

Cheltenham Township, believing that public input is appropriate on any items coming before the Commissioners, will recognize any citizen wishing to address a specific item prior to the vote on that issue. In order to be recognized, please raise your hand.



AGENDA

**COMMISSIONERS' MEETING
Wednesday, December 18, 2013
Curtis Hall
7:30 p.m.**

1. Pledge of Allegiance.
2. Roll Call.
3. Approval of the Board of Commissioners' Regular Meeting Minutes dated November 20, 2013.
4. Acceptance of the Executive Summary Financial Report of the Manager/Secretary for the month of November, 2013.
5. Acceptance of the Accounts Paid Report for the month of November, 2013.
6. Adoption and Presentation of a Resolution recognizing Kathy A. Hampton for her term as a Township Commissioner.
7. Presentation by a representative of State Representative Stephen McCarter to Commissioner Kathy A. Hampton.
8. Presentation of Certificates honoring the following volunteers:
 - 20-Years: Richard Kass, Glenside Fire Company
Adam Regenhard, Glenside Fire Company
 - 10-Years: Moira Downer-Miller, Cheltenham Fire Company
Drew Doody, Ogontz Fire Company
Robert Orr, Cheltenham Fire Company
David Staples, Ogontz Fire Company
John B. Williams, La Mott Fire Company
9. Swearing-in of Bishop William Taylor as a Police Chaplain by the Board President.
10. Acknowledgement of graduate students from Temple University for their preparation and completion of the Master Plan in December 2012 that aided the Township in obtaining the Rock Creek Greenway Grant in the amount of \$100,000 from the Department of Conservation and Natural Resources.

AGENDA – BOARD OF COMMISSIONERS’ MEETING

December 18, 2013

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11. **PUBLIC HEARING:** To receive any and all comments and suggestions from the public regarding the Preliminary Operating, Capital and Liquid Fuels Budgets for 2014 pursuant to Section 1205(d) of the Home Rule Charter.
12. Review and acceptance of the Finance Committee Regular Meeting Minutes dated December 11, 2013.
 - a. Adoption of a Resolution approving transfers within the 2013 Operating Budget.
 - b. Adoption of a Resolution increasing/adding certain fees.
 - c. Award of a Contract for Custodian Services for the Township’s Pension Plans.
13. Review and acceptance of the Public Works Committee Regular Meeting Minutes dated December 11, 2013.
 - a. Renewal of the Professional Services Contract for Code Enforcement Services.
 - b. Award of a Professional Services Contract for Building Inspection Services.
14. Review and acceptance of the Public Safety Committee Regular Meeting Minutes dated December 4, 2013.
15. Review and acceptance of the Public Affairs Committee Regular Meeting Minutes dated December 4, 2013.
16. Review and acceptance of the Building and Zoning Committee Regular Meeting Minutes dated December 4, 2013.
17. Old Business.
 - a. Consider the adoption of an Ordinance approving the 2014 Operating Budget (see attached).
 - b. Consider the adoption of an Ordinance approving the 2014 Capital Budget (see attached).
 - c. Consider the adoption of the 2014 Liquid Fuels Budget by Resolution.
 - d. Consider the adoption of a Resolution and award of a contract for the 2014 Revenue and Tax Anticipation Note (“TRAN”) (Bids to be opened December 16, 2013).
18. New Business.
 - a. In accordance with the Home Rule Charter, Article VII, Section 702(b), the Township Manager requests the advice and consent of the Board for the appointment of Bruce Rangnow to the position of Fiscal Affairs Director, effective January 6, 2014.
19. Citizens’ Forum.
20. Adjournment.



Bryan T. Havir
Township Manager

CHELTENHAM TOWNSHIP

ORDINANCE NO. ____-13

AN ORDINANCE OF THE TOWNSHIP OF CHELTENHAM, COUNTY OF MONTGOMERY, OF THE COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2014 AND APPROPRIATING THE SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE TOWNSHIP GOVERNMENT HEREINAFTER SET FORTH, DURING THE CURRENT FISCAL YEAR.

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Board of Commissioners of the Township of Cheltenham, County of Montgomery, Pennsylvania.

SECTION 1. That a tax be and the same is hereby levied on all real property within the said Township subject to taxation for Township purposes for the fiscal year 2014, as follows:

Tax Rate for General Purposes, the sum of 2.0965 mills on each one thousand dollars of assessed valuation.

For Debt Purposes, the sum of 1.7533 mills on each one thousand dollars of assessed valuation.

For Fire Protection purposes, the sum of .7183 mills on each one thousand dollars of assessed valuation.

For Parks and Recreation purposes, the sum of 1.1088 mills on each one thousand dollars of assessed valuation.

For Library purposes, the sum of .8032 mills on each one thousand dollars of assessed valuation.

For Ambulance purposes, the sum of .5000 mills on each one thousand dollars of assessed valuation.

For Pension purposes, the sum of .5000 mills on each one thousand dollars of assessed valuation.

The same being summarized in tabular form as follows:

Purpose	Mills
Tax Rate for General purposes	2.0965
Tax Rate for Debt purposes	1.7533
Tax Rate for Fire purposes	.7183
Tax Rate for Parks and Recreation purposes	1.1088
Tax Rate for Library purposes	.8032
Tax Rate for Ambulance purposes	.5000
Tax Rate for Pensions	<u>.5000</u>
TOTAL	<u>7.4801</u>

SECTION 2. That for the expenses of the Township for the fiscal year 2014, the following amounts are hereby appropriated from the revenues available for the current year for the specific purposes set forth below, which amounts are more fully itemized in the Budget Form.

**GENERAL OPERATING FUND
SUMMARY OF ESTIMATED RECEIPTS**

Receipts from Taxes	\$21,741,587
Other Revenue Receipts	<u>\$18,467,090</u>
TOTAL Estimated Fund Balance and Revenue	<u>\$40,208,677</u>

SUMMARY OF APPROPRIATIONS

	<u>Operation Maintenance</u>	<u>Capital Outlay</u>	<u>Total</u>
<u>General Government:</u>			
Administration	\$1,565,645		\$1,565,645
Treasurer and Tax Collector	112,210		112,210
Township Buildings	<u>286,851</u>		<u>286,851</u>
	<u>\$1,964,706</u>		<u>\$1,964,706</u>

SUMMARY OF APPROPRIATIONS (continued)

Protection to Person & Property:		
Police	\$ 8,814,936	\$ 8,814,936
Fire	1,341,281	1,341,281
Building - Regulations and Zoning	<u>415,910</u>	<u>415,910</u>
	\$10,572,127	\$10,572,127
Health and Sanitation:		
Emergency Medical Service	\$ 1,067,691	\$ 1,067,691
Garbage Collection and Disposal	2,091,393	2,091,393
Sanitary Sewers	<u>4,489,304</u>	<u>4,489,304</u>
	\$ 7,648,388	\$ 7,648,388
Highways:		
Streets and Bridges	\$ 1,305,514	\$ 1,305,514
Street Lighting	<u>471,000</u>	<u>471,000</u>
	\$ 1,776,514	\$ 1,776,514
Libraries:	\$ 1,499,886	\$ 1,499,886
Recreation:		
Parks & Playgrounds	\$ 1,855,048	\$ 1,855,048
Swimming Pools	<u>215,307</u>	<u>215,307</u>
	\$ 2,070,355	\$ 2,070,355
Miscellaneous:		
Bank-Bond Issue Pay Agent Fees	\$ 6,250	\$ 6,250
Health Insurance, Pensions, and Social Security	10,035,975	10,035,975
Fire Ins. Workers' Compensation & G.L.	1,195,079	1,195,079
Transfers to Sinking Fund	3,273,927	3,273,927
Unemployment Compensation	19,500	19,500

SUMMARY OF APPROPRIATIONS (continued)

Hourly Legal Fund	20,670	20,670
Unappropriated/Reserves	125,000	125,000
Military and Civil Celebrations	300	300
	<u>\$14,676,701</u>	<u>\$14,676,701</u>
TOTAL All Functions	<u>\$40,208,677</u>	<u>\$40,208,677</u>
	\$	
TOTAL for Operations, Maintenance, Interest, and Capital Outlay		<u>\$40,208,677</u>

SECTION 3. An estimate of the specific items making up the amounts appropriated to the respective departments is on file at the offices of the Township Manager, 8230 Old York Road, Elkins Park, Pennsylvania.

SECTION 4. That any Ordinance, or part of Ordinance, conflicting with this Ordinance is hereby repealed insofar as the same affects this Ordinance.

ENACTED into an Ordinance this 18th day of **December**, A.D., 2013.

TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS

By: _____
Art Haywood, President

ATTEST: _____
Bryan T. Havir
Township Manager and Secretary

**CHELTENHAM TOWNSHIP
ORDINANCE NO. ____-13**

**AN ORDINANCE OF THE TOWNSHIP OF CHELTENHAM, COUNTY OF
MONTGOMERY, OF THE COMMONWEALTH OF PENNSYLVANIA,
APPROVING AND ADOPTING THE CAPITAL BUDGET FOR 2014
PURSUANT TO SECTION 1205 OF THE HOME RULE CHARTER.**

The Board of Commissioners of Cheltenham Township hereby ordains:

SECTION 1. A Summary of the Capital Budget as follows:

INCOME:

Estimated Cash and Investments for January 1, 2014	\$ 1,459,829
Anticipated Income:	
Amounts Provided by Others	1,529,437
Amounts Provided by Assessments	0
Amount Transferred to/from General Fund Budget	<u>0</u>
TOTAL Anticipated Cash and Receipts	<u>\$ 2,989,266</u>

EXPENSES:

2014 Project Costs	\$ 8,162,329
Estimated Cash Balance at Year Ending 12/31/14	(\$ 5,173,063)

SECTION 2. That any Ordinance, or part of Ordinance, conflicting with this Ordinance is hereby repealed insofar as the same affects this Ordinance.

ENACTED into an Ordinance this 18th day of December, A.D. 2013.

TOWNSHIP OF CHELTENHAM
BOARD OF COMMISSIONERS

By: _____
Art Haywood, President

ATTEST: _____
Bryan T. Havir
Township Manager and Secretary