

January 3, 2012  
Curtis Hall

The **ORGANIZATION MEETING** of the **BOARD OF COMMISSIONERS** was held tonight at 8 p.m. The meeting was called to order by Township Manager David G. Kraynik. Members of Staff present were Joseph Bagley, Esq., Wisler, Pearlstine, LLC; Bryan T. Havar, Assistant Township Manager; Kenneth Hellendall, EMS Director; John O. Hoover, Jr., Director, Parks and Recreation; David M. Lynch, Director of Engineering, Zoning and Inspections; John J. Norris, Chief of Police; and Joseph O'Neill, Fire Marshal. Also present was Finance Officer Stephen Burns. A Public Attendance List is attached.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Portner.
2. Mr. Kraynik read the Election Certificate for Charles D. McKeown. The Oath of Office was administered by the Honorable Carolyn Tornetta Carluccio, Court of Common Pleas, Montgomery County.
3. Mr. Kraynik read the Election Certificate for Daniel B. Norris. The Oath of Office was administered by District Judge Elizabeth A. McHugh, Magisterial District 38-1-02, Montgomery County.
4. Mr. Kraynik read the Election Certificate for Harvey Portner. The Oath of Office was administered by District Judge Christopher Cerski, Magisterial District 38-1-03, Montgomery County.
5. Mr. Kraynik read the Election Certificate for J. Andrew Sharkey. The Oath of Office was administered by the Honorable Carolyn Tornetta Carluccio, Court of Common Pleas, Montgomery County.

6. The Assistant Township Manager's Roll Call was answered by Ms. Hampton, Messrs. Haywood, McKeown, Norris, Portner, Sharkey, and Simon.

7. The election of the President of the Board of Commissioners was in order. The Secretary called for nominations. It was moved by Mr. Portner that the name of Art Haywood be placed in nomination for President of the Board of Commissioners. Upon motion of Ms. Hampton, and unanimously approved, the nominations were closed. Mr. Haywood was unanimously elected President of the Board of Commissioners.

President Haywood assumed the Chair at this time. He wished everyone a Happy New Year.

8. The election of the Vice President of the Board of Commissioners was in order. The President called for nominations. It was moved by Mr. Haywood that the name of Harvey Portner be placed in nomination for Vice President of the Board of Commissioners. Upon motion of Mr. Norris, it was unanimously approved that the nominations be closed. Harvey Portner was unanimously elected Vice President of the Board of Commissioners.

9. Mr. Haywood moved that David G. Kraynik be appointed Township Manager. Mr. McKeown moved, and it was unanimously approved, that the nominations be closed. The Board of Commissioners unanimously approved the appointment of David G. Kraynik as Township Manager in accordance with Section 701B of the Home Rule Charter.

The Oath of Office was administered to Mr. Kraynik by District Judge Elizabeth A. McHugh, Magisterial District 38-1-02, Montgomery County.

10. Upon motion of Mr. Haywood, the Board of Commissioners unanimously appointed Joseph M. Bagley, Esquire, and the firm of Wisler, Pearlstine, LLC, as Township Solicitor.

11. Upon motion of Mr. Sharkey, **Resolution No. 1-12**, approval of the Finance Officer's Bond for 2012, was unanimously adopted by the Board of Commissioners.

**RESOLUTION NO. 1-12**

BE IT RESOLVED that the Finance Officer secure a Bond to equate to 50% of the Tax Duplicate of the Township conditioned upon the faithful performance of his duties, the premium for said Bond to be paid pro-rata share by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond.

RESOLVED AND ENACTED by the Board of Commissioners this **3rd** day of **January**, **A.D., 2012.**

BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM



BY: \_\_\_\_\_  
Art Haywood, President

ATTEST: David G. Kraynik  
David G. Kraynik, Township Manager and Secretary

12. Upon motion of Mr. McKeown, **Resolution No. 2-12**, approval of the Director of Fiscal Affairs' Bond for 2012, was unanimously adopted by the Board of Commissioners.

**RESOLUTION NO. 2-12**

BE IT RESOLVED that the Director of Fiscal Affairs secure a Bond in the amount of \$1,000,000 conditioned upon faithful performance of his duties, the premium for said Bond to be paid by the Township.

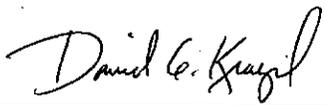
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Cheltenham hereby authorizes the acquisition of the aforementioned Bond.

RESOLVED AND ENACTED by the Board of Commissioners this **3rd** day of **January**,  
A.D., **2012**.

BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM



BY: \_\_\_\_\_  
Art Haywood, President

ATTEST:   
\_\_\_\_\_  
David G. Kraynik, Township Manager  
and Township Secretary

13. Upon motion of Mr. Sharkey, **Resolution No. 3-12**, affixing the time and place of Regular Meetings of the Board of Commissioners of the Township of Cheltenham for 2012, was unanimously adopted by the Board of Commissioners.

### **RESOLUTION NO. 3-12**

WHEREAS, the regular monthly meetings of the Board of Commissioners of the Township of Cheltenham for 2012 shall be on the third Wednesday of each month from January through December, at Curtis Hall, Church Road and Greenwood Avenue, Wyncote, Pennsylvania, except for the November meeting, which will be held on November 20, 2012 due to the Thanksgiving Holiday. All monthly meetings will commence at 7:30 p.m. and run consecutively. Further, any month that

the Board shall designate a different date and location for a meeting that it be advertised in a local newspaper at least seven (7) days before the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Township of Cheltenham hereby authorizes the above-cited schedule.

RESOLVED AND ENACTED by the Board of Commissioners this 3<sup>rd</sup> day of **January**,  
**A.D., 2012.**

BOARD OF COMMISSIONERS  
TOWNSHIP OF CHELTENHAM



BY: \_\_\_\_\_  
Art Haywood, President

ATTEST:   
\_\_\_\_\_  
David G. Kraynik, Township Manager  
and Secretary

14. Upon motion of Mr. Haywood, the Board of Commissioners unanimously concurred with the following appointments made by the Board President to the ***Standing Committees for 2012*** in accordance with Section 401(c) of the Home Rule Charter:

## **2012 STANDING COMMITTEES\***

### **Public Safety**

J. Andrew Sharkey – Chairman  
Kathy A. Hampton - Vice Chairperson  
Charles McKeown – Member  
Daniel Norris – Member  
Morton J. Simon, Jr. – Member  
Harvey Portner – Member

### **Public Affairs**

Kathy A. Hampton – Chairperson  
J. Andrew Sharkey - Vice Chairman  
Charles McKeown - Member  
Harvey Portner - Member  
Morton J. Simon, Jr. – Member  
Daniel Norris – Member

### **Building and Zoning**

Morton J. Simon, Jr.- Chairman  
Harvey Portner - Vice Chairman  
Kathy A. Hampton – Member  
Charles McKeown – Member  
J. Andrew Sharkey – Member  
Daniel Norris – Member

### **Public Works**

Art Haywood – Chairman  
J. Andrew Sharkey- Vice Chairman  
Kathy A. Hampton – Member  
Charles McKeown – Member  
Daniel Norris – Member  
Morton J. Simon, Jr. - Member

### **Finance**

Daniel Norris – Chairman  
Morton J. Simon, Jr. - Vice Chairman  
Kathy A. Hampton – Member  
Harvey Portner – Member  
Charles D. McKeown – Member  
J. Andrew Sharkey – Member

### **Parks and Recreation**

Charles McKeown - Chairman  
Morton J. Simon, Jr. - Vice Chairman  
Daniel Norris - Member  
Kathy A. Hampton - Member  
J. Andrew Sharkey - Member  
Harvey Portner - Member

### **Sinking Fund Commission**

Daniel Norris - Chairman  
J. Andrew Sharkey - Vice Chairman  
Kathy A. Hampton - Member  
Morton J. Simon, Jr. - Member  
Charles D. McKeown - Member  
Harvey Portner - Member

### **Pension Board**

Daniel Norris - Chairman  
Kathy A. Hampton - Vice Chairman  
Morton J. Simon, Jr. - Member  
Charles McKeown - Member  
J. Andrew Sharkey - Member  
Harvey Portner - Member

### **School Board Liaison**

Kathy A. Hampton - Chairperson  
Harvey Portner - Member  
Morton J. Simon, Jr. - Member

*\*The Board President serves as an Ex-Officio Member on all Standing Committees except where noted.*

15. In accordance with Section 702B of the Home Rule Charter, the Township Manager was pleased to appoint the following Department Officials for the following terms with the advice and consent of the Board of Commissioners.

Upon motion of Mr. Sharkey, the Board of Commissioners unanimously concurred with said appointments as follows:

For a term commencing January 1, 2012, ending March 16, 2012

Director of Engineering, Zoning & Inspections - David M. Lynch

For a term commencing March 17, 2012, ending January 1, 2014

Director of Engineering, Zoning & Inspections - Patrick J. Duffy

For two (2) year terms:

Director of Fiscal Affairs - Joseph L. Galdo, Jr.

Director of Parks and Recreation - John O. Hoover, Jr.

Public Works Superintendent - Mark S. McDonnell

Fire Marshal - Joseph W. O'Neill

EMS Director - Kenneth C. Hellendall

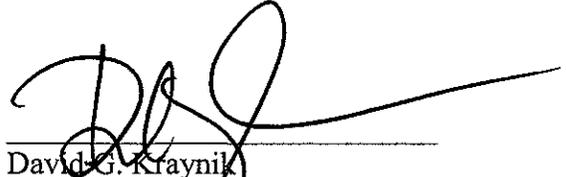
Chief of Police - John J. Norris

16. Upon motion of Mr. Portner, Stephen G. Burns was unanimously appointed by the Board of Commissioners as Township Controller.

17. Upon motion of Mr. Portner, Sherrie Jakeman was unanimously appointed by the Board of Commissioners as Acting Township Controller.

18. Upon motion of Mr. McKeown, the Board of Commissioners unanimously concurred with the Township Manager's designation of Bryan T. Havir as Acting Township Manager in accordance with the Home Rule Charter.

There being no further business, upon motion of Mr. McKeown, and unanimously approved by the Board of Commissioners, the meeting was adjourned.



David G. Kraynik  
Township Manager

as per Anna Marie Felix

**REORGANIZATION MEETING OF THE BOARD OF COMMISSIONERS**

**8:00 p.m.**

**Tuesday, December 3, 2012, Curtis Hall**

**PUBLIC ATTENDANCE LIST**

<u>NAME</u> <i>(Please print clearly)</i>	<u>ADDRESS</u>	<u>PHONE or E-MAIL</u>
Rihanna and Joan Heller	509 Manor Rd Wilkins Park 19027	(215) 635-1355
MARK SRINIDES	16 ASBURY AVE MELROSE PARK	215-635-4841
Bob Seibart	619 Custard Rd Blomville, PA	215-887-8766
WARREN SCHMIDT	515 BEAVER	215-985-9620
David Scott		215-740905
Donald Scott	Clayton Ave.	215-635-9393
JERRI FENNER	163 LISMORE AVE GLENSIDE, PA	215-884-7290
Bob Lyon	428A W. Waverly Rd	215-887-8972
Peggy Lyon	"	"
Partner Roy Leslie Nikolai + Rydell	631 Forrest Ave Abington	215 479-3462
Herman Carter	1424 Hopeland Rd	hcarter@comcast.net

REORGANIZATION MEETING OF THE BOARD OF COMMISSIONERS

8:00 p.m.

Tuesday, December 3, 2012, Curtis Hall

PUBLIC ATTENDANCE LIST

<u>NAME</u> <i>(Please print clearly)</i>	<u>ADDRESS</u>	<u>PHONE or E-MAIL</u>
Jane Bourne		
Kevin Eidenshink	8206 Thomson Rd	267-825-2419
Peg McKeown		
MARYANN + ED HADY	228 RICES MILK WYNOSTR	
Keggy Dietric	#	
Jolyn McKeown	424 Coltman Ave. Cheltenham PA	215-518-1280
Phyllis Yollin	301 Church Rd JENKINTOWN, PA 19034	215-663-0722
Charles D McKeown JR	404 TOWNSHIP LINE RD	(215) 379-0536
Patricia Hartman	301 Church Rd Jenkin town PA	302 632 7978
Matthew McKeown	424 Township line rd Cheltenham PA 19612	215-360-4275
Gina Celano	115 Conrod lane North Wales PA 19454	
Craig C Browne	7769 Green Valley Rd 19095	215-572-7865
Brian McKeown	424 Township line rd 19012 Cheltenham PA	

**REORGANIZATION MEETING OF THE BOARD OF COMMISSIONERS**

**8:00 p.m.**

**Tuesday, December 3, 2012, Curtis Hall**

**PUBLIC ATTENDANCE LIST**

<u>NAME</u> <i>(Please print clearly)</i>	<u>ADDRESS</u>	<u>PHONE or E-MAIL</u>
Angel Gregg	704 Kenilworth Ave	215-435-8081
Pat Kamin Keri McKeown	704 Kenilworth Ave. 933 FOXCHASE RD JENKINTOWN PA 19046	215-435-8079 215-370-7871
Steve + Deb McCartee	211 W. Waverly Glenside	215 884 7306
JEAN KRAYNIK	1402 HALLMAN RD ROSLYN	215 657 0894
STEPHANIE KRAYNIK	406 MONTIER RD GLENESIDE	215 <del>647</del> <sup>887</sup> 0486
SARAH KRAYNIK	"	"
Sam + John STEIN	1 Edgemoor Rd. CHESTERTOWN, PA.	(267) 342-0108 STEINSVCS@Comcast.net
JOHN MCKEOWN	449 PRESCENT RD HARBORO PA 19040	
Sheila PERKINS	428 PAXSON AVE GLENESIDE 19038	215 481 9299
Timothy H... ..	1028 HILSONLINE Chelt 19012	215 782 7444
Mary ... ..	225 Lismore - Glenside 19038	215-887-2340
Keth ... ..	1505 W. Cheltenham Ave Lansitt	215 782 - 1165