 meeting minutes. Ms. Rosenberg made a motion to approve the January 24th meeting minutes as submitted; seconded by Ms. Duffy. The motion was unanimously accepted.

4. ***Committee Reports*** -

A. Energy Committee –Mr. Mettler reported that Transition Cheltenham's Pot Luck Banquet will be held at Cheltenham High School Cafeteria on Sunday, March 13, 2011 from 4:00 to 8:00 p.m. Mr. Mettler noted that this is a family event featuring a pot luck banquet, (bring something to eat and drink and to help with zero waste, bring your own plate, mug, cutlery), music and scavenger hunts for the children. Mr. Mettler noted that action groups will be developed from this event. (see attached report).

B. *Watershed Committee* – Ms. Duffy reported on the following:

- On February 15, 2011 Ms. Duffy met with Karen Shaffran, science teacher at Cedarbrook Middle School, to continue planning for the **2011 Cheltenham Community Earth Day Festival**. The next meeting date is scheduled for March 22, 2011 at Cedarbrook Library at 7:00 p.m. She reported that the festival date has been changed to Saturday, May 14th from noon to 3pm at Cedarbrook Middle School. The focus of the festival will be **"Conserving Resources"**. Cedarbrook Middle School students will be developing projects to teach participants about conservation of water, electricity, trees, etc. Demonstrations, rain gardens, solar panel controls for the greenhouse, etc. are planned. Ms. Duffy mentioned to Mr. McHugh that Ms. Chadwick might be interested in putting together an activity focused on bus transportation. The event will be advertised through an e-mail blast, Cedarbrook Middle School, flyers and yard signs. Groups participating will be Friends of High School Park, CSA, Energy Works, La Mott Garden Group, Transition Cheltenham, etc. The Committee is still working to attract more vendors.
- Earth Day Project Activities are scheduled for April 30 and May 1, 2011. The late date is due to the holidays. We have started to contact community groups to see who would like to host an Earth Day hands-on project anywhere in the township on the weekend of April 30th. Anyone interested in participating in the festival

planning or would like to host a project, should contact Ms. Duffy at (beduffy@comcast.net) or 215-885-1506.

C. *Transportation Committee* – Mr. McHugh noted that he had helped Mr. Mettler launch the Transition Town's event last month. Interactive maps indicating safest routes for walking and biking were provided. Ms. Rosenberg asked what criteria were used to determine safest routes. Mr. Mettler explained pedestrian and bike routes least travelled by cars, routes you would trust for your kids and back street connections. Destinations for walkers or bikers may include a trip to a local grocery, or a visit to another neighborhood. Neighbors are being asked to add their information about possible safe routes to a map of Cheltenham that has been highlighted with the safest paths for cycling in the Township at Transition Cheltenham events. Mr. McHugh noted that residents should think in terms of necessity rather than recreation. Mr. Havir added that this activity should be presented by the Committee for information gathering purposes and that the routes are not necessarily being advocated or endorsed by the Township. Additionally, information such as this could be included as implementation strategies in the Township sustainability plan which could be used as the basis for future grant applications.

D. Buildings Committee –

Ms. Rosenberg noted that the recycling program in the School District continues to move ahead. The kick off event to heighten awareness is planned for the week after Earth Day, April 25-29, 2011. (see attached report). Ms. Rosenberg is hoping to involve everyone from the principals to the students to the maintenance staff.

Ms. Rosenberg also noted that she met with the Chair of the Science Dept, the Advanced Placement (AP) Environmental Science Teacher and Mr. Bavi regarding a green roof proposal. The students will present a power point presentation, reviewed by Mr. Bavi, to the School Superintendent hopefully in mid March. Ms. Rosenberg has reached out to Roofscapes, Inc. and

will also need to reach out to a structural engineer for input for the purposes of grant funding opportunities.

Mr. Metter noted that he had received a notice on February 22, 2011 from Dr. Bavi for the EAC to attend a kick-off meeting for input on the design of the new Cheltenham Elementary School at the school on March 23, 2011. The School District's Architect Consultant, Gilbert Architects will be present. Mr. Mettler asked Mr. Carrington to attend and will ask Mr. Graham to attend.

E. Communication Committee – Ms. Carroll was not present so no report was provided.

5. ***Old Business***:

A. At last month's meeting, Mr. Khiet Long, PEC Coordinator, spoke of convening first class Township EAC's to come to hear about Energy Works. Participation by Cheltenham's EAC was discussed and what role it would play, including hosting a presentation by Energy Works. The possibility of organizing such an event was referred to the Buildings Committee. Mr. Havir stated that in subsequent conversations with Mr. Long, he had tentatively reserved Curtis Hall for the end of March. Discussion ensued regarding the purpose of the event and it was decided that the Building Committee will report back next month with ideas about putting a panel together. Meanwhile it was suggested that Ms. Rosenberg make an offer to Mr. Long regarding hosting an event in the evening of April 27, 2011, tentatively.

B. Mr. Havir reported on the development of a steering committee for the Township Sustainability Plan. Invitation for citizens to submit letters of interest and resumes to join the steering committee was extended to March 4, 2011. Mr. Havir asked Mr. Schultz for his recommendations for three members of the EAC to participate on the Committee. Mr. Schultz formally made a motion to nominate Daryl Carrington, Bill Mettler and Lorna Rosenberg to represent the EAC. Ms. Duffy seconded the motion. The motion was unanimously approved.

Mr. Schultz also offered to recommend other citizens (Paul Gordon, Jonathan Essoka and Tom McHugh) to serve on the committee. Mr. Havir suggested that these individuals submit their resumes to Township Manager if they were interested. Mr. Schultz offered to write a letter to the Township Manager in their support. The EAC supported this suggestion. Mr. Havir stated that the County Planning Staff consisting of Mr. John Lesher and Ms. Hannah Mazzaccaro prepared an outline of a tentative project schedule, including suggested number of steering committee meetings and needs for data collection. The Steering Committee members and Township Staff will assist in supplying data by completing survey questionnaires. Steering Committee feedback and visioning is also part of the process. The first meeting is tentatively planned for May or June subject to acceptance of the schedule and creation of the steering committee by the Public Works Committee.

C. Mr. Havir stated that the High School Park Meadow Restoration Project Steering Committee would walk the site on Tuesday, March 1, 2011 at 9:00 a.m. with the project consultant for data collection. A revised project schedule and scope of work will be developed. The first phase of the project will include eradication of invasive plant material in the meadow. Mr. Havir also noted that Mr. Fran Rubert, a representative from DCNR, met with Township Staff last week to review the possibility of applying for additional state funding for a Phase II Meadow Restoration scope of work. Mr. Rubert advised against applying for a second grant until the initial grant is close to being finished. In the meantime, Mr. Rubert recommended revisiting the planning project submitted two years ago for Curtis Park Landscape Management Master Plan and submit that project for the April 2011 grant round. The EAC concurred with this recommendation.

D. Update on Energy Efficiency Community Block Grant (EECBG) – Mr. Havir reported that the boiler upgrade at the Rowland Community Center is complete. There were some initial

concerns experienced in late December with the new boiler where the system produced a loud start-up noise and also exhaust vapors which were noticed by the neighbors. A new muffler system was added as well as additional venting added to solve the problems. The energy efficient lighting was being completed this week. Rebates in the amount of $3,830.10 were realized through the PECO Smart Power Rebate Incentive Program. The next quarterly report is due by April 10, 2011 and will include final calculations on energy savings.

E. Ms. Rosenberg wished to announce that a student representative from the Cheltenham School District will attend the next EAC meeting. The AP Environmental Science Teacher, Mr. Wolfe has offered credit to the student(s) who participate. The committee can verify attendance.

6. New Business -.

A. Mr. Schultz stated that as a result of a recent meeting of the EAC on February 12, 2011 he would like to schedule future discussion of actions proposed by the EAC's Committee of the whole spread out over the next twelve months which include: adoption of an EAC vision statement; consideration of developing a natural resources inventory and sustainable resource directory of contractors and trades personnel in the Township and consideration of methods by which the standing committees could launch pilot projects in collaboration with township officials and community stakeholders.

Regarding the website as a sustainable resource directory, it was recommended that an ad hoc committee be formed to develop proposed content. It was suggested that a vision statement would be necessary to shape content. Mr. Schultz offered to meet with Ms. Carroll and Ms. Duffy. Mr. Havir suggested that this group should work with Ms. Gibson, the Township Public Information Officer to ensure coordination with getting the information on the Township website.

Mr. Schultz said he volunteered at the February 12, 2011 meeting to research the vision statement. He reviewed the Ordinance governing the EAC and would like to include the ordinance content but to add to the vision statement a national and global aspect. He added the possibility of our EAC serving as a model Township in the County and region. He suggested the EAC look at models to review at the next meeting. Ms. Duffy asked for ideas on where the vision statement should be listed? Mr. Havir and Ms. Duffy suggested it also be part of the Executive Summary of the Sustainability Plan and on the future EAC website. Mr. Essoka felt that the committee needed appropriate discussion time on next month's agenda to accomplish this goal. It was suggested at this time that Committee Chairs submit written reports for each monthly meeting so that time could be devoted to this project.

B. Mr. Havir announced that as a Water Sense Partner, the Township must submit an annual report each year to the EPA, which was completed last month. As a result of the report filing, the Township became eligible for Water Sense Partner of the Year Award. Mr. Havir suggested that the committee may want to wait until next year to apply for this award since not much was done this year to make the Township competitive based on the guidelines. The committee agreed.

C. It was generally agreed that there was not sufficient time this year to file an application for the newly announced EPA Sustainability Planning and Project Development Assistance Grant since the deadline is March 1, 2011.

7. Other Business -

Mr. Havir reminded the voting members that the Pennsylvania Environmental Council (PEC) Annual Conference is scheduled for April 9, 2011 at Villanova University.

8. ***Adjournment*** – Ms. Rosenberg made a motion to adjourn the meeting which was seconded by Mr. Mettler. The meeting was adjourned at 9:15 p.m.

February 28, 2011 7:30 p.m.
Carriage House

David G. Kraynik,
Township Manager

Submitted by:
Kathryn McDevitt

MEETING ATTENDANCE

Environmental Advisory Council

Monday, February 28, 2011 @ 7:30 P.M.

CARRIAGE HOUSE
One Wall Park Drive, Elkins Park, PA 19027

(Please Print Clearly)

Name	E-mail or Other Contact Info, if desired	Member (Y/N)
Bill Meiler	WMMEILER3@aol.com	Y
Tom McHugh	tom.mchugh@monitordata.com	
Lorna Rosenberg	Rosenberg.Lorna@epa.gov	Y
Barbara Duffy	abeduffy@comcast.net	Y
Dotte Baumgarten	~~baumgarten@~~ dottebaumgarten@gmail.com	
Jonathan Essoka	jessoka@verizon.net	Y

Transition Cheltenham's Launch Party !!!

March 13, 2011 - 4 to 8 PM

in the Cheltenham High School Cafeteria
500 Rice's Mill Rd, Wyncote, Pa

Discover How You can Help Create a
Supportive, Resourceful, Resilient & Joyous Community
prepared for Energy & Food Challenges in 2011 & Beyond

Bring a dish/plate of something yummy & a drink to share!
Pot Luck Banquet, Music, Scavanger Hunt, Fun, Family, Action Groups!

There will be opportunities to share and grow your knowledge in:
Local: Arts, Education, Energy, Food, Gardens, Health, Celebration, Economy, Government, Trails & Transit and Zero Waste.

Come Join Us! Share Your Talents to Create a Resilient Community

To help with zero waste - bring your own plate, mug and cutlery!!!

For emergencies or weather related questions call 215 -913-2766 or 267-266-2244
Volunteers are needed -- share your music or other gifts - please contact us
www.transitioncheltenham.org info@transitioncheltenham.org

"These activities are not sponsored nor endorsed by the School District of Cheltenham Township or any of its schools. The district assumes no responsibility for the conduct during or safety of the activities. The School District of Cheltenham Township shall be held harmless from any cause of action, claim, or petition filed in any court or administrative tribunal arising out of the distribution of these materials including attorney's fees and judgments or awards."

McDevitt, Kathryn

From: Rosenberg.Lorna@epamail.epa.gov
Sent: Monday, February 28, 2011 1:14 PM
To: beduffy@comcast.net; McDevitt, Kathryn; Havir, Bryan; David Schultz
Subject: Here is a short report from the buildings subcommittee on recycling and the green roof in the school district

RECYLING –

We are still in a major effort to kick off the recycling program in the Cheltenham School District. The target for a significant awareness and action Campaign is the week after EarthDay , April 25-29. During this week the District will focus on the following activities:

- Recycling tips of the week
- No-waste Lunch Day
- Max Recycling Collection Challenge
- Poster contest and green T-shirt day.

Cheryl Horsey, Susan O'Grady and Dr Ray Bavi and I are working with a group of parents to make this happen. We are still in the planning stages.

Green Roof CHS -

Met with Burt Horn Chair of the Science Dept, Russell Wolff – AP Environmental Science Teacher, Ray Bavi, facilities to discuss moving forward with the green roof proposal. The students are working on a power point that will be reviewed by Dr. Bavi and myself and then presented to the Superintendent by mid – March. Hopefully, they will be approved to present their information to the School Board Facilities Committee for approval. At the moment the group is working with RoofScapes and will seek funding through grants to pay for the project.

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