

January 3, 2011  
Curtis Hall

The **ORGANIZATION MEETING** of the **BOARD OF COMMISSIONERS** was held tonight at 8 p.m. The meeting was called to order by Township Manager David G. Kraynik.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Bagley.

2. The Assistant Secretary's Roll Call was answered by Ms. Hampton, Messrs. McKeown, Portner, Sharkey, Simon and Swavola. Members of Staff present were Joseph M. Bagley, Esq., Wisler, Pearlstine, LLP and Bryan T. Havir, Assistant Township Manager. A Public Attendance List is attached.

3. The election of the President of the Board of Commissioners was in order. The Secretary called for nominations.

It was moved by Mr. Swavola that the name of Harvey Portner be placed in nomination for President of the Board of Commissioners.

Upon motion of Mr. McKeown, it was unanimously approved that the nominations be closed.

Mr. Harvey Portner was duly elected President of the Board of Commissioners by a unanimous vote.

President Portner assumed the Chair at this time.

4. The election of the Vice President of the Board of Commissioners was in order. The President called for nominations.

It was moved by Mr. Portner that the name of Art Haywood be placed in nomination for Vice President of the Board of Commissioners.

Upon motion of Mr. Swavola, it was unanimously approved that the nominations be closed.

Mr. Art Haywood was duly elected Vice President of the Board of Commissioners by a unanimous vote.

5. Mr. Portner addressed the meeting. He stated that Commissioner Haywood was not present this evening due to his mother's illness. He thanked Mr. Simon who was Board President during a very difficult year that consisted of a lot of financial challenges. The 2010 budget process was monumental with a \$3,000,000 deficit. There were several difficult meetings in which Board members were faced with many difficult decisions. Mr. Portner stated that he wants to begin the 2011 budget process early this year so that the task for finalizing a budget is not so monumental as it was for 2010.

6. Upon motion of Mr. Sharkey **Resolution No. 1-11**, approving the Finance Officer's Bond for 2011 was unanimously adopted by the Board of Commissioners.

**RESOLUTION NO. 1-11**

BE IT RESOLVED that the Finance Officer secure a Bond to equate to 50% of the Tax Duplicate of the Township conditioned upon the faithful performance of his duties, the premium for said Bond to be paid pro-rata share by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond.

RESOLVED AND ENACTED by the Board of Commissioners this 3<sup>rd</sup> day of January, A.D., 2011.

BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM

*Harvey Portner*

BY: \_\_\_\_\_

Harvey Portner, President

*David G. Kraynik*

ATTEST: \_\_\_\_\_

David G. Kraynik, Township Manager  
and Secretary

7. Upon motion of Mr. McKeown, **Resolution No. 2-11**, approving the Director of Fiscal Affairs Bond for 2011 was unanimously adopted by the Board of Commissioners.

**RESOLUTION NO. 2-11**

BE IT RESOLVED that the Director of Fiscal Affairs secure a Bond in the amount of \$1,000,000 conditioned upon faithful performance of his duties, the premium for said Bond to be paid by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond.

RESOLVED AND ENACTED by the Board of Commissioners this 3<sup>rd</sup> day of **January**, 2011.

BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM

BY: Harvey Portner  
Harvey Portner, President

ATTEST: David G. Kraynik  
David G. Kraynik, Township Manager  
and Township Secretary

8. Upon motion of Mr. McKeown, **Resolution No. 3-11**, affixing the time and place of the Regular Meetings of the Board of Commissioners of the Township of Cheltenham for 2011 was adopted by the Board of Commissioners.

**RESOLUTION NO. 3-11**

WHEREAS, the regular monthly meetings of the Board of Commissioners of the Township of Cheltenham for 2011 shall be on the third Wednesday of each month from January through December, at Curtis Hall, Church Road and Greenwood Avenue, Wyncote, Pennsylvania, except for the December meeting, which will be held on December 22, 2011 due to the Chanukah Holiday. All monthly meetings will commence at 7:30 p.m. and run consecutively. Further, any month that the Board shall designate a different date and location for a meeting that it be advertised in a local newspaper at least seven (7) days before the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Township of Cheltenham hereby authorizes the above-cited schedule.

RESOLVED AND ENACTED by the Board of Commissioners this 3<sup>rd</sup> day of **January**,  
**A.D., 2011.**

BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM

BY: Harvey Portner  
Harvey Portner, President

ATTEST: David G. Kraynik  
David G. Kraynik, Township Manager  
and Secretary

9. Mr. Portner presented the memberships for the 2011 Standing Committees.

Upon motion of Mr. Swavola, the Board of Commissioners unanimously concurred with the appointments made by President Portner to the **Standing Committees for 2011** in accordance with Section 401(c) of the Home Rule Charter (*see attachment*).

There being no further business, upon motion of Mr. McKeown, and unanimously approved by the Board of Commissioners, the meeting was adjourned.



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David G. Kraynik  
Township Manager

as per Anna Marie Felix

## 2011 STANDING COMMITTEES\*

### Public Safety Committee

J. Andrew Sharkey - Chairman  
Charles D. McKeown - Vice Chairman  
Kathy A. Hampton - Member  
Art Haywood - Member  
Morton J. Simon, Jr. - Member  
Michael J. Swavola - Member

### Public Affairs

Charles D. McKeown - Chairman  
J. Andrew Sharkey - Vice Chairman  
Kathy A. Hampton - Member  
Art Haywood - Member  
Morton J. Simon, Jr. - Member  
Michael J. Swavola - Member

### Building and Zoning

Michael J. Swavola - Chairman  
Art Haywood - Vice Chairman  
Kathy A. Hampton - Member  
Charles McKeown - Member  
J. Andrew Sharkey - Member  
Morton J. Simon, Jr. - Member

### Public Works

Art Haywood - Chairman  
Michael J. Swavola - Vice Chairman  
Kathy A. Hampton - Member  
Charles McKeown - Member  
J. Andrew Sharkey - Member  
Morton J. Simon, Jr. - Member

### Finance

Morton J. Simon, Jr. - Chairman  
Michael J. Swavola - Vice Chairman  
Kathy A. Hampton - Member  
Art Haywood - Member  
Charles D. McKeown - Member  
J. Andrew Sharkey - Member

### Parks and Recreation

Kathy A. Hampton - Chairman  
Morton J. Simon, Jr. - Vice Chairman  
Art Haywood - Member  
Charles McKeown - Member  
J. Andrew Sharkey - Member  
Michael J. Swavola - Member

### Sinking Fund Commission

Morton J. Simon, Jr. - Chairman  
J. Andrew Sharkey - Vice Chairman  
Kathy A. Hampton - Member  
Art Haywood - Member  
Charles D. McKeown - Member  
Michael J. Swavola - Member

### Pension Board

Morton J. Simon, Jr. - Chairman  
Kathy A. Hampton - Vice Chairman  
Art Haywood - Member  
Charles McKeown - Member  
J. Andrew Sharkey - Member  
Michael J. Swavola - Member

### School Board Liaison

Michael J. Swavola - Chairman  
Art Haywood - Member  
Morton J. Simon, Jr. - Member

*\*The Board President serves as an Ex-Officio Member on all Standing Committees*

