

*Cheltenham Township, believing that public input is appropriate on any items coming before the Commissioners, will recognize any citizen wishing to address a specific item prior to the vote on that issue. In order to be recognized, please raise your hand.*



## **AGENDA**

### **COMMISSIONERS' MEETING**

**Wednesday, July 20, 2016**

**Curtis Hall**

**7:30 p.m.**

1. Pledge of Allegiance.
2. Roll Call.
3. Approval of the Board of Commissioners' Regular Meeting Minutes dated June 15, 2016.
4. Acceptance of the Executive Summary Financial Report of the Manager/Secretary for the month of June 2016.
5. Acceptance of the Accounts Paid Report for the month of June 2016.
6. Presentation by Pennsylvania Chiefs of Police Association President William Kelly of Abington Township honoring the Cheltenham Police Department on its reaccreditation.
7. Presentation by Wyncote Audubon Society to Cheltenham Township for becoming a Bird Town community.
8. Review and acceptance of the Public Works Committee Regular Meeting Minutes dated July 6, 2016:
  - a. Approval of the COA for Application W16-168, 304 Bent Road, Wyncote, with the conditions presented, including the use of 10 inch columns, a 42 inch railing with square posts, and mahogany floor boards.
  - b. Approval of the COA for Application W16-169, 108 Greenwood Avenue, Wyncote, for the installation of a new 6 foot high solid wood fence with a finished top pile, which shall be stained to preserve and enhance the wood of the fence.
  - c. Adoption of a Resolution establishing conditions of approval for CTDA #16-01: Dobson Property Subdivision, 425 Greenwood Avenue, Wyncote, PA (see attached).
  - d. Adoption of a Resolution authorizing the Township Manager to sign a TE-160 Application for Traffic Signal Approval to the Pennsylvania Department of Transportation for the SEPTA Cheltenham-Ogontz Bus Loop.

AGENDA – BOARD OF COMMISSIONERS’ MEETING

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9. Review and acceptance of Building and Zoning Committee Regular Meeting Minutes dated July 6, 2016.
  - a. Authorization for the Township Solicitor to appeal the decision of the Cheltenham Township Zoning Hearing Board for Appeal No. 16-3548 to permit a hookah bar at 107B South Easton Road, Glenside, to the Montgomery County Court of Common Pleas.
10. Review and acceptance of the Public Safety Committee Regular Meeting Minutes dated July 13, 2016.
  - a. Authorization to advertise the intent to consider adopting an amendment to Chapter 285, entitled Vehicles and Traffic, at its regularly scheduled meeting on August 17, 2016.
  - b. Adoption of a Resolution approving the continuation of the existing Emergency Operations Plan.
11. Review and acceptance of the Public Affairs Committee Regular Meeting Minutes dated July 13, 2016:
  - a. Authorization for Township Staff to work with Abington Deer Management to implement a Deer Management Program at select Township-owned properties.
  - b. Adoption of a Resolution authorizing the filing of a FY2016 CFA/DCED Multimodal Transportation Fund grant application for Elkins Park West Phase IIB Streetscape Improvements (see attached).
  - c. Authorization for the Township Solicitor to appeal the decision of the Montgomery County Court of Common Pleas upholding the Cheltenham Township Zoning Hearing Board’s grant of zoning relief to Hansen-Lloyd, LP for the Laverock – Falcon Hill Development at 1777 East Willow Grove Avenue.
12. Review and acceptance of the Finance Committee Regular Meeting Minutes dated July 13, 2016.
13. Old Business
14. New Business
15. Citizens’ Forum.
16. Adjournment



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Bryan T. Havir  
Township Manager

**CHELTENHAM TOWNSHIP  
BOARD OF COMMISSIONERS**

**MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA**

**RESOLUTION NO. 2016 - \_\_\_\_\_**

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**FINAL SUBDIVISION APPROVAL**

**WHEREAS**, David Dobson and Ethel Dobson are the record owners and developers (collectively "Developer") of a certain tract of land consisting of approximately 1.2 acres with frontage on Greenwood Avenue in Cheltenham Township, known as 425 Greenwood Avenue, on which the Developer intends to subdivide two (2) lots, one lot having an area of 0.5 acres with an existing dwelling and driveway and a second lot having an area of 0.69 acres with an existing dwelling and dedicated driveway and no improvements are proposed (the "Development"); and

**WHEREAS**, the Development is more particularly shown on a plan prepared by TEI Consulting Engineers, Inc., being a plan consisting of one (1) sheet dated April 14, 2016, last revised June 24, 2016 (the "Plan"); and

**WHEREAS**, Developer has received comment and review letters from, among others, the Township Engineer by correspondence the most recent of which is dated June 30, 2016; and

**WHEREAS**, the Developer desires to obtain final subdivision approval of the Plan from Cheltenham Township in accordance with Section 508 of the Pennsylvania Municipalities Planning Code.

**NOW, THEREFORE, BE IT RESOLVED** that Cheltenham Township hereby grants final approval of the subdivision as shown on the Plan described herein subject, however, to the following conditions:

1. At this time, the Cheltenham Township Board of Commissioners waives strict compliance with the following provisions of the Cheltenham Township Subdivision and Land Development Ordinance:

a. per §260-15, that sidewalks shall be required on each side of Deaver Road and Barker Road;

b. per §260-24 and §260-32.E.(10), that concrete monuments shall be placed at the intersections of the proposed property line and the Ultimate Rights-of-Way, and all changes in direction of the proposed property line. The Applicant is requesting a waiver to utilize iron pins as a substitute;

c. per §260-30, that a professional engineer licensed in the Commonwealth of Pennsylvania shall provide an environmental impact study in accordance with the requirements of §260-30;

d. per §260-32.D.(2), that the location, names and widths of streets, including those shown on the Township plan of streets; the location and name of railroads; the location of property lines and names of owners; and the location of watercourses, sanitary sewers, storm drains and similar features within four hundred (400) feet of any part of the land to be subdivided must be provided on the plan;

e. per §260-32.D.(5) and (7), that topography within and adjacent to the property for a minimum distance of four hundred (400) feet must be provided;

f. per §260-32.D.(6), that the location, species and size of large trees standing alone must be provided; and

g. per §260-32.F, that whenever a lot or parcel of ground is subdivided so that existing structures may be separately owned or vacant ground may be added to abutting properties without improvements, the Board may waive the filing of a Preliminary Plan.

2. Prior to the recording of the Plan, the Developer shall revise the Plan to resolve to the satisfaction of the Township Engineer all issues set forth in the review letter of Boucher & James, Inc., dated June 30, 2016, the entire contents of which are incorporated herein by reference and is attached as an exhibit.

3. The Development shall be laid out in strict accordance with the content of the Plan, notes on the Plan and the terms and conditions of this Final Approval Resolution.

4. The cost of accomplishing, satisfying and meeting all of the terms and conditions and requirements of the Plan, notes to the Plan and this Final Approval Resolution shall be borne entirely by the Developer and shall be at no cost to the Township.

5. Consistent with Section 509(b) of the Pennsylvania Municipalities Planning Code (as amended) the payment of all applicable fees must be accomplished within ninety (90) days of the date of this Resolution unless a written extension is granted by Cheltenham Township. Until the applicable fees have been paid, the final plat or record plan shall not be signed nor recorded. In the event that the fees have not been paid within ninety (90) days of this Resolution (or any written extension thereof), this contingent approval shall expire and be deemed to have been revoked.

6. Under the provisions of the Pennsylvania Municipalities Planning Code, the Developer has the right to accept or reject conditions imposed by the Board of Commissioners upon final approval. In the absence of an appeal or a notice of rejection filed in writing within thirty (30) days from the date of this Resolution, the conditions set forth herein shall be deemed to have been accepted by the Developer. If the Township receives written notice of an appeal or rejection of any of the conditions set forth herein within thirty (30) days from the date of this Resolution, this approval and the waivers granted in Paragraphs 1 and 2 (which waivers are granted contingent upon the acceptance of the conditions set forth herein) shall be deemed to be automatically rescinded and revoked and the application shall be considered denied based upon the failure to fully comply with

all of the sections set forth in Paragraphs 1 and 2, all as authorized by Section 508 of the Pennsylvania Municipalities Planning Code.

**APPROVED** at the public meeting of the Cheltenham Township Board of Commissioners held on July 20, 2016.

**CHELtenham TOWNSHIP**

By: \_\_\_\_\_  
**Morton J. Simon, President**  
Board of Commissioners

Attest: \_\_\_\_\_  
**Bryan T. Havir, Manager/Secretary**

**TOWNSHIP OF CHELTENHAM  
RESOLUTION NO. \_\_\_\_\_**

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**A RESOLUTION AUTHORIZING THE TOWNSHIP  
ADMINISTRATION TO PURSUE STATE TRANSPORTATION GRANT  
UNDER THE MULTIMODAL TRANSPORTATION FUND TO  
SUPPORT THE DESIGN AND CONSTRUCTION OF PHASE II  
TRANSPORTATION AND PEDESTRIAN IMPROVEMENTS IN THE  
ELKINS PARK WEST COMMERCIAL DISTRICT**

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**WHEREAS**, the Township of Cheltenham, Montgomery County, desires to apply for state funding from the Commonwealth Financing Authority (CFA) and the Pennsylvania Department of Community and Economic Development (DCED) Multimodal Transportation Fund (MTF) to financially aid in the Township's implementation of transportation and pedestrian improvements in the Elkins Park West Commercial District; and

**WHEREAS**, Cheltenham Township completed a Commercial District Enhancement Plan for the Elkins Park West Commercial District in 2000, which outlines a vision and implementation plan for economic development, transportation improvements and streetscape enhancements; and

**WHEREAS**, Cheltenham Township engaged engineers and planners to design and implement Phase I transportation and pedestrian improvements in the Elkins Park West Commercial District; and

**WHEREAS**, Cheltenham Township desires to enhance the entire Elkins Park West Commercial District on Old York Road (S.R. 611) between Church Road and Cheltenham Hills Drive/Elkins Avenue; and

**WHEREAS**, the proposed enhancements to the Elkins Park West Commercial District will address the state's multimodal and smart transportation policies and initiatives by integrating land use and transportation decisions to improve the Township's commercial district of Elkins Park West by providing safe and reliable transportation options, traffic calming measures, enhanced pedestrian access and bicycle connections to public transit facilities, pedestrian safety and physical site improvements that require the removal of barriers to ADA, and way-finding signage to benefit economic growth and stabilization, both of the commercial core and the surrounding neighborhood that primarily support revitalization of the business district.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners of Cheltenham Township, Montgomery County, Pennsylvania, desires to file a MTF application to secure funds in an amount up to \$773,061 based on the total project cost of \$1,104,373 per the attached Cost Estimates (Exhibit A) for the purpose of installing a variety of streetscape and traffic calming improvements in the Elkins Park West Commercial District on Old York Road

(S.R. 611) between Church Road and Cheltenham Hills Drive/Elkins in Elkins Park, and will be used for the construction of such elements as pedestrian sidewalk and curb improvements, ADA compliant curb cuts, ramps planters, benches, ornamental street lighting, sound attenuation pedestrian crossing devices, illuminated bollards, pedestrian crosswalks and mid-block crossings, and other traffic calming improvements and other vital amenities and visual elements, which are part of the Cheltenham Township Commercial District Enhancement Plan and Comprehensive Plan of Cheltenham Township.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of Cheltenham Township, Montgomery County does hereby designate the President of the Board of Commissioners and the Township Manager/Secretary as the officials to execute all documents and agreements between Cheltenham Township and the Commonwealth Financing Authority to facilitate and assist in obtaining and administering the requested grant.

**BE IT FURTHER RESOLVED**, that the Township of Cheltenham will commit to the 30% match of \$331,312 as its local share of the project costs.

**I HEREBY CERTIFY** that the foregoing resolution was adopted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, at its public meeting held at Curtis Hall, 1250 West Church Road, Wyncote, Pennsylvania, 19095, under my hand and the Seal of the Township of Cheltenham, this twentieth day of July, A.D., 2016, in the year of the Township of Cheltenham the one hundred sixteenth.

Resolved and adopted this 20<sup>th</sup> day of July, A.D., 2016.

**ATTEST:**

**TOWNSHIP OF CHELTENHAM  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
**Bryan T. Havir**  
*Township Manager and Secretary*

By: \_\_\_\_\_  
**Morton J. Simon, Jr., President**

**APPENDIX "A" COST ESTIMATE  
ELKINS PARK WEST COMMERCIAL DISTRICT PHASE II  
TRANSPORTATION AND PEDESTRIAN IMPROVEMENTS PROJECT**

Description	Unit	Unit Price	Ph. II QTY	Phase II Cost
Class I Excavation	CY	\$81.36	833	\$67,773
Geotextile, Class I	LF	\$1.42	2,422	\$3,448
Superpave Asphalt Mixture Design, HMA Base Course, PG 64-22, 3 to < 10 Million ESALS, 25.0 MM Mix, 8' Depth	SY	\$87.80	539	\$47,325
Subbase 6" Depth (No. 2A)	SY	\$30.85	539	\$16,628
Superpave Asphalt Mixture Design, HMA Wearing Course, RPS, PG 64-22, 3 to < 10 Million ESALS, 12,5 MM Mix, 1 1/2" Depth, SRL-E	SY	\$11.63	6,500	\$75,580
BituminousTack Coat	SY	\$0.43	6,500	\$2,776
Milling of Bituminous Pavement Surface, 1 1/2" Depth, Milling Retained by Contractor	SY	\$3.08	6,500	\$20,052
6" Pavement Base Drain	LF	\$18.98	2,422	\$45,979
Sawcut, 12-18" Depth	LF	\$3.80	2,422	\$9,196
Roadway Curb	LF	\$35.60	2,422	\$86,211
Cement Concrete Sidewalk	SY	\$64.07	2,669	\$171,005
Sidewalk Detectable Warning Surface	SF	\$46.10	84	\$3,873
Crosswalk Duratherm	SF	\$15.07	2,558	\$38,545
Junction Box, 17"x30"	Each	\$783.77	8	\$6,270
Vehicular Signal Head, Three 12" Sections (LED)	Each	\$995.85	16	\$15,934
Pedestrian Signal Head, with Countdown Timer (LED)	Each	\$749.19	8	\$5,994
Emergency Pre-emption System, 4 Approaches	LS	\$10,373.40	2	\$20,747
Traffic Signal Support, 15' Mast Arm Special	Each	\$27,662.40	2	\$55,325
Traffic Signal Support, 20' Mast Arm Special	Each	\$28,815.00	2	\$57,630
Traffic Signal Support, 25' Mast Arm Special	Each	\$29,967.60	1	\$29,968
Traffic Signal Support, 30' Mast Arm Special	Each	\$31,120.20	1	\$31,120
Traffic Signal Support, 35' Mast Arm Special	Each	\$32,272.80	1	\$32,273
Traffic Controller Assembly	Each	\$18,095.82	2	\$36,192
Light Pole Foundations - Pedestrian	Each	\$1,325.49	7	\$9,278
Light Pole - Pedestrian	Each	\$10,085.25	7	\$70,597
Light Pole Foundations - Roadway	Each	\$1,728.90	6	\$10,373
Light Pole - Roadway	Each	\$14,983.80	6	\$89,903
Landscaping	LS	\$13,560.00	1	\$13,560
Focal Art	Each	\$22,600.00	1	\$22,600
Light Bollards	LS	\$16,950.00	1	\$16,950
Traffic Study for Left Turn Lane SB Old York Road @ Church Road	Each	\$16,950.00	1	\$16,950
Construction of Left Turn Lane SB Old York Road @ Church Road (remove median strip, grade, mill, pave)	Each	\$113,000.00	1	\$113,000
				\$1,243,054
		Administration (2%)		\$24,861
		Engineering, Design & Inspection (10%)		\$124,305
		Contingency (5%)		\$62,153
		Total Project Cost		\$1,454,373
		FY2015 MTF Grant Award		-\$350,000
		FY2015 MTF Township Match		-\$100,000
		Remaining Balance to Fund		\$1,104,373
		Grant Request (70%)		\$773,061
		Township Match (30%)		\$331,312