

Cheltenham Township, believing that public input is appropriate on any items coming before the Commissioners, will recognize any citizen wishing to address a specific item prior to the vote on that issue. In order to be recognized, please raise your hand.

FINANCE COMMITTEE

Morton J. Simon, Jr. – Chairman
Daniel B. Norris – Vice Chairman
Art Haywood - Member
Charles D. McKeown – Member
Daniel B. Norris - Member
Ann L. Rappoport - Member
J. Andrew Sharkey – Member
Harvey Portner, Ex-Officio, Board President

AGENDA

**Wednesday, November 12, 2014
7:30 PM – Curtis Hall**

1. Review of the Executive Financial Summary Report for the period ended October 31, 2014 (Five-Year Analysis attached)
2. Review of the President's 2015 Budget Message and the Proposed 2015 Operating and Capital Budgets.
3. Consider recommending to the Board the adoption of a Resolution requiring permit fees from landscapers and tree removal services, and fees to dispose at the Waverly Compost Facility (see attached).
4. Consider recommending to the Board the adoption of an Ordinance modifying healthcare insurance benefits and post-retirement healthcare insurance benefits for Commissioners (see attached).
5. Update on the Alternative Revenue Committee meeting.
6. Old Business.
7. New Business.
8. Citizen's Forum.
9. Adjournment.



Bryan T. Havir
Township Manager

FIVE YEAR ANALYSIS - AS OF OCTOBER 2014

	2014	2013	2012	2011	2010
Expenses	88%	85%	84%	86%	83%
Revenues	91%	90%	90%	91%	88%
EIT	93%	89%	81%	78%	77%
Group Health Ins.	82%	87%	83%	84%	79%
Real Estate	97%	97%	97%	96%	97%

Township of Cheltenham

Montgomery County, Pennsylvania

Board of Commissioners

Harvey Portner, *President*
Morton J. Simon, Jr., *Vice President*
Art Haywood
Charles D. McKeown
Daniel B. Norris
Ann L. Rappoport
J. Andrew Sharkey

Township Manager

Bryan T. Havir



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8230 Old York Road
Elkins Park, PA 19027-1589

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MEMORANDUM

TO: Finance Committee
Bryan T. Havir, Township Manager

FROM: Christopher Clewell, Public Works Superintendent

RE: License and Drop-Off Fees (Landscapers)

DATE: November 7, 2014

Resident/Landscapers:

Any Resident that is registered as a landscaper paying a business privilege tax in Cheltenham Township will receive to a 50% discount on the yearly Dumping Fee License for Waverly Road Leaf Composting Facility.

Landscapers Non/Resident:

If you are not paying a business privilege tax to Cheltenham Township, you will be required to pay the full amount of the yearly dumping fee license.

*Along with the yearly dumping license fee both Resident and Non/Resident Landscapers using the Waverly Road Compost Facility to dump their leaves, will be required to pay a fee (per truck load).

*All Residents will continue to dump their leaves/brush from their property for **FREE** as long as you have shown the operator on duty proof of residency in Cheltenham Township. However you may **not** accompany your landscaper to dump for free. They **must** obtain a permit at the Public Works Yard on a daily basis.

How Fees Are Collected:

During the initial registration, a yearly license fee will be required. In addition to the license fee a dump fee will also be required before a permit can be issued. One of our administrators will secure payment prior to giving any permit. **No payment means No permit.**

License Fees: This covers the ‘Spring Clean Ups’, and the scheduled Loose Leaf Collection.

- Resident/Landscaper: w/bpt- \$50.00
- Non Resident/Landscaper: wo/bpt- \$100.00

Dumping Fees: This fee will be (per truck load) dumped at Waverly Road Composting Facility.

- 1-10 cubic yard trucks: \$15.00 base fee
- 11-20 cubic yard trucks: \$25.00 base fee

Leaves Only! Absolutely No Brush Will Be Accepted!

In my past 24 years of service for Cheltenham, the policy for all landscapers was that they must first go to the public works office and register all of their properties within the township that they plan to clean up using our composting facility. This process has always been at no cost to them and required them to sign a contract stating that they only pick up leaves from township residents.

On the day that a landscaper is to perform his work inside the township, they must first come to the public works office prior to cleaning up the property to obtain a permit. Every permit has a separate number relative to each landscaper. Information on the permit includes the address/addresses of the properties where the work is being done, total cubic yards of the material and the number of loads to be dumped. One of the public works administrators then date stamps the permit. The landscaper in turn will give the permit to the on site compost operator as authorization to dump. The rule is, **if you don't have a permit you cannot dump.**

At the end of each month, the Highway Superintendent collects all of the permits from the operator in order to calculate the monthly totals of cubic yards dumped at our facility; he then includes these totals in his monthly report.

Reasons for Fees:

We have inevitably incurred more costs because of an overabundance of leaves created by **illegal dumping** not only inside our facility but also outside at our compost facility gate. And in order to keep our gate clear, it forces us to pay an additional half hour of overtime every Monday on a yearly basis to our site operator. The additional debris also has a major impact on operational cost at our site. Including overtime, delayed openings, fuel cost for the loaders, grinding the material, hauling cost, wear and tear of equipment, mechanical repairs and labor cost.

Springfield Township does not have a curb side loose leaf collection, only a bagged collection. This has resulted in several of their landscapers trying to use our resident's addresses to dump their leaves at our facility. This illegal dumping also includes residents and landscapers who live in Philadelphia. The current penalty if they are caught is a permanent ban from our facility. Over the years, we have caught several residents and landscapers of Springfield Township and Philadelphia illegally dumping their leaves at our gate.

Also, the Highway Superintendent puts an additional 90-100 miles on his vehicle having to track down landscapers to give out warnings and talk to residents in order to confirm that their

respective landscaper has performed the work for them on the day in question. The Highway Superintendent is extremely busy during this time of year following around our leaf crews. This includes moving the crews where they're needed when completing the loose leaf collection in the scheduled route.

On average, we register about 55 to 60 landscapers per year. Most of the registered landscapers list 15 or more properties that they claim to pick up in the township. Other than having blind faith in the landscapers that they are being honest, it's next to impossible to monitor where all of the leaves are coming from. Unfortunately, trusting the landscapers to dump from where the claim has not worked out in the past.

The past three years of storms of hurricane Irene, Lee and Sandy, including last year's winter ice storm, caused our composting facility to be at 90% capacity. There was no room at our facility to put a single truck load of any kind of debris and the front gate was closed some mornings for more than an hour due to the high volume of illegally dumped debris. On certain days, this created a major delay with our own crews to get loaded for scheduled work. Our site operator had to park inside the cemetery just to be able to walk across in order to clear our gate.

Note:

We currently are stockpiling approximately 40,000 cubic yards of compost at our site. Upper Moreland Township has paid \$4.00 a cubic yard to have their compost hauled out of their compost facility. They also were overwhelmed with a high volume of compost this year mainly because their facility is much smaller than ours.

Though I do not believe we can stop all of the illegal dumping or misuse of our resident's addresses; however, I do believe that this new process will significantly help in curtailing the situation. Firstly, I think this will push away some of more disingenuous landscapers coming from Philadelphia and Springfield now that they would be required to pay a fee. This would have an immediate effect in reducing the overall volume consequently lowering our fuel costs/wear and tear to our tub grinder. I think that either way we would win if we institute a fee to dump at our facility.

CC/rb

TOWNSHIP OF CHELTENHAM

RESOLUTION NO. ____ - 14

RESOLUTION ADDING NEW FEES

WHEREAS, the Board of Commissioners of the Township of Cheltenham has determined, upon the recommendation of the Township Administration, that the revenue for certain fees is required to cover the reasonable and necessary expenses generally incurred by the Township; and

WHEREAS, certain Township departmental requests do not have a fee charge; and

WHEREAS, the Township of Cheltenham has the right to set fees pursuant to Chapter A300 of the Cheltenham Code; and

WHEREAS, the Board of Commissioners of the Township of Cheltenham must address a potential deficit in the Township budget for 2015 resulting from increases in healthcare, pension and sinking fund revenues, and the general economic climate; and

WHEREAS, the existing fees and lack of fees for certain services are no longer economically viable for the Township.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Township of Cheltenham deems that it is in the best interest of the Township and its citizens to add the following fees effective January 1, 2015:

PROPOSED NEW FEES:

Public Works Department

Landscape Company Disposal Fee

Base Fee for a truck load drop-off of 1-10 Cubic yards \$ 15

Base Fee for a truck load drop-off of 11-20 Cubic yards \$ 25

Landscape License Yearly Fee \$100*

Tree Work Company License Fee \$100*

*The annual license fee will be reduced by 50% for any business that has an active Business Privilege License based in Cheltenham Township and has filed a tax return in the past year.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Commonwealth of Pennsylvania, at its meeting held at Curtis Hall, 1250 W. Church Road, Wyncote Pennsylvania 19095 on this **19th day of November, 2014.**

ATTEST:

TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS

Bryan T. Havir
Township Manager and Secretary

By: _____
Harvey Portner, President

**BOARD OF COMMISSIONERS
CHELTENHAM TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. - _____

**AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF
CHELTENHAM CHAPTER 58, ENTITLED "SALARIES AND
COMPENSATION", ARTICLE II ENTITLED "BOARD OF
COMMISSIONERS – YEARLY COMPENSATION" TO MODIFY THE
PROVISION OF HEALTHCARE INSURANCE BENEFITS AND POST-
RETIREMENT HEALTHCARE INSURANCE BENEFITS TO
TOWNSHIP COMMISSIONERS**

The Board of Commissioners of Cheltenham Township does hereby enact and ordain:

SECTION I – Amend Chapter 58 Article 2 of the Codified Ordinances of Cheltenham Township

Chapter 58, Article II, entitled "Yearly Compensation" shall be amended as follows:

The compensation of all Township Commissioners of the Township of Cheltenham whose terms commence on or after January 2, 2004, shall consist of the salary of \$6,000.00 per annum and insurance and retirement benefits as provided by the Township Management Group[.]provided, however, that no Township Commissioner elected or appointed for the first time after December 31, 2014 shall be provided with (nor shall any family member be provided with) any healthcare insurance benefits while serving as a Township Commissioner nor shall they be provided with (nor shall any family member be provided with) any post-retirement healthcare insurance benefits.

SECTION II - Disclaimer

Nothing in this Ordinance shall limit, in any manner whatsoever, the Township's right to enforce any ordinance or law of the Township of Cheltenham, County of Montgomery or Commonwealth of Pennsylvania. Nothing in this Ordinance shall be a defense of any citation issued by any municipal corporation or the Commonwealth pursuant to any other law or ordinance.

SECTION III - Severability

The provisions of this Ordinance are intended to be severable, and if any section, sentence, clause, part or provision hereof shall be held illegal, invalid or unconstitutional by any court of competent jurisdiction, such decision of the court shall not affect or impair the remaining sections, sentences, clauses, parts or provisions of this Ordinance. It is hereby declared to be the intent of the Board that this Ordinance would have been adopted even if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.

SECTION IV - Repealer

All other ordinances and resolutions or parts thereof insofar as they are inconsistent with this Ordinance are hereby repealed.

SECTION V – Failure to Enforce Not a Waiver

The failure of the Township to enforce any provision of this Ordinance shall not constitute a waiver by the Township of its rights of future enforcement hereunder.

SECTION VI - Effective Date

This Ordinance shall take effect and be in force from and after its approval as permitted by law.

ORDAINED AND ENACTED into an Ordinance this _____ day of _____, 2014.

CHELTENHAM TOWNSHIP

By: _____
Harvey Portner, President,
Board of Commissioners

Attest: _____
Bryan Havir, Township Manager/Secretary