

April 20, 2011
Curtis Hall

The regular meeting of the **BOARD OF COMMISSIONERS** was held tonight, Harvey Portner, President, presiding. Members present were Commissioners Haywood, McKeown, Sharkey, Simon and Swavola. Staff present were Bryan T. Havir, Assistant Township Manager; Kenneth Hellendall, EMS Director; John O. Hoover, Jr., Director of Parks and Recreation; Rudy Kastenhuber, Public Works Coordinator; David Lynch, Director of Engineering, Zoning & Inspections; John J. Norris, Chief of Police; Kevin O'Brien, Deputy Chief of Police; Joseph O'Neill, Fire Marshal; ShaVon Y. Savage, Esq., Wisler, Pearlstine, LLP; and David G. Kraynik, Township Manager. A Public Attendance List is attached.

1. President Portner opened the meeting with the Pledge of Allegiance being led by Commissioner Simon.
2. Each member having received a copy of the Commissioners' Regular Meeting Minutes dated March 16, 2011, upon motion of Mr. Swavola, the Minutes were unanimously approved by the Board of Commissioners.
3. Each member having received a copy of the Executive Summary Financial Report of the Manager/Secretary for the month of March, 2011, upon motion of Mr. Simon, the Report was unanimously approved by the Board of Commissioners and ordered spread in full upon the Minute Book.
4. Each member having received a copy of the Accounts Paid Report of the Manager/Secretary for the month of March, 2011, upon motion of Mr. Swavola, the Report was unanimously approved by the Board of Commissioners and ordered spread in full upon the Minute Book.

5. Mr. Sharkey presented a Certificate and Pin to Officer David Chiofolo for his 20-years of service to the Cheltenham Township Police Department.

6. Mr. Portner made two (2) announcements as follows:

a. He recognized Thomas and Olga McHugh who were recipients of the Robert Haakenson Civic Exemplar Award presented by the Wyncote Civic Association for their community activism. He stated that the Board welcomes public input and transparency.

b. Mr. Portner announced that he has appointed Commissioner Art Haywood as Chairman of the Sustainability Steering Committee and the Sustainability General Committee.

7. Upon motion of Mr. Haywood, the Board of Commissioners unanimously concurred with the Montgomery County Consortium Contract Award made by the Upper Merion Township Board of Supervisors for Furnishing Vehicle Fuel from March 15, 2011 through March 14, 2012, to Mansfield Oil Company, Gainesville, GA, for unleaded and premium gasoline and to Ports Petroleum, Wooster, OH, for diesel gasoline. These prices are in addition to the weekly OPIS index price per gallon.

8. Upon motion of Mr. Haywood, the Board of Commissioners unanimously awarded a contract for Furnishing Bituminous Materials, F.O.B. Plant to Glasgow, Inc., Glenside, PA 19038 for:

Item No. 1 – Approx. 125 Tons Base Course	\$45.00/TN	\$ 5,625.00
Item No. 3 – Approx. 25 Tons FJ-1	\$65.00/TN	\$ 1,625.00

and to Highway Materials, Inc., Blue Bell, PA 19422 for:

Item No. 2 – Approx. 250 Tons Wearing Course	\$55.00/TN	\$ 13,750.00
Item No. 4 – Approx. 25 Tons Cold Patch	\$90.00/TN	\$ 2,250.00

being the lowest responsible bidders meeting Township specifications and being within budgetary limitations per bids received April 7, 2011.

9. Upon motion of Mr. Haywood, the Board of Commissioners unanimously awarded Contracts for Furnishing Equipment at an Hourly Rental Rate to the following contractors:

Leary Trucking & Paving, Inc., Ardsley, PA 19038 (\$2000 Bank Check)

<u>GENERAL EQUIPMENT</u>		<u>TIME/HR.</u>	<u>O.T./HR.</u>	<u>HOL./HR.</u>
TRI-AXLE TRUCK	@	\$ 78.00	\$ 78.00	\$ 83.00
BOBCAT LOADER	@	\$ 80.00	\$ 80.00	\$ 85.00
BACKHOE WITH STANDARD BOOM	@	\$ 80.00	\$ 80.00	\$ 85.00

SNOW REMOVAL EQUIPMENT

TRI-AXLE TRUCK WITH SNOW PLOW	@	\$ 135.00	\$ 135.00	\$ 140.00
BACKHOE - STANDARD	@	\$ 80.00	\$ 80.00	\$ 85.00

(EXCLUDES ALL FEDERAL EXCISE AND STATE SALES TAXES)

Glasgow, Inc., Glenside, PA 19038 (\$2000 Bid Bond)

<u>GENERAL EQUIPMENT</u>		<u>TIME/HR.</u>	<u>O.T./HR.</u>	<u>HOL./HR.</u>
20 TON TRUCK CRANE	@	\$ 280.00	\$ 367.00	\$ 454.00
10 TON, 3 C.Y. CRAWLER CRANE	@	\$ 277.00	\$ 364.00	\$ 451.00
20 TON CRAWLER CRANE	@	\$ 277.00	\$ 364.00	\$ 451.00
GRADALL	@	\$ 209.00	\$ 259.00	\$ 310.00
ROAD GRADER (MOTOR PATROL)	@	\$ 156.00	\$ 203.00	\$ 250.00
CAT-977	@	\$ 194.00	\$ 241.00	\$ 288.00
ROADWAY MILLING MACHINE, MAX 18" MILLING WIDTH	@	\$ 164.00	\$ 211.00	\$ 259.00

SNOW REMOVAL EQUIPMENT

ROAD GRADER, MODEL 12	@	\$ 220.00	\$ 267.00	\$ 314.00
ROAD GRADER, MODEL 14	@	\$ 259.00	\$ 306.00	\$ 353.00

(EXCLUDES ALL FEDERAL EXCISE AND STATE SALES TAXES)

Reilly Sweeping, Inc., Fairless Hills, PA 19030 (10% Bid Bond)

<u>GENERAL EQUIPMENT</u>		<u>TIME/HR.</u>	<u>O.T./HR.</u>	<u>HOL./HR.</u>
HIGHWAY STREET SWEEPER	@	\$ 124.00	\$ 139.00	\$ 154.00

(EXCLUDES ALL FEDERAL EXCISE AND STATE SALES TAXES)

Summit Restoration LLC, Feasterville, PA 19053 (\$2000 Bank Check)

<u>GENERAL EQUIPMENT</u>		<u>TIME/HR.</u>	<u>O.T./HR.</u>	<u>HOL./HR.</u>
CAT-926, RUBBER TIRE, 1 1/2 C.Y. BUCKET	@	\$ 145.00	\$ 180.00	\$ 220.00
BOBCAT LOADER WITH MILLING ATTACHMENT	@	\$ 150.00	\$ 195.00	\$ 230.00
D7 TRACK DOZER	@	\$ 200.00	\$ 240.00	\$ 285.00
BACKHOE WITH EXTENDA BOOM	@	\$ 130.00	\$ 170.00	\$ 215.00

SNOW REMOVAL EQUIPMENT

RUBBER TIRE LOADER, # 966 2-1/2 TO 3 C.Y. BUCKET	@	\$ 190.00	\$ 190.00	\$ 190.00
PICK-UP TRUCK W/SNOW PLOW (F-250 OR EQUIVALENT)	@	\$ 115.00	\$ 115.00	\$ 115.00
5 CUBIC YARD MIN. DUMP TRUCK W/SALT/CINDER SPREADER	@	\$ 120.00	\$ 120.00	\$ 120.00
5 CUBIC YARD MIN. DUMP TRUCK WITH SALT/CINDER SPREADER AND PLOW	@	\$ 135.00	\$ 135.00	\$ 135.00

(EXCLUDES ALL FEDERAL EXCISE AND STATE SALES TAXES)

being the lowest responsible bidders meeting Township specifications and being within budgetary limitations.

10. Upon motion of Mr. Haywood, the Board of Commissioners unanimously approved the revised 2011 Liquid Fuels Budget.

11. Upon motion of Mr. Haywood, the Board of Commissioners unanimously approved a Certificate of Appropriateness for Application No. L901 to Ronald U. Davis, owner of 7313 Keenan Street, La Mott, relating to demolishing the existing open porch and breakfast area roof; replacing the existing enclosed porch and expanding the breakfast area; installing new windows in the kitchen, corridor, dining room, bedroom and breakfast area; removing existing abandoned chimney from rear kitchen; replacing existing roof with a new roof and installing new "k" gutter on the lower roof only as recommended by the La Mott Board of Historical and Architectural Review.

12. Upon motion of Mr. Haywood, the Board of Commissioners unanimously approved a Certificate of Appropriateness for Application No. L903 to Clarence and Shelly Smith, owners of 1 Latham Parkway, La Mott, relating to replacing the existing tile roof with GAF/ELF Timber Line Architectural roofing shingle as recommended by the La Mott Board of Historical and Architectural Review.

13. Upon motion of Mr. Haywood, the Board of Commissioners unanimously approved a Certificate of Appropriateness relating to the landscaping of street trees as part of the Willow Avenue Road Reconstruction Project as recommended by the La Mott Board of Historical and Architectural Review.

14. Upon motion of Mr. Haywood, the Board of Commissioners unanimously approved a Certificate of Appropriateness for Application No. W900 to Bryan and Anita Margerum, owners of 414 Greenwood Avenue, Wyncote, relating to the construction of a new gable addition to the porch roof, extension of the front steps, replacement of the porch columns, railing and spindles, reconstruction of deteriorating stone steps, installation of a finished ceiling

and the replacement of the porch with a raised spine metal roof as recommended by the Wyncote Board of Historical and Architectural Review.

15. Upon motion of Mr. Haywood, and unanimously approved by the Board of Commissioners, the Public Works Committee Regular Meeting Minutes dated April 13, 2011, were accepted.

16. There were public comments regarding the Sustainability Committee ("SC"):

Thomas McHugh, 127 Hewett Road, Wyncote, asked if the structure of the SC as discussed at the Public Works Committee meeting on April 13, 2011 was definitive and that residents were under the impression that it would be a citizens' committee; he questioned if people would have responded if they knew it was not going to be a citizens' committee; there was railroading; he was concerned that the Steering Committee was hand-picked by the Commissioners; it would meet every month during the work day; and its findings would be told to the General Committee, which will meet once every quarter. He wanted better use of the people who volunteered in a more organic way.

Mr. Haywood responded that the Public Works Committee's decision is final. Mr. Portner stated that it is not the type of citizens' committee for which Board approval is needed for membership. He advised that Mr. McHugh will be a member of the General Committee, and asked Mr. McHugh not to pontificate but participate, that he was a participant and a part of the Committee and no one is being railroaded.

Beverly Maisey, 820 E. Glenside Avenue, Wyncote, was disappointed in the formation of the SC as a two-tiered committee. She opposed the name. It is not a citizens' committee when no citizens of the Township who sent in their resume and is not already on some other Township committee is on the Steering Committee; the Steering Committee appears to be the real committee formulating the plan; the General Committee does not appear to be a part of the process; there was a lack of end goals; there should be soliciting of ideas from a broad range of expertise that is available in the community; and a broader dialogue than from the Steering Committee. She asked that the SC's structure be reconsidered.

William Mettler, 131 Woodland Road, Wyncote, felt this was a great opportunity; the people who submitted resumes and expressed interest in membership on the SC want to join in the effort to prepare the Township for the future; he suggested the two committees sit the same amount of time together; there are two (2) choices, i.e. pursue the sustainability agenda one category at a time in a linear fashion or in a multi-dimensional way to sit in committees by interest for the first and second hours of each meeting and take the findings of the task teams to see how their findings intermatch. He felt sustainability is about inter-connectivity and a multi-dimensional pursuit, not a linear one. If it is done by looking at categories one at a time, people can elect to come to the meeting when the topic is of interest to them. This will make for manageable numbers at the meetings. Everyone can be on the same team and elect to participate in their particular interest.

Mavra Iano, 157 Greenwood Avenue, Wyncote, opposed the structure of the SC. She thought it would be a citizens' committee.

Mr. McKeown felt more discussion was needed.

17. Upon motion of Mr. McKeown, and unanimously approved by the Board of Commissioners, the Public Affairs Committee Regular Meeting Minutes dated April 6, 2011, were accepted.

18. Upon motion of Mr. Sharkey, the Board of Commissioners unanimously adopted **Ordinance No. 2219-11** amending Chapter 285, thereof, entitled "Vehicles and Traffic".

ORDINANCE NO. 2219-11

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF CHELTENHAM, CHAPTER 285 THEREOF, ENTITLED VEHICLES AND TRAFFIC, BY AMENDING PARKING METER ZONES AND CERTAIN STREET AND PARKING REGULATIONS.

The Board of Commissioners of the Township of Cheltenham hereby ordains:

SECTION 1. The Code of the Township of Cheltenham, Chapter 285, Article IV, entitled Schedule of Traffic Regulations, Section 285-43 thereof is hereby amended by **ADDING** the following:

ELKINS AVENUE Q. HANDICAPPED PARKING at 617. This addition is effective for the duration period that this resident is eligible for a reserved handicapped space.

SECTION 2. That in all other respects Chapter 285 of the Code of the Township of Cheltenham is hereby approved and accepted as amended, and shall continue in full force and effect.

SECTION 3. This Ordinance shall take effect and be in force from and after its approval as required by law.

ENACTED into an Ordinance this **20th day of April, A.D., 2011.**

BOARD OF COMMISSIONERS
TOWNSHIP OF CHELTENHAM

By Harvey Portner
Harvey Portner, President

ATTEST: David G. Kraynik
David G. Kraynik, Secretary

19. Upon motion of Mr. Sharkey, the Board of Commissions unanimously rejected all bids for a new roof at the police station as per bids opened on February 22, 2011.

20. Upon motion of Mr. Sharkey, and unanimously approved by the Board of Commissioners, the Public Safety Committee Regular Meeting Minutes dated April 6, 2011, were accepted.

21. Upon motion of Mr. Swavola, and unanimously approved by the Board of Commissioners, the Building and Zoning Committee Regular Meeting Minutes dated April 6, 2011, were accepted.

22. Upon motion of Ms. Simon, and unanimously approved by the Board of Commissioners, the Parks and Recreation Committee Regular Meeting Minutes dated April 13, 2011, were accepted.

23. Under Old Business: Mr. Haywood stated his intent to use the talent of all members of the Sustainability Committee.

24. Under New Business:

In accordance with the Code of the Township of Cheltenham and Article XIII, Section 1302, of the Home Rule Charter, the President of the Board presented a new committee appointment for the advice and consent of the Board of Commissioners.

Upon motion of Mr. Swavola, the Board of Commissioners unanimously approved the following appointment as submitted by the Board President:

<u>Name</u>	<u>Committee</u>	<u>Term Expiration</u>
Todd Eisenberg, Esq.	Substance Abuse & Mental Health Committee	January 1, 2013

There being no further business, upon motion of Mr. Sharkey, and unanimously approved by the Board, the meeting was adjourned.



David G. Kraynik
Township Manager

as per Anna Marie Felix

**State Liquid Fuels
Cost Center: 13**

Line Item Number	Expense Number	Project Number	Description	Budgeted 2011
200	1344	433	Signs and Markings	75,000
201			Maintenance of Streets	
	1320	438	Salaries - Highway Schedule	14,135
	1321	438	Wages - Maint. of Streets	177,337
	1322	438	Wages - Streets Over-time	
	1327	438	Longevity	0
	1341	438	Maint. Materials-Bituminous, etc.	<u>36,000</u>
				227,472
202			Snow Removal	
	1321	432	Wages - Full-time	35,000
	1322	432	Wages - Over-time	80,000
	1341	432	Materials: Salt, Cinders, Mag. Chloride	140,000
	1351	432	Equipment Rental	<u>32,500</u>
				287,500
203	1341	439	Construction and Recon.of Streets	255,137
204	1341	436	Surface Water Drains	0
206	1365	430	Equipment Purchases	1,100
		430	Asphalt Saw Trailer	<u>3,000</u>
			Misc. Sign Shop Tools	4,100
208			Unappropriated	0
			DEPARTMENT TOTAL	<u>849,209</u>

Balance 12-31-10 Liquid Fuels Grant Total
 \$165,292.96
~~\$683,915.76~~
 \$849,208.72