

*Cheltenham Township, believing that public input is appropriate on any items coming before the Commissioners, will recognize any citizen wishing to address a specific item prior to the vote on that issue. In order to be recognized, please raise your hand.*



## **AGENDA**

### **BOARD OF COMMISSIONERS' MEETING**

**Wednesday, June 19, 2013**

**Curtis Hall**

**7:30 p.m.**

1. Pledge of Allegiance.
2. Roll Call.
3. Approval of the Board of Commissioners' Regular Meeting Minutes dated May 15, 2013.
4. Acceptance of the Executive Summary Financial Report of the Manager/Secretary for the month of May, 2013.
5. Acceptance of the Accounts Paid Report for the month of May, 2013.
6. Presentation awards for the Substance Abuse and Mental Health Committee's 2013 Essay Contest to the following students:

John Morgan	Grade 8	Presentation B.V.M. School
Aliyah Wilson	Grade 8	Presentation B.V.M. School
Hannah Koval	Grade 5	Elkins Park Middle School
7. Presentation of a Resolution to Deborah Fries honoring her receipt of the 2013 Sandy Cummins National Poetry Prize.
8. Presentation of Commendations to members of the Cheltenham Township Police Department as follows:

Officer Jason Brennan #1005	"OFFICIAL CERTIFICATE OF COMMENDATION"
Sergeant Edward Baskin #1008	"OFFICIAL COMMENDATION-UNIT CITATION"
Officer Raymond Harmer #930	
Officer Christopher Poirier #934	
Officer John Thompson #949	
Officer Michael Friend #959	
Officer Mark Gindhart #987	
Officer Christopher Pachuta #996	
Officer Michael Corbo #1018	
Detective Mark Bates #928	
Detective James McClelland #931	
Detective John Barr #1016	

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Officer Thomas Fahy #960	“OFFICIAL COMMENDATION FOR MERIT”
Officer Michael Barone #976	
Sergeant Michael Regan #905	“OFFICIAL COMMENDATION FOR HEROISM”
Sergeant Kevin Brewster #1014	
Officer Christopher Poirier #934	
Officer Jarreau Francis #1012	
Officer Matthew Hungerford #1021	“OFFICIAL CERTIFICATE OF COMMENDATION”
Officer Stewart Coyle #1017	“OFFICIAL CERTIFICATE OF COMMENDATION”
Officer Ryan Ewald #1024	

9. Review and acceptance of the Public Works Committee Regular Meeting Minutes dated June 12, 2013.
  - a. Award of a unit price contract for the 2013 Road Milling and Resurfacing Project.
  - b. Award of a contract to demolish 409 Ashbourne Road.
  - c. Award of a contract for the John Russell Circle North Roadway Reconstruction Project.
  - d. Adoption of a Resolution adopting the Official Sewage Facilities Plan (Act 537) (see attached).
  - e. Authorization to advertise the adoption of an Ordinance regulating Fats, Oils and Grease (“FOG”)
  - f. Appointment of Voting Delegate and Alternate Voting Delegate to the 88<sup>th</sup> Annual PSATC Convention, June 27 through June 30, 2013.
10. Review and acceptance of the Public Affairs Committee Regular Meeting Minutes dated June 5, 2013.
  - a. Award of a Contract for Janitorial Services.
11. Review and acceptance of the Public Safety Committee Regular Meeting Minutes dated June 5, 2013.
  - a. Adoption of an Ordinance amending Chapter 285, thereof, entitled “Vehicles and Traffic”.
  - b. Appointment of a new Medical Director for Emergency Medical Service (EMS).
  - c. Adoption of a Resolution honoring Dr. Leonard Rubin upon his retirement as Medical Director for Emergency Medical Service (EMS).
  - d. Adoption of a Resolution honoring Deputy Chief of Police Kevin O’Brien upon his retirement as a member of the Emergency Management Team.
12. Review and acceptance of the Building and Zoning Committee Regular Meeting Minutes dated June 5, 2013.
13. Review and acceptance of the Parks and Recreation Committee Regular Meeting Minutes dated June 12, 2013.

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14. Review and acceptance of the Sinking Fund Commission Regular Meeting Minutes dated May 8, 2013.
  - a. Consider authorizing early pay-off of the 2013 Tax Anticipation Note (“TAN”).
15. Old Business.
  - a. Consider a Citizens’ Committee appointment(s).
16. New Business.
  - a. Status Report on the General Obligation Bond Refunding Opportunity Series 2013, which closes on June 27, 2013.
17. Citizens’ Forum.
18. Adjournment.



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Bryan T. Havir  
Township Manager

**CHELTENHAM TOWNSHIP**

**RESOLUTION NO. \_\_\_\_ -13**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHELTENHAM TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA (HEREINAFTER “THE MUNICIPALITY”) ADOPTING AN ACT 537 PLAN FOR THE CHELTENHAM TOWNSHIP COLLECTION AND CONVEYANCE SYSTEM DRAINAGE AREA (PLANNING AREA).**

**WHEREAS**, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the “Pennsylvania Sewage Facilities Act,” as amended, and the Rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require municipalities to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters and/or environmental health hazards with sewage waters, and to revise said plan whenever it is necessary to meet the sewage disposal needs of the municipality, and

**WHEREAS**, the Board of Commissioners of the Township of Cheltenham, Montgomery County, has prepared an Act 537 Official Sewage Facilities Plan, which provides for a sewage facilities in the Cheltenham Township Planning Area and a portion of the following municipalities: Abington Township (Tookany Drainage Basin); Jenkintown Borough; Springfield Township; and the City of Philadelphia (the “Plan”); and

**WHEREAS**, the Township’s collection system, as well as flows from the neighboring westerly and northwestern municipalities, convey raw sewage to the Philadelphia Water Department’s (PWD) collection and conveyance system. To meet the projected needs of the Planning Area, the Plan recommends numerous upgrades to the system to be constructed over a zero (0) to twelve (12) year time period between 2013 – 2025, specifically:

Phase 1A – Lining of Interceptor A and Future Possible Construction of a Pump Station at a Later Date (Rices Mill Road to near South Avenue [MHs A155 to A136]): This section of Interceptor A shows signs of considerable infiltration; however, due to its location, lining of the interceptor rather than replacement is recommended. At the time of finalization of this Plan, the Township has entered into a contract to line the Phase 1A and Phase 1B portions of Interceptor A, with the expectation of reducing the current considerable amount of infiltration. Construction of a pump station near MH A155 and the routing of a force main to bypass the lined section will remove a portion of the flow and reintroduce it further downstream in the interceptor but future flows and upstream loadings will dictate the actual need and timing of the pump station, if any since the purpose would be to handle future flows and relieve peak flow loading on Interceptor A.

Phase 1B – Lining of Interceptor A (currently ongoing); Future Possible Replacement of Interceptor A (Near South Avenue to Old York Road [MHs A136 to A94]): This section of Interceptor A shows signs of considerable infiltration. At the time of finalization of this Plan, the Township entered into a contract to line the Phase 1A and Phase 1B portions of Interceptor A,

with the expectation of reducing the current considerable amount of infiltration. Future flows and upstream loadings will dictate the timing of replacing these portions of Interceptor A with a larger diameter pipe.

**Phase 2A – Replacement of Interceptor A (Boy Scout Cabin to Jenkintown Road [MHs A47 to A36]):** This section should be rehabilitated via a traditional replacement method. Since a large portion of this section of the interceptor shows considerable signs of hydraulic overload under current and future flow conditions, replacement with a larger diameter pipe is recommended.

**Phase 2B – Replacement of Interceptor A (Jenkintown Road and High School Road [A78 to A47]):** This section should be rehabilitated via a traditional replacement method. Since a large portion of this section of the interceptor shows considerable signs of hydraulic overload under current and future flow conditions, replacement with a larger diameter pipe is recommended.

**Phase 3 – Replacement of Interceptor A (High School Road to Old York Road [MHs A94 to A78]):** This section should be rehabilitated via a traditional replacement method. Since a large portion of this section of the interceptor shows considerable signs of hydraulic overload under current and future flow conditions, replacement with a larger diameter pipe is recommended.

**Phase 4 – Replacement of Interceptor A (Boy Scout Cabin to Connection with PWD [MHs A36 to A1]):** This section should be rehabilitated via the traditional replacement method. Since a large portion of this section of the interceptor shows considerable signs of hydraulic overload under current and future flow conditions, replacement with a larger diameter pipe is recommended.

## IMPLEMENTATION SCHEDULE

The following is a schedule for implementing the 537 Plan:

Description	Time Frames (years after DEP Approval)
1. Initiate a Tapping Fee Study	During Review Process
2. Initiate a User Rate Study	During Review Process
3. Continue to Implement Municipal Corrective Action Measures and Corrective Action Plans	On-going
4. Post flow metering to check progress toward I/I Reduction	On-going
5. Phase 1A Lining and 1B Lining – Permitting & Design	Completed
6. Phase 1A Lining and 1B Lining – Construction	2013 Current
7. Initiate Financing for Phase 4	4 years
8. Phase 4 – Permitting & Design	5 years
9. Renegotiate PWD Agreement (for 29 CFS)	2.5 years*
10. Phase 4 – Construction	6 years
11. Phases 2A, 2B, and 3 – Initiate Financing	Initiated
12. Phases 2A, 2B, and 3 – Permitting & Design	1 years
13. Phase 2A, 2 B and 3 – Construction	2 years
14. Phase 1A Pump Station – Initiate Evaluation to determine need and Financing	10 years
15. Phase 1A Pump Station – Permitting & Design**	11 years
16. Phase 1A Pump Station – Construction **	12 years
17. Phase 1B Replacement – Evaluation to determine need and Initiate Financing	10 years
18. Phase 1B Replacement – Permitting & Design**	11 years
19. Phase 1B Replacement – Construction **	12 years

\* To be renegotiated at end of existing contract.

\*\* If the need is determined at the time of evaluation.

**WHEREAS**, the Board of Commissioners of the Township of Cheltenham finds that the Plan conforms to current zoning and subdivision Ordinances, and other municipal Ordinances and plans, and to a comprehensive program of pollution control and water quality management;

**WHEREAS**, the Plan is based on good faith knowledge and estimates relying on information available at the time of drafting of the Plan even though it covers a period of twelve (12) years. That information included current land uses, current laws, current technologies, and current facts and circumstances. It is acknowledged that this is only a plan and is not written in stone but must be re-evaluated in coming years from time to time as technological capabilities change, development becomes actual rather than proposed, anticipated or possible, the effects of each phase of the Plan are realized, conservation of water becomes more effective, land use laws and regulations change, land use approvals are granted or not granted, and in general as facts and circumstances dictate or allow; and

**WHEREAS**, the Board of Commissioners of the Township of Cheltenham acknowledges that the Plan is subject to possible future updates and amendments if there are relevant amendments with the Township's Corrective Action Plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Township of Cheltenham hereby adopts and submits to the Department of Environmental Protection for its approval the "Official Plan" of the municipality, the above-referenced Sewage Facilities Plan. The municipality hereby assures the Department of the complete and timely implementation of the Plan as required by Section 5, of the Pennsylvania Sewage Facilities Act, as amended.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**CHELTENHAM TOWNSHIP  
BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Art Haywood  
President

Attest: \_\_\_\_\_  
Bryan T. Havir, Township Manager  
and Secretary